

A scenic autumn road with trees and mountains in the background. The road is paved and has yellow lines, leading into the distance. The trees on either side are mostly bare or have sparse yellow and orange leaves. In the far distance, a range of mountains is visible under a pale sky. The overall atmosphere is peaceful and serene.

November

IN THE NAME OF THE FATHER, THE SON AND THE HOLY SPIRIT,
HEAVENLY FATHER, THANK YOU FOR ALL THAT YOU HAVE GIVEN US,
OUR FRIENDS, OUR FAMILY AND OUR HEALTH. WE ASK FOR YOU TO
HELP US BE NICE TO ALL PEOPLE AND MAKE THEM FEEL THAT THEY
BELONG. WE ALSO ASK FOR GUIDANCE IN LIFE, SCHOOL WORK, AND
OTHER SOCIAL ACTIVITIES. WE PRAY FOR ALL SCHOOL LEADERS
AND TEACHERS THAT THEY MAKE WISE DECISIONS TO HELP
SUPPORT STUDENT EDUCATION. PLEASE HELP ALL THOSE PEOPLE
WHO ARE FACED WITH POVERTY, SICKNESS, WAR, AND
HOMELESSNESS, SO THAT YOU WILL COMFORT THEM AND GIVE
THEM STRENGTH. WE ASK THIS THROUGH CHRIST OUR LORD AMEN.

PRAYER BY SHELDON VAN DYK
ST. JOSEPH SCHOOL

Holy Spirit Catholic School Division

**Board Meeting
St. Basil Catholic Education Centre
Wednesday, November 26, 2025
3:00 p.m.**

AGENDA

*The public is welcome to join the Board of Trustees Regular Meeting in person
at St. Basil Catholic Education Centre.*

A. CALL TO ORDER

- A.1 Board Chair
- A.2 Prayer (St. Joseph School, Coaldale) – Trustee Kevin Kinahan

B. ACTION ITEMS

- a) Approval of Agenda
- b) Approval of Previous Minutes
 - i) October 29, 2025 Organizational Board Meeting
 - ii) October 29, 2025 Regular Board Meeting
- c) Business Arising/ Unfinished Business from the Minutes

- B.1 Operating and Capital Reserves Transfers for the 2024/2025 Fiscal Year
- B.2 Audited Financial Statement for the 2024/2025 Fiscal Year
- B.3 International Student Tuition and Fees 2026/2027

C. POLICY REVIEW

- C.1 Policy 5: Role of the Board Chair
- C.2 Policy 6: Role of the Vice Chair

.../2

D. ADMINISTRATIVE REPORTS

- D.1 Superintendent's Report
- D.2 Deputy Superintendent's Report
- D.3 Secretary Treasurer's Report
- D.4 Associate Superintendent Report
- D.5 Director of Support Services Update
- D.6 Director of Technology
- D.7 Director of Facilities

E. BOARD REPORTS

- E.1 Board Chair's Report
- E.2 ACSTA Report
- E.3 ASBA Report
- E.4 GrACE Report
- E.5 Economic Development Report

F. ADVOCACY

- F.1 Individual Trustee Advocacy
- F.2 School Council Advocacy

G. INFORMATION ITEMS

- G.1 ATA Invitation to Advent Liturgy and Dinner
- G.2 Prime Minister's Awards for Teaching Excellence
- G.3 Holy Spirit Catholic School Division Christmas Events Schedule
- G.4 Bishop McGrattan: Day with Leadership
- G.5 Holy Spirit Stars
- G.6 Enrolment Data Update

