



HOLY SPIRIT CATHOLIC SCHOOL DIVISION BOARD MEETING BRIEFS

BOARD OF TRUSTEES

Board Chair
Carmen Mombourquette

Vice Chair
Linda Ellefson

Trustee
Frances Cote

Trustee
Tricia Doherty

Trustee
Blake Dolan

Trustee
Roisin Gibb

Trustee
Thomas Machacek

Trustee
Cheralan O'Donnell

Trustee
Bob Spitzig

EXECUTIVE TEAM

Superintendent
Scott Morrison

Deputy Superintendent
Anthea Boras

Acting Secretary-Treasurer
Amanda Lindemann



*Christ-centered
learning communities
where students
are cherished
and achieve
their potential.*

ACTION ITEMS

Trinity E-Learning School Name Change

Due to low enrolment, the division's E-learning program is no longer viable. For clarity purposes, the Board approved that the school reverts back to the original name of Trinity Learning Centre.

Father Tim Boyle's 50th Ordination Anniversary

The Board approved that a letter of congratulations be penned for Father Tim Boyle, who is celebrating his 50th year of ordination.

Election Bylaw

In preparation for the 2025 School Board elections, the Board completed the first reading of Bylaw 2024/01 regarding the arrangement of the electoral wards and trustees elected to each ward.

Selection of New Superintendent

The Board concluded the interviewing process and will be making an offer to the successful candidate.

Council of School Council Chairs Meeting

Due to a scheduling conflict, the Board of Trustees approved to change the date of the first meeting for the 2024/2025 school year to December 2, 2024.

INFORMATION ITEMS (CONT'D)

Administrative Procedures Update

The Board received the following revised Administrative Procedures:

- AP 100: Smoke Free Environment
- AP 202: Religious Education
- AP 300: Student Residency and Admissions
- AP 507: Donations to Schools
- AP 101: WHMIS
- AP 203: Family Life Education
- AP 301: School Entrance Age
- AP 508: Advertising, Distribution and Merchandising
- AP 102: Occupational Health and Safety
- AP 204: Off Campus Education
- AP 302: School Attendance Areas
- AP 510: School Fees
- AP 132: Protocol for School Lockdown
- AP 324: Supporting Students in Inclusive Communities
- AP 407: Assignment and Transfer of Teachers

These have been posted to the division website.

Catholic Education Week

Catholic Education Week is October 19-25, 2024. The theme is "Testify! Share the Reason for Your Hope".

INFORMATION ITEMS

Truth and Reconciliation Week

Over the course of the September 23-30, 2024 week, Holy Spirit Catholic School Division focused on the Board's priority of Living Truth and Reconciliation. The division provided several resources and activities each day for school use.

Minister's Back to School Letter

Minister of Education Nicolaides welcomed the students of Alberta back to the classroom.

Correspondence to the Minister of Education

The Board Chair penned a letter to the Honourable Minister Demetrios Nicolaides detailing the exceptional programming at Catholic Central High School with the new Trades Foundation program.

PRESENTATIONS

3 Year Faith Plan - Year 3: Proclaim!

Aaron Skretting, Director of Religious Education, spoke to the Board detailing the theme for Year 3: Proclaim! which is part of our 2022-2025 faith plan. We are called to be witnesses of the Gospel, in our words and in our deeds.

Budget Update

Amanda Lindemann, Acting Secretary Treasurer and Superintendent Scott Morrison informed the Board that the division is completing the 2023/2024 year-end and expect to be in a stronger position than anticipated due to enrollment growth. For the 2024/2025 school year, strong enrollment and funding increases have improved the division's financial position but still indicate a budget deficit.

POLICY REVIEW

The Board reviewed the following policies and determined that no changes were required at this time:

- *Policy 1: Board Mandate, Mission, Vision, Values, and Goals*
- *Policy 5: Role of the Board Chair*
- *Policy 6: Role of the Vice Chair*

The Board reviewed the appendices of Policy 7: Board Committees and Board Representation and determined the following:

- *Policy 7B: Finance Committee: Terms of Reference* needed changes to the composition of the committee and meeting dates.
- *Policy 7C: Policy Development and Review Committee: Terms of Reference* was read twice and approved.
- *Policy 7D: Parish Committees: Terms of Reference* was reviewed and will be brought forward for further discussion.

The Board gave first reading to *Policy 25: Program Reviews*. A second reading is required as per *Policy 8: Policy Making* prior to approval.

REPORTS

Board Reports:

- Board Chair
- ACSTA
- ASBA
- GrACE
- PCCELC
- Economic Development
- Audit Committee

Administrative Reports:

- Superintendent
- Deputy Superintendent
- Acting Secretary-Treasurer
- Director of Learning
- Director of Religious Education
- Director of Support Services
- First Nations, Métis and Inuit Education

ADVOCACY

Each Trustee provided an update regarding the activities, events and meetings they have been engaged in to advocate for the Board and Holy Spirit Catholic School Division.

Strengthening Our Catholic Faith

- We foster a Catholic worldview of reflection, service and sacramentality.
- Our staff and students demonstrate knowledge of faith and commit to faith development.
- We create Communities of Accompaniment in our schools and school division.

"In the same way, let your light shine before others, so that they may see your good works and give glory to your Father in heaven." (Matthew 5:16)

Living Truth and Reconciliation

- Our First Nations, Métis and Inuit students will continue to see increasing success rates.
- We foster reconciliation through listening, accompaniment and recognition of the ongoing impacts of the past.
- We will deepen our understanding of our collective responsibilities as Treaty People.

"These are the things that you shall do: Speak the truth to one another, render in your gates judgments that are true and make for peace." (Zechariah 8:16)

Belonging In Our Diverse Community

- We will assist students in navigating various pathways of support.
- We provide programming and support for student and staff well-being.
- We celebrate and respect all cultures and ethnicities in our schools.

"For surely I know the plans I have for you, says the Lord, plans for your welfare and not for harm, to give you a future with hope." (Jeremiah 29:11)

Learning through Quality Teaching

- We prepare students for career pathways.
- All students demonstrate growth in literacy and numeracy.
- Schools reflect collaborative teaching and learning environments.

"May my teaching drop like the rain, my speech condense like the dew; like gentle rain on grass, like showers on new growth." (Deuteronomy 32:2)

