		MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, APRIL 30, 2025, COMMENCING AT 3:05 P.M.
	Present	BOARD Board Chair Vice Chair Carmen Mombourquette Vice Chair Linda Ellefson Trustee Frances Cote Trustee Trustee Blake Dolan Trustee Roisin Gibb Trustee Trustee Thomas Machacek Trustee Cheralan O'Donnell Bob Spitzig
		ADMINISTRATION Superintendent of Schools Chantel Axani Deputy Superintendent Anthea Boras Acting Secretary-Treasurer Amanda Lindemann Recording Secretary Rhonda Kawa
CALL TO ORDER OPENING PRAYER		Board Chair Carmen Mombourquette called the April 30, 2025, Regular Board Meeting to order at 3:05 p.m. He acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Board Chair Carmen Mombourquette led us with a prayer written by students at St. Patrick Fine Arts Elementary School. Superintendent Chantel Axani also led us in a special prayer for the repose of the soul of Bruce Elniski who worked at Holy Spirit Catholic School Division for many years.
Approval of Agenda	10737/0425 Linda Ellefson	M/C That the agenda for the April 30, 2025, Board Meeting be approved, as amended.
Previous Minutes	10738/0425 Bob Spitzig	M/C That the minutes of the March 26, 2025, Regular Meeting of the Board be approved, as amended.
Business Arising from the Minutes		There was no business arising from the minutes.
PRESENTATIONS Edwin Parr Nominee		Ms. Carly Spoulos, a teacher from St. Francis Junior High School in Lethbridge, was selected as the Holy Spirit Catholic School Division nominee for the ASBA's "Edwin Parr Award," which recognizes excellence in first year teaching. The Board formally congratulated her on the nomination.
Division Collaborative Music Task Force		A group of division music educators has established a Music Collaborative Task Force. Members Jessica Ens, Chris Hartman, Coreen Packham, and Erin Richards presented the findings of a comprehensive Music Audit to the Board of Trustees. The task force identified four key areas for potential growth: timetabling, budgeting, instrumental music, and program focus.
Southern Alberta Collegiate Institute		Joelle Reynolds, Lethbridge Polytechnic, and Peter Gallagher, Southern Alberta Collegiate Institute (SACI), presented to the Board an overview of SACI which is a unique partnership with Lethbridge Polytechnic, several southern Alberta school divisions, industry partners and members of the community. The program's focus is grades 7-9 and is project-based learning, with career exploration, and career experts available to students.
ACTION ITEMS Meeting with Local MLAs	B.1	The Board of Trustees discussed scheduling two meetings with the division's local MLAs to discuss items of mutual interest.

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April 30/23. page 2	10739/0425 Frances Cote	M/C That the Board of Trustees directs the Superintendent of Schools to organize two meetings with the Holy Spirit Catholic School Division's local MLAs.
Edwin Parr Award Banquet	B.2	The Board approved the purchase of tickets to accompany the division's Edwin Parr nominee to the awards banquet in Taber on May 21, 2025.
	10740/0425 Linda Ellefson	M/C That the Board of Trustees purchases, a minimum of two (2) tickets to attend the Edwin Parr Awards Ceremony at the Heritage Inn in Taber, Alberta on May 21, 2025.
		Vice Chair Linda Ellefson, Trustee Bob Spitzig, Trustee Frances Cote, Trustee Roisin Gibb, Trustee Tricia Doherty, Trustee Thomas Machacek, Trustee Cheralan O'Donnell, Trustee Blake Dolan, Superintendent Chantel Axani, and Deputy Superintendent Anthea Boras will all join Ms. Spoulos and her guests at the Edwin Parr Award Ceremony.
POLICY REVIEW Policy 19: Conflict of Interest and Nepotism	C.1	The Board 's Policy Development and Review Committee have completed a thorough review of <i>Policy 19: Conflict of Interest and Nepotism</i> and presented the recommended changes to the Board of Trustees.
	10741/0425 Tricia Doherty	M/C That the Board of Trustees accepts <i>Policy 19: Conflict of Interest and Nepotism,</i> as amended.
		The Board took a brief recess at 4:58 p.m.
		The Board reconvened into the regular meeting at 5:10 p.m.
Policy 21: Public Interest Disclosure (Whistleblower	C.2	The Board 's Policy Development and Review Committee have completed a thorough review of <i>Policy 21: Public Interest Disclosure (Whistleblower Protection)</i> and presented the recommended changes to the Board of Trustees.
Protection)	10742/0425 Thomas Machacek	M/C That the Board of Trustees accepts <i>Policy 21: Public Interest Disclosure</i> (Whistleblower Protection), as presented.
Policy 22: Vaccination Protocol	C.3	The Board 's Policy Development and Review Committee have completed a thorough review of <i>Policy 22: Vaccination Protocol</i> and presented the recommended changes to the Board of Trustees.
	10743/0425 Tricia Doherty	M/C That the Board of Trustees accepts <i>Policy 22: Vaccination Protocol</i> , as presented.
Policy 23: Extra- Curricular Activity	C.4	The Board 's Policy Development and Review Committee have completed a thorough review of <i>Policy 23: Extra-Curricular Activity</i> and presented the recommended changes to the Board of Trustees.
	10744/0425 Roisin Gibb	M/C That the Board of Trustees accepts <i>Policy 23: Extra-Curricular Activity</i> , as presented.
ADMINISTRATIVE REPORTS		
Superintendent's Report	D.1	The Board reviewed the Superintendent's April 30, 2025, Report.
	10745/0425 Linda Ellefson	M/C That the Board of Trustees receives and files the Superintendent, Deputy Superintendent, Acting Secretary Treasurer, Directors of Learning, Religious Education, Support Services, Facilities and First Nations, Métis and Inuit Reports for April 30, 2025.
Deputy Superintendent's Report	D.2	The Board received the Deputy Superintendent's April 30, 2025, Report.