H. ADJOURNMENT

<p>2025 Org. Meeting: page 2</p> <p>Appointment of Committees</p>	<p>10813/1025 Bob Spitzig</p> <p>B.3</p> <p>10814/1025 Roisin Gibb</p> <p>10815/1025 Carmen Mombourquette</p> <p>10816/1025 Carmen Mombourquette</p> <p>10817/1025 Carmen Mombourquette</p> <p>10818/1025 Carmen Mombourquette</p> <p>10819/1025 Carmen Mombourquette</p> <p>10820/1025 Carmen Mombourquette</p> <p>10821/1025 Carmen Mombourquette</p>	<p><i>First Call:</i> Trustee Tricia Doherty nominated Trustee Roisin Gibb in the first call. Trustee Roisin Gibb accepted the nomination.</p> <p><i>Second Call:</i> There were no nominations in the second call.</p> <p><i>Third Call:</i> There were no nominations in the third call.</p> <p>M/C That the Board of Trustees ceases nominations for the position of Vice-Chair.</p> <p>Trustee Roisin Gibb was declared Vice-Chair by acclamation.</p> <p><u>NOMINATIONS FOR STANDING COMMITTEES</u></p> <p>M/C That the Board of Trustees proceeds to appoint members to standing committees, external committees, committees required by contract and any <i>ad hoc</i> committees, as outlined in <i>Policy 7: Board Committees and Board Representation</i>.</p> <p>M/C That Blake Dolan and Kevin Kinahan be appointed as the Board's representatives to the ATA Local #5 Negotiating Committee; AND FURTHER, that Bob Spitzig be appointed as Committee Chair.</p> <p>M/C That Roisin Gibb and Cheralan O'Donnell be appointed as the Board's representatives to the CUPE Local #1825 Negotiating Committee; AND FURTHER, that Bob Spitzig be appointed as Committee Chair.</p> <p>M/C That Carmen Mombourquette and Tricia Doherty be appointed to the Audit Committee; AND FURTHER, that Roisin Gibb be appointed as Chair of the Audit Committee.</p> <p>M/C That Blake Dolan and Carmen Mombourquette and Kevin Kinahan be appointed as the Board's representatives to the Finance Committee; AND FURTHER, that Linda Ellefson be appointed as Chair of the Finance Committee.</p> <p>M/C That Linda Ellefson and Tricia Doherty be appointed to the Share the Mission Award Committee; AND FURTHER, that Roisin Gibb be appointed as Chair of the Share the Mission Award Committee.</p> <p>M/C That Cheralan O'Donnell, Blake Dolan, and Bob Spitzig be appointed as the Board's representatives to the Teacher/Board Advisory Committee.</p> <p>M/C That Tricia Doherty and Carmen Mombourquette and Linda Ellefson be appointed as the Board's representatives to the Policy Committee; AND FURTHER, that Cheralan O'Donnell be appointed as Chair of the Policy Committee.</p>
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<div data-bbox="99 113 347 142">2025 Org. Meeting: page 4</div> <div data-bbox="99 810 282 840">ADJOURNMENT</div>	<div data-bbox="509 176 634 235">10839/1025 Bob Spitzig</div> <div data-bbox="509 268 634 327">10840/1025 Bob Spitzig</div> <div data-bbox="509 361 634 420">10841/1025 Bob Spitzig</div> <div data-bbox="509 453 634 512">10842/1025 Bob Spitzig</div> <div data-bbox="380 543 634 602">10843/1025 Carmen Mombourquette</div> <div data-bbox="509 636 634 695">10844/1025 Bob Spitzig</div> <div data-bbox="509 728 634 787">10845/1025 Bob Spitzig</div> <div data-bbox="509 821 634 879">10846/1025 Bob Spitzig</div>	<div data-bbox="659 176 1484 235">M/C That Kevin Kinahan be appointed to serve as the Board liaison for St. Michael's School in Bow Island.</div> <div data-bbox="659 268 1456 327">M/C That Blake Dolan be appointed to serve as the Board liaison for St. Michael's School in Pincher Creek.</div> <div data-bbox="659 361 1549 420">M/C That Carmen Mombourquette be appointed to serve as the Board liaison for St. Patrick Fine Arts Elementary School in Lethbridge.</div> <div data-bbox="659 453 1526 512">M/C That Thomas Machacek be appointed to serve as the Board liaison for St. Patrick School in Taber.</div> <div data-bbox="659 543 1503 602">M/C That Bob Spitzig be appointed to serve as the Board liaison for St. Paul Elementary School in Lethbridge.</div> <div data-bbox="659 636 1554 695">M/C That Tricia Doherty be appointed to serve as the Board liaison for St. Teresa of Calcutta School in Lethbridge.</div> <div data-bbox="659 728 1549 787">M/C That Carmen Mombourquette be appointed to serve as the Board liaison for Trinity Learning School in Lethbridge.</div> <div data-bbox="659 821 1524 879">M/C That the Board of Trustees adjourns the October 29, 2025, Organizational Meeting at 4:51 p.m.</div> <div data-bbox="659 1904 1049 1934">_____ Board Chair</div> <div data-bbox="1135 1904 1536 1934">_____ Secretary-Treasurer</div>
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<p>CALL TO ORDER OPENING PRAYER</p> <p>Approval of Agenda</p> <p>Previous Minutes</p> <p>Business Arising from the Minutes</p> <p>ACTION ITEMS Voluntary Teacher Retirement Opportunity</p>	<p>Present</p> <p>10847/1025 Bob Spitzig</p> <p>10848/1025 Tricia Doherty</p> <p>B.1</p> <p>10849/1025 Roisin Gibb</p>	<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, OCTOBER 29, 2025, COMMENCING AT 5:21 PM.</p> <p>BOARD Board Chair Linda Ellefson Vice Chair Roisin Gibb Trustee Tricia Doherty Trustee Blake Dolan Trustee Kevin Kinahan Trustee Tom Machacek Trustee Carmen Mombourquette Trustee Cheralan O'Donnell Trustee Bob Spitzig</p> <p>ADMINISTRATION Superintendent of Schools Chantel Axani Deputy Superintendent Anthea Boras Secretary-Treasurer Amanda Lindemann Associate Superintendent of Learning Aaron Skretting Recording Secretary Rhonda Kawa</p> <p>Board Chair Linda Ellefson called the October 29, 2025, Regular Board Meeting to order at 5:21 p.m. Vice Chair Roisin Gibb acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Trustee Cheralan O'Donnell led the Board in reciting the opening prayer provided by a student at St. Catherine School, Picture Butte.</p> <p>M/C That the agenda for the October 29, 2025 Board Meeting be approved, as amended.</p> <p>The following items were added to the agenda:</p> <p>B.4 Funding for Additional Staffing B.5 Opening of St. Kateri Elementary School B.6 Lethbridge Charter School</p> <p>M/C That the minutes of the September 24, 2025 Regular Meeting of the Board be approved, as presented.</p> <p>There was no business arising from the minutes.</p> <p>B.1 The Board of Trustees determined that the division would offer a voluntary retirement program for teachers planning on retiring at the end of the school year. This allows division office to plan for future staffing requirements for pending retirements, while providing staff members with a chance to simultaneously draw from their pension and receive their regular salary.</p> <p>M/C That the Board of Trustees of the Holy Spirit Catholic School Division makes the following offer to its teachers:</p> <p><i>Any eligible teacher who, by December 13, 2025, submits his/her notice of retirement, effective January 31, 2026, will be offered a temporary teaching contract beginning February 1, 2026 until June 30, 2026</i></p>			

October 29/25: page 3		
	10855/1025 Cheralan O'Donnell	M/C That the Board of Trustees receives and files the Superintendent, Deputy Superintendent, Secretary Treasurer, Associate Superintendent of Learning and Directors of Support Services, Technology and Facilities for October 29, 2025.
Deputy Superintendent's Report	D.2	The Board received the Deputy Superintendent's October 29, 2025 Report.
Secretary Treasurer's Report	D.3	The Board received the Secretary Treasurer's October 29, 2025 Report.
Associate Superintendent of Learning Report	D.4	Aaron Skretting, Associate Superintendent of Learning, provided a report to the Board, apprising them of recent division activity related to Learning, Religious Education and First Nations, Métis and Inuit Education.
Director of Support Services Report	D.5	Crystal Lothian, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to the Support Services Department.
Director of Technology Report	D.6	Regan Holt, Director of Technology, provided a report to the Board, apprising them of recent division activity related to the Technology Department.
Director of Facilities Report	D.7	Vivien Kossuth, Director of Facilities, provided a report to the Board, apprising them of recent division activity related to the Maintenance Department.
<u>BOARD REPORTS</u> Board Chair's Report	E.1	The Board Chair provided a report detailing recent correspondence, planning and events, and activities.
	10856/1025 Tricia Doherty	M/C That the Board of Trustees receives and files the Board Chair, ACSTA, ASBA, GrACE, PCCELC, and Economic Development Committee Reports for October 29, 2025.
ACSTA Report	E.2	The Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.
ASBA Report	E.3	The Board representative to the ASBA, provided a report to the Board regarding recent business, events, and activities.
GrACE Report	E.4	The Board representatives to the GrACE committee, provided a report to the Board regarding recent business, events, and activities.
PCCELC Report	E.5	The Board representative to the Pincher Creek Community Early Learning Centre, provided a report to the Board regarding recent business, events, and activities.
Economic Development Report	E.6	The Board representative to Economic Development Committee, provided a report to the Board regarding recent business, events, and activities.
<u>ADVOCACY</u> Individual Trustee Advocacy	F.1	Each Trustee provided an update about the activities they have been engaged in to advocate for the Board and school division over the past month.
	10857/1025 Roisin Gibb	M/C That the Board of Trustees receives and files individual Trustee Advocacy Reports for October 29, 2025.
School Council Advocacy	F.2	School advocacy is a forum to address key topics and to provide a bridge for information to be shared between school councils and the Board of Trustees.

ACTION NO: B.1

November 26, 2025

BOARD AGENDA ACTION ITEM

TO: Board of Trustees

FROM: Roisin Gibb, Chair of the Audit Committee

SUBJECT: Transfers to Capital Reserves for the 2024/2025 Fiscal Year

ORIGINATOR: Linda Ellefson, Board Chair

BACKGROUND

1. Vice Chair Roisin Gibb, Chair of the Audit Committee, will provide the rationale for the transfer.
2. Secretary Treasurer Amanda Lindemann will also be available to speak to this item.

RECOMMENDATIONS

That the Board of Trustees of the Holy Spirit Catholic School Division transfers \$956,089 from Unrestricted Surplus to Operating Reserves and \$905,284 to Capital Reserves.

ACTION NO: B.2

November 26, 2025

BOARD AGENDA ACTION ITEM

TO: Board of Trustees

FROM: Roisin Gibb, Chair of the Audit Committee

SUBJECT: Audited Financial Statements for the 2024/2025 Fiscal Year

ORIGINATOR: Linda Ellefson, Board Chair

BACKGROUND

1. The Audited Financial Statements for the fiscal year from September 1, 2024 to August 31, 2025 are now complete.
2. Secretary Treasurer Amanda Lindemann will present the Audited Financial Statements.
3. Tawny Vincon and Dan Bosters, of KPMG, will also be available to provide the Audit opinion.

RECOMMENDATION

That the Board of Trustees reviews and approves the Audited Financial Statements for the fiscal year ended August 31, 2025;

AND FURTHER, authorizes that these Audited Financial Statements be submitted to Alberta Education, according to the Government of Alberta's reporting format, and posted on the division's website.

**AUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED AUGUST 31, 2025**
[Education Act, Sections 139, 140, 244]

4481 The Holy Spirit Roman Catholic Separate School Division

Legal Name of School Jurisdiction

620 12 Street B North Lethbridge AB T1H 2L7

Mailing Address

780-327-9555 lindemanna@holyspirit.ab.ca

Contact Numbers and Email Address

SCHOOL JURISDICTION MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements of 4481 The Holy Spirit Roman Catholic Separate School Division presented to Alberta Education and Childcare have been prepared by school jurisdiction management which has responsibility for their preparation, integrity and objectivity. The financial statements, including notes, have been prepared in accordance with Canadian Public Sector Accounting Standards and follow format prescribed by Alberta Education and Childcare.

In fulfilling its reporting responsibilities, management has maintained internal control systems and procedures designed to provide reasonable assurance that the school jurisdiction's assets are safeguarded, that transactions are executed in accordance with appropriate authorization and that accounting records may be relied upon to properly reflect the school jurisdiction's transactions. The effectiveness of the control systems is supported by the selection and training of qualified personnel, an organizational structure that provides an appropriate division of responsibility and a strong system of budgetary control.

Board of Trustees Responsibility

The ultimate responsibility for the financial statements lies with the Board of Trustees. The Board reviewed the audited financial statements with management in detail and approved the financial statements for release.

External Auditors

The Board appoints external auditors to audit the financial statements and meets with the auditors to review their findings. The external auditors were given full access to school jurisdiction records.

Declaration of Management and Board Chair

To the best of our knowledge and belief, these financial statements reflect, in all material respects, the financial position, results of operations, remeasurement gains and losses, changes in net financial assets (debt), and cash flows for the year in accordance with Canadian Public Sector Accounting Standards.

