



ASSISTING A STUDENT IN CASE OF ACCIDENT OR ILLNESS

Background

Board Policy 1: Board Mandate, Mission, Vision, Values and Goals states to provide a welcoming, caring, respectful, and safe learning environment that respect diversity and foster a sense of belonging. A trained staff member may be required to administer emergency first aid treatment to a student in order to preserve the life or physical well-being of the student. This is a natural extension of the school personnel's duty to exercise reasonable care and skill in attending to the safety, health and comfort of their pupils. First aid assistance shall continue to be provided until the student is placed in the care of the parents or qualified medical practitioners.

Procedures

1. In the event of serious injury or accident to a student, the following procedures should be adhered to:
 - 1.1 The staff member should apply first aid treatment if required and practical, and if the staff member is competent to do so.
 - 1.2 If there is any doubt about the extent of the injury, the student should not be moved, but should be made as comfortable as possible and be kept warm until expert assistance is secured.
 - 1.3 In all instances of serious injury, the staff member should stay with the injured student and direct a responsible person to notify the parents.
 - 1.4 If practical and possible, the paramedics should be called to arrange for treatment and transportation of the student to the nearest medical facility.
 - 1.5 In the event that paramedics are not available, e.g., on camping trips, excursions, etc., appropriate arrangements should be made to access medical attention or transport the injured student to a medical facility.
2. Schools and staff members are not authorized to provide medical consent on behalf of a student under any circumstances. In the event of an illness or injury requiring medical attention, the following protocols are to be followed:
 - 2.1 Immediate Parent / Guardian Notification:
 - 2.1.1 The school will contact the student's parents or guardians immediately to inform them of the situation.
 - 2.1.2 Parents / Guardians will be required to provide consent for any medical treatment deemed necessary.
 - 2.2 Emergency Situations:
 - 2.2.1 If the situation is life-threatening and requires urgent medical

attention, the school will contact emergency services (e.g., 911) to ensure the student's safety.

2.2.2 Medical professionals will make decisions based on the student's immediate needs.

2.2.3 Parents / guardians will still be informed without delay and are expected to proceed to the medical facility promptly.

2.3 Existing Medical Authorization:

2.3.1 In cases where parents / guardians have provided pre-authorized medical consent for specific conditions (e.g., through Individualized Health Plans or documented instructions), staff will act according to those directives until parent / guardian arrive.

3. The Principal shall inform the Superintendent immediately in the event a student is seriously injured. A complete report will be filed via the division's online student accident reporting system within 24 hours of the accident.
4. Students that become ill at school or incur an injury must not be sent home unless the parents have been informed.
5. The Principal shall ensure that a proper record of minor accidents and/or injuries is maintained within the division's online student accident reporting system.