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Here in Spirit



Holy Spirit Catholic Schools Newsletter

Employment Opportunities at a Glance:

- **Administrative Assistant** – St. Basil Catholic Education Centre
- **Caretaker** – Father Leonard Van Tighem School
- **Caretaker** – St. Teresa of Calcutta School
- **Education Assistant** – Division Schools
- **Education Assistant** – St. Francis Junior High School
- **Education Assistant** – St. Francis Junior High School
- **Education Assistant** – St. Michael's School (Bow Island)
- **Education Assistant** – St. Patrick School (Taber)
- **First Nations, Métis and Inuit Facilitator** – St. Michael's School (Pincher Creek)
- **Speech Language Pathologist** – Division Schools
- **Teacher** – Father Leonard Van Tighem School
- **Teacher** – St. Michael's School (Pincher Creek)
- **Teacher** – St. Michael's School (Pincher Creek)
- **Teacher** – St. Patrick School (Taber)
- **Education Assistant** – St. Mary School (Taber)
- **First Nations, Métis and Inuit Facilitator** – St. Francis Junior High School
- **Head Caretaker** – St. Basil Catholic Education Centre
- **Head Caretaker** – St. Mary School (Taber)
- **Psychologist** – St. Paul School
- **Teacher** – St. Joseph School (Coaldale)
- **Substitute Teacher** – Division Schools

(➤ Denotes new posting since last publication.)

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

If you are interested in applying for any posted positions, you will be directed to apply online. First time applicants will need to create an account as indicated in our instructions which can be found [here](#).

These positions are open to all internal and external candidates. Prior to employment, successful applicants must provide supporting documents as outlined on our [New Employees](#) page.

ADMINISTRATIVE ASSISTANT – St. Basil Catholic Education Centre

We are looking to hire a continuous 35.0 hour per week Administrative Assistant at St. Basil Catholic Education Centre in Lethbridge. This assignment is to commence August 30, 2023. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3572475**.

[View Details](#)

CARETAKER – Father Leonard Van Tighem School

We are looking to hire a continuous 35.0 hour per week Caretaker with the initial assignment at Father Leonard Van Tighem School in Lethbridge. This assignment is to commence August 30, 2023. This position is for a weekday evening shift and is covered by the CUPE 290 collective agreement.

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CARETAKER – St. Teresa of Calcutta School

We are looking to hire a continuous 35.0 hour per week Caretaker with the initial assignment at St. Teresa of Calcutta School in Lethbridge. This assignment is to commence August 30, 2023. This position is for a weekday evening shift and is covered by the CUPE 290 collective agreement.

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EDUCATION ASSISTANT – Division Schools

We are looking to hire a continuous 20.0 hour per week Education Assistant to serve schools in the Lethbridge community and surrounding area. This assignment is to commence August 30, 2023. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3572520**.

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EDUCATION ASSISTANT – St. Francis Junior High School

We are looking to hire a continuous 28.0 hour per week Education Assistant at St. Francis Junior High School in Lethbridge. This assignment is to commence August 30, 2023. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3572574**.

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EDUCATION ASSISTANT – St. Francis Junior High School

We are looking to hire a temporary 30.0 hour per week Education Assistant at St. Francis Junior High School in Lethbridge. This assignment is to commence August 30, 2023 and terminate October 20, 2023, with the possibility of extension. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3572576**.

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EDUCATION ASSISTANT – St. Michael's School (Bow Island)

We are looking to hire a continuous 14.0 hour per week Education Assistant at St. Michael's School in Bow Island. This assignment is to commence August 30, 2023. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3572585**.

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EDUCATION ASSISTANT – St. Patrick School (Taber)

We are looking to hire a continuous 28.0 hour per week Education Assistant at St. Patrick School in Taber. This assignment is to commence August 30, 2023. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3572587**.

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FIRST NATIONS (NIITSITAPI), MÉTIS and INUIT FACILITATOR – St. Michael's School (Pincher Creek)

We are looking to hire a continuous 35.0 hours per week First Nations (Niitsitapi), Métis and Inuit Facilitator serving students at St. Michael's School in Pincher Creek. This assignment is to commence August 30, 2023. This is an out of scope position.

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SPEECH LANGUAGE PATHOLOGIST – Division Schools

We are looking to hire a temporary 35.0 hour per week Speech Language Pathologist to support schools within our division. This assignment is to commence August 30, 2023 and terminate June 28, 2024. This is an out of scope position.

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TEACHER – Father Leonard Van Tighem School

We are looking to hire a temporary full time teacher at Father Leonard Van Tighem School in Lethbridge. This assignment is to commence August 30, 2023 and terminate November 9, 2023. The successful candidate will be teaching Math 7 and Junior High Options. This position is covered by the ATA collective agreement.

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TEACHER – St. Michael's School (Pincher Creek)

We are looking to hire a probationary 0.5 teacher at St. Michael's School in Pincher Creek. This assignment is to commence August 30, 2023 and terminate June 30, 2024. The successful candidate will be teaching grade 5/6 English. This position is covered by the ATA collective agreement.

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TEACHER – St. Michael's School (Pincher Creek)

We are looking to hire a temporary 0.5 teacher at St. Michael's School in Pincher Creek. This assignment is to commence August 30, 2023 and terminate June 30, 2024. The successful candidate will be teaching grade 5/6 English. This position is covered by the ATA collective agreement.

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TEACHER – St. Patrick School (Taber)

We are looking to hire a temporary full time teacher at St. Patrick School in Taber. This assignment is to commence as soon as possible and terminate December 22, 2023. The successful candidate will be teaching Kindergarten. This position is covered by the ATA collective agreement.

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EDUCATION ASSISTANT – St. Mary School (Taber)

We are looking to hire a continuous 28.0 hour per week Education Assistant at St. Mary School in Taber. This assignment is to commence August 30, 2023. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3526526**.

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FIRST NATIONS (NIITSITAPI), MÉTIS and INUIT FACILITATOR – St. Francis Junior High School

We are looking to hire a temporary 30-35 hours per week First Nations (Niitsitapi), Métis and Inuit Facilitator serving students at St. Francis Junior High School in Lethbridge. This assignment is to commence August 30, 2023 and terminate February 28, 2025. This is an out of scope position.

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HEAD CARETAKER – St. Basil Catholic Education Centre

We are looking to hire a continuous 35.0 hour per week Head Caretaker to start as soon as possible. This assignment will be primarily at St. Basil Catholic Education Centre in Lethbridge, with flexibility to work at divisional schools. This position is covered by our CUPE 290 collective agreement.

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HEAD CARETAKER – St. Mary School (Taber)

We are looking to hire a continuous 35.0 hour per week Head Caretaker to work at St. Mary School in Taber. This assignment is to commence September 1, 2023. This position is covered by our CUPE 290 collective agreement.

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PSYCHOLOGIST – St. Paul School

We are looking to hire a temporary full time Registered Psychologist to support St. Paul School. This assignment is to commence at a mutually agreed time and terminate March 31, 2025. This is an out of scope position.

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TEACHER – St. Joseph School (Coaldale)

We are looking to hire a temporary full time teacher at St. Joseph School in Coaldale. This assignment is to commence August 30, 2023 and terminate November 27, 2023. The successful candidate will be teaching grades 6-9 Social Studies, Humanities, and Physical Education. This position is covered by the ATA collective agreement.

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RELIEF CARETAKERS – Division Schools

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by our CUPE 290 collective agreement.

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SUBSTITUTE TEACHERS – Division Schools

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

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