BOARD CHAIR

Mrs. Linda Ellefson

Name

Signature

SUPERINTENDENT

Ms. Chantel Axani

Name

Signature

SECRETARY-TREASURER OR TREASURER

Mrs. Amanda Lindemann

Name

Signature

November 26, 2025

Board-approved Release Date

c.c. **Alberta Education and Childcare, Financial Reporting & Accountability Branch**
10th Floor, 44 Capital Boulevard, 10044 108th Street NW, Edmonton AB T5J 5E6
EMAIL: EDC.FRA@gov.ab.ca
PHONE: Kevin Luu: (780) 422-0314; Jing Li: (780) 644-4929

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INDEPENDENT AUDITOR'S REPORT

To the Board of Trustees of The Holy Spirit Roman Catholic Separate School Division

Opinion

We have audited the financial statements of The Holy Spirit Roman Catholic Separate School Division (the "Division"), which comprise:

- The statement of financial position as at August 31, 2025
- The statement of operations for the year then ended
- The statement of cash flows for the year then ended
- The statement of changes in net financial assets for the year then ended
- The statement of remeasurement gains and losses for the year then ended
- Schedules 1, 2, 3, 5, 6 and 8, Schedule 4 excluding the rows under "Square Metres", Schedule 7 columns "Remuneration", "Benefits", "Allowances", "Performance Bonuses", "ERIP's/Other Paid", "Other Accrued Unpaid Benefits" and "Expenses".
- And notes to the financial statements, including a summary of significant accounting policies (Hereinafter referred to as the "financial statements").

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Division as at August 31, 2025 and its results of operations, changes in net financial assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the "**Auditor's Responsibilities for the Audit of the Financial Statements**" section of our auditor's report.

We are independent of the Division in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada and we have fulfilled our other ethical responsibilities in accordance with these requirements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Division's ability to continue as a going concern, disclosing as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Division or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Division's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit.

We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion.

The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.

- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Division's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Division's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Division to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represents the underlying transactions and events in a manner that achieves fair presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

INDEPENDENT PRACTITIONER'S REASONABLE ASSURANCE REPORT

To the Board of Trustees of The Holy Spirit Roman Catholic Separate School Division

We have undertaken a reasonable assurance engagement of the accompanying FTE and Metres Square as reported in the specific rows "Square Metres - School buildings" and "Square Metres - Non school buildings" in Schedule 4 and the column "FTE" in Schedule 7 (the "subject matter information") of the Division for the year ended August 31, 2025.

Management's Responsibility

Management is responsible for the preparation and presentation of the subject matter information in accordance with the criteria established by Alberta Education and Childcare in the AFS Guidelines (the "applicable criteria").

Management is also responsible for such internal control as management determines necessary to enable the preparation of the subject matter information that is free from material misstatement, whether due to fraud or error.

Practitioner's Responsibilities

Our responsibility is to express a reasonable assurance opinion on the subject matter information based on the evidence we have obtained. We conducted our reasonable assurance engagement in accordance with Canadian Standards on Assurance Engagements (CSAE) 3000, *Attestation Engagements Other than Audits or Reviews of Historical Financial Information*. This standard requires that we plan and perform this engagement to obtain reasonable assurance about whether the subject matter information is free from material misstatement.

Reasonable assurance is a high level of assurance but is not a guarantee that an engagement conducted in accordance with this standard will always detect a material misstatement when it exists.

Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of users of our report.

The nature, timing and extent of procedures performed depends on our professional judgment, including an assessment of the risks of material misstatement, whether due to fraud or error, and involves obtaining evidence about the subject matter information.

We believe the evidence we obtained is sufficient and appropriate to provide a basis for our opinion.

Practitioner's Independence and Quality Management

We have complied with the relevant rules of professional conduct/code of ethics applicable to the practice of public accounting and related to assurance engagements, issued by various professional accounting bodies, which are founded on fundamental principles of integrity, objectivity, professional competence and due care, confidentiality and professional behaviour.

The firm applies Canadian Standard on Quality Management 1, *Quality Management for Firms that Perform Audits or Reviews of Financial Statements, or Other Assurance or Related Services Engagements* which requires the firm to design, implement and operate a system of quality management, including policies or procedures regarding compliance with ethical requirements, professional standards and applicable legal and regulatory requirements.

Opinion

In our opinion, the subject matter information of the Division for the year ended August 31, 2025 has been prepared, in all material respects, in accordance with the applicable criteria.