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Acting Secretary Treasurer's Report	D.3	The Board received the Acting Secretary Treasurer's April 30, 2025, Report.
Director of Learning Update	D.4	Carmen Larsen, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.
Director of Religious Education Update	D.5	Aaron Skretting, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.
Director of Support Services Update	D.6	Crystal Lothian, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
First Nations, Métis and Inuit Education Update	D.7	Aaron Skretting, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis, and Inuit Education.
Director of Facilities	D.8	Vivien Kossuth, Director of Facilities, provided a report to the Board, apprising them of recent division activity related to facilities and maintenance.
BOARD REPORTS Board Chair's Report	E.1	Board Chair Carmen Mombourquette provided a report about recent correspondence, planning and events, and activity.
	10746/0425 Cheralan O'Donnell	M/C That the Board of Trustees receives and files the Board Chair, ACSTA, ASBA, GrACE, PCCELC, Economic Development and Joint City / School Boards Reports for April 30, 2025.
ACSTA Report	E.2	Trustee Linda Ellefson, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.
ASBA Report	E.3	Trustee Cheralan O'Donnell, Board representative to the ASBA, provided a report to the Board regarding recent business, events, and activities.
GrACE Report	E.4	Trustees Tricia Doherty and Linda Ellefson, representatives to the GrACE committee, provided a report to the Board regarding recent business, events, and activities.
PCCELC Report	E.5	Trustee Bob Spitzig, Board representative to the PCCELC, provided a verbal report to the Board regarding recent business, events, and activities as the meeting occurred April 29, 2025. Trustee Bob Spitzig reported that Sage is at 95% capacity.
Economic Development Report	E.6	Trustee Tricia Doherty, Board representative to the Economic Development Committee, provided a report to the Board regarding recent business, events, and activities.
Joint City / School Boards Report	E.7	Trustees Tricia Doherty and Roisin Gibb, representatives to the Joint City / School Boards committee, provided a report to the Board regarding recent business, events, and activities.
ADVOCACY Individual Trustee Advocacy	F.1	Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.
	10747/0425 Frances Cote	M/C That the Board of Trustees receives and files the individual Trustee Advocacy Reports for April 30, 2025.
School Council Advocacy	F.2	School Council Advocacy is a forum to address key topics and to provide a bridge for information to be shared between school councils and the Board of Trustees.
Holy Spirit High Schools Graduation Planning	F.3	To assist in Board planning, as well as the planning for each of the high schools within the division, the schedules for upcoming graduation exercises were presented.

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INFORMATION ITEMS Administrative Procedures Update	G.1	The Board received the following Administrative Procedures and appendices that were revised recently: • AP 400: Recruitment and Selection of Teachers • AP 118: Input into Decision-Making • AP 121: Alcohol Consumption on Division Premises or During School or Division Activities • AP 122: Political Engineering • AP 402: Rotation of School-Based Administrators These versions reflect current language, procedures and supports regarding all learners and staff in the Holy Spirit Catholic School Division. This information will be placed on the division's website.
Catholic Education Sunday Collection	G.2	The Diocese of Calgary has provided \$12,984.24 to Holy Spirit Catholic School Division from the Catholic Education Sunday collection held over the October 19/20, 2024 weekend. The Board also reviewed the letter of thanks that was penned and sent to Bishop McGrattan.
Art's Alive and Well in the Schools	G.3	The Board received an invitation to the "Art's Alive and Well in the Schools," event that will be held from May 10, 2025, until June 14, 2025. As per <i>Policy 17: Awards</i> , the school division will again be donating \$100 to fund the Junior High/Middle School Award of Merit. Board Chair Carmen Mombourquette will bring greetings on behalf of the Board of Trustees at the Opening Ceremonies on May 15, 2025.
APEX Youth Awards and Nominations	G.4	The Apex Awards recognize individuals that represent the best qualities in our youth from Taber and area, who unselfishly give of themselves in the service of others. The winners of the \$1000.00 bursaries will be announced May 1, 2025.
Transfer of Jurisdiction CUPE	G.5	The Board received correspondence from the Canadian Union of Public Employees (CUPE) approving the request for the transfer of jurisdiction of the Holy Spirit Catholic School Division CUPE 290 to be part of Holy Spirit Catholic School Division CUPE 1825 effective March 24, 2025.
Holy Spirit Stars	G.6	The Board reviewed the activities and achievements of the division's students and staff over the past month.
Enrolment Data Update	G.7	The Board received the division enrolment report for March 2025.
	10748/0425 Tricia Doherty	M/C That the Board of Trustees convenes into the Committee of the Whole meeting at 5:58 p.m.
	10749/0425 Roisin Gibb	M/C That the Board of Trustees reconvenes into the Regular Board Meeting at 8:24 p.m.
ADJOURNMENT	10750/0425 Bob Spitzig	M/C That the Board of Trustees adjourns the Regular Board Meeting of April 30, 2025, at 8:24 p.m.
		Board Chair Secretary-Treasurer