



HOLY SPIRIT CATHOLIC SCHOOL DIVISION BOARD MEETING BRIEFS

BOARD OF TRUSTEES

Board Chair
Carmen Mombourquette

Vice Chair
Linda Ellefson

Trustee
Frances Cote

Trustee
Tricia Doherty

Trustee
Blake Dolan

Trustee
Roisin Gibb

Trustee
Thomas Machacek

Trustee
Cheralan O'Donnell

Trustee
Bob Spitzig

EXECUTIVE TEAM

Superintendent
Chantel Axani

Deputy Superintendent
Anthea Boras

Associate Superintendent
Aaron Skretting

Secretary-Treasurer
Amanda Lindemann



*Christ-centered
learning communities
where students
are cherished
and achieve
their potential.*

PRESENTATIONS

St. Mary School, Taber Capital Project

Michelle Nevil, Principal at St. Mary School, Taber presented to the Board of Trustees requesting approval for the installation of an upgraded audio system to the school gymnasium.

Catholic Central High School Student Gift

Aaron Skretting, Associate Superintendent of Learning, presented Catholic Central High School student, Bella Lindemann, with a small token of the division's appreciation for creating the graphics which accompany the division's faith plan.

3 Year Faith Plan - Year 1: Know God

Aaron Skretting, Associate Superintendent of Learning, spoke to the Board detailing the theme for Year 1: Know God which is part of our new 2025-2028 Faith Plan "Open Wide The Doors. Sent to Share Christ's Love". We are called to know God, by humbly walking with Him.

INFORMATION ITEMS

Catholic Education Week

Catholic Education Week is October 18-24, 2025. On October 18-19, 2025 Catholic Education Sunday will be celebrated throughout the Diocese of Calgary.

Truth and Reconciliation Week

Over the course of the September 22-30, 2025 week, Holy Spirit Catholic School Division will focus on the Board's priority of Living Truth and Reconciliation. The division provided several resources and activities each day for school use.

Dual Credit Grant

Holy Spirit Catholic School Division was awarded funds to support the St. Mary School, Taber Carpenter Apprenticeship program in partnership with Lethbridge Polytechnic.

Administrative Procedures Update

The Board received the following revised Administrative Procedures:

- AP 517: Expense Reimbursement
- AP 504: Purchasing Operations
- AP 350: Student Transportation
- AP 350A: Student Transportation Fee Schedule

These have been posted to the division website.

ACTION ITEMS

PCCCLC Letter

The Board directed the Superintendent of Schools to submit a letter to the Government of Alberta indicating the correct land description for the transfer of land that occurred in 2019 to the Town of Pincher Creek.

St. Mary School, Taber Capital Project

The Board approved the installation of an upgraded audio system in the gymnasium of St. Mary School, Taber. Funding for the project will be through donations, grants, and fundraising.

Superintendent Evaluation

The Board approved the report from the evaluation that was established on June 26, 2025.

Board Evaluation

The Board approved the report from its self-evaluation which was conducted from May-June, 2025.

*We give you praise,
O God, for everything
that is new and
beautiful,
for everything which
holds promise and brings
us joy.
Bless us as we start this
new year with our friends
and teachers*



POLICY REVIEW

The Board's Policy Development and Review Committee completed a thorough review of the following amended policies and their associated appendices, which were presented to and approved by the Board:

- *Policy 1: Board Mandate, Mission, Vision, Values, and Goals*
- *Policy 4: Trustee Code of Conduct*
 - *Appendix 4A: CCSTA Code of Ethics*
 - *Appendix 4B: ASBA Code of Ethics*
 - *Appendix 4C: Trustee Code of Conduct Sanctions (rescinded)*
- *Policy 7: Board Committees and Board Representation*
 - *Appendix 7A: Negotiations Committee: Terms of Reference*
 - *Appendix 7B: Audit Committee: Terms of Reference*
 - *Appendix 7C: Finance Committee: Terms of Reference*
 - *Appendix 7D: Share the Mission Committee: Terms of Reference*
 - *Appendix 7E: Teacher Board Advisory Committee: Terms of Reference*
 - *Appendix 7F: Policy Development and Review Committee: Terms of Reference*
 - *Appendix 7G: GrACE Committee: Terms of Reference*

The Board also directed the Policy Development and Review Committee to study the feasibility and Terms of Reference for two proposed committees: Presentations, Awards, and Gifts, and Buildings and Renovations.

- *Policy 18: Board Governance and Operations*
 - *Appendix 18A: Governance Budget, Trustee Compensation, Budget Expenses, and Reimbursement*

REPORTS

Board Reports:

- Board Chair
- ACSTA
- ASBA
- GrACE
- PCCELC
- Economic Development
- Joint City/ School Boards
- Audit Committee

Administrative Reports:

- Superintendent
- Deputy Superintendent
- Secretary-Treasurer
- Director of Religious Education
- Director of Support Services
- First Nations, Métis and Inuit Education
- Director of Facilities
- Director of Technology

HOLY SPIRIT CATHOLIC SCHOOL DIVISION BOARD PRIORITIES

Strengthening Our Catholic Faith

- We foster a Catholic worldview of reflection, service and sacramentality.
- Our staff and students demonstrate knowledge of faith and commit to faith development.
- We create Communities of Accompaniment in our schools and school division.

"In the same way, let your light shine before others, so that they may see your good works and give glory to your Father in heaven." (Matthew 5:16)

Living Truth and Reconciliation

- Our First Nations, Métis and Inuit students will continue to see increasing success rates.
- We foster reconciliation through listening, accompaniment and recognition of the ongoing impacts of the past.
- We will deepen our understanding of our collective responsibilities as Treaty People.

"These are the things that you shall do: Speak the truth to one another, render in your gates judgments that are true and make for peace." (Zechariah 8:16)

Belonging In Our Diverse Community

- We will assist students in navigating various pathways of support.
- We provide programming and support for student and staff well-being.
- We celebrate and respect all cultures and ethnicities in our schools.

"For surely I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope." (Jeremiah 29:11)

Learning through Quality Teaching

- We prepare students for career pathways.
- All students demonstrate growth in literacy and numeracy.
- Schools reflect collaborative teaching and learning environments.

"May my teaching drop like the rain, my speech condense like the dew; like gentle rain on grass, like showers on new growth." (Deuteronomy 32:2)