Specific Purpose of Subject Matter Information

The subject matter information has been prepared in accordance with the applicable criteria. As a result, the subject matter information may not be suitable for another purpose.

Chartered Professional Accountants

Lethbridge, Canada

DRAFT

STATEMENT OF FINANCIAL POSITION
As at August 31, 2025 (in dollars)

2025**2024****FINANCIAL ASSETS**

Cash and cash equivalents	(Schedule 5)	\$ 15,409,930	\$ 16,483,136
Accounts receivable (net after allowances)	(Note 4)	\$ 581,945	\$ 1,193,929
Portfolio investments			
Operating		\$ -	\$ -
Endowments	(Note 5)	\$ 210,243	\$ 202,923
Inventories for resale		\$ -	\$ -
Other financial assets		\$ -	\$ -
Total financial assets		\$ 16,202,118	\$ 17,879,988

LIABILITIES

Bank indebtedness	(Note 6)	\$ -	\$ -
Accounts payable and accrued liabilities	(Note 7)	\$ 1,930,238	\$ 2,741,051
Unspent deferred contributions	(Schedule 2)	\$ 7,201,397	\$ 9,296,110
Employee future benefits liabilities	(Note 8)	\$ 961,091	\$ 793,310
Asset retirement obligations and environmental liabilities	(Schedule 8, Note 9)	\$ 4,320,542	\$ 4,240,350
Other liabilities			\$ -
Debt			
Unsupported: Debentures		\$ -	\$ -
Mortgages and capital loans		\$ -	\$ -
Capital leases		\$ -	\$ -
Total liabilities		\$ 14,413,268	\$ 17,070,821

Net financial assets

\$ 1,788,850	\$ 809,167
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NON-FINANCIAL ASSETS

Tangible capital assets	(Schedule 6)	\$ 72,895,421	\$ 73,378,166
Inventory of supplies		\$ -	\$ -
Prepaid expenses	(Note 10)	\$ 824,418	\$ 834,701
Purchased Intangibles and Other		\$ -	\$ -
Total non-financial assets		\$ 73,719,839	\$ 74,212,867

Net assets (Net liabilities) before spent deferred capital contributions

\$ 75,508,689	\$ 75,022,034
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Spent deferred capital contributions

(Schedule 2)

\$ 66,091,816	\$ 66,393,299
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Net assets (Net liabilities)

\$ 9,416,873	\$ 8,628,735
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Net assets (Net liabilities)

Accumulated surplus (deficit)	(Schedule 1)	\$ 9,416,873	\$ 8,628,735
Accumulated rereasurement gains (losses)		\$ -	\$ -
		\$ 9,416,873	\$ 8,628,735

Contractual obligations

(Note 12)

Contingent liabilities

(Note 19)

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF OPERATIONS
For the Year Ended August 31, 2025 (in dollars)

	Budget 2025	Actual 2025	Actual 2024
REVENUES			
Government of Alberta	\$ 56,772,618	\$ 57,385,973	\$ 56,153,517
Federal Government and other government grants	\$ 1,394,210	\$ 3,440,166	\$ 2,117,133
Property taxes	\$ 6,900,000	\$ 7,266,626	\$ 6,868,777
Fees (Schedule 9)	\$ 2,215,389	\$ 1,000,960	\$ 921,048
Sales of services and products	\$ 557,600	\$ 879,971	\$ 623,936
Investment income	\$ 400,000	\$ 156,215	\$ 187,811
Donations and other contributions	\$ 448,750	\$ 824,615	\$ 735,509
Other revenue (Note 20)	\$ 455,776	\$ 224,804	\$ 243,404
Total revenues	\$ 69,144,343	\$ 71,179,330	\$ 67,851,135
EXPENSES			
Instruction - ECS	\$ 3,586,289	\$ 2,880,499	\$ 2,921,853
Instruction - Grades 1 to 12	\$ 50,845,454	\$ 52,290,787	\$ 49,015,662
Operations and maintenance (Schedule 4)	\$ 10,761,474	\$ 9,843,429	\$ 10,384,292
Transportation	\$ 2,649,702	\$ 2,805,354	\$ 2,847,664
System administration	\$ 2,440,241	\$ 2,571,123	\$ 2,991,161
External services	\$ -	\$ -	\$ -
Total expenses	\$ 70,283,160	\$ 70,391,192	\$ 68,160,632
Annual operating surplus (deficit