

THURSDAY, OCTOBER 19, 2023

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Here in Spirit



Holy Spirit Catholic Schools Newsletter

Employment Opportunities at a Glance:

- **Administrative Support** – St. Joseph School (Coaldale)
- **Head Caretaker** – Catholic Central High School
- **Head Caretaker** – St. Mary School (Taber)
- **Psychologist** – St. Patrick School (Taber)
- **Teacher** – Father Leonard Van Tighem School
- **Casual Education Assistants** – Division Schools
- **Relief Caretakers** – Division Schools
- **Substitute Teachers** – Division Schools

(➤ Denotes new posting since last publication.)

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

If you are interested in applying for any posted positions, you will be directed to apply online. First time applicants will need to create an account as indicated in our instructions which can be found [here](#).

These positions are open to all internal and external candidates. Prior to employment, successful applicants must provide supporting documents as outlined on our [New Employees](#) page.

ADMINISTRATIVE SUPPORT (Clerk Typist) – St. Joseph School (Coaldale)

We are looking to hire a continuous 35.0 hour per week Administrative Support at St. Joseph School in Coaldale. This assignment is to commence October 30, 2023. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3618048**.

[View Details](#)

HEAD CARETAKER – Catholic Central High School (West Campus)

We are looking to hire a continuous 35.0 hour per week Head Caretaker to work at Catholic Central High School (West Campus) in Lethbridge. This assignment is to commence October 30, 2023. This position is covered by the CUPE 290 collective agreement.

[View Details](#)

HEAD CARETAKER – St. Mary School (Taber)

We are looking to hire a continuous 35.0 hour per week Head Caretaker to work at St. Mary School in Taber. This assignment is to commence as soon as possible. This position is covered by the CUPE 290 collective agreement.

[View Details](#)

PYSCHOLOGIST – St. Patrick School (Taber)

We are looking to hire a temporary full time Registered Psychologist to support St. Patrick School in Taber. This assignment is to commence at a mutually agreed time and terminate March 31, 2025. This is an out of scope position.

[View Details](#)

TEACHER – Father Leonard Van Tighem School

We are looking to hire a temporary full time teacher at Father Leonard Van Tighem School in Lethbridge. This assignment is to commence November 20, 2023 and terminate June 30, 2024. The successful candidate will be teaching Math 9, Religion 9, and Junior High Options. This position is covered by the ATA collective agreement.

[View Details](#)

CASUAL EDUCATION ASSISTANTS – Division Schools

We are looking to hire casual Education Assistants to work at our Division Schools. These positions are covered by the CUPE 1825 collective agreement.

[View Details](#)

RELIEF CARETAKERS – Division Schools

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by the CUPE 290 collective agreement.

[View Details](#)

SUBSTITUTE TEACHERS – Division Schools

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

[View Details](#)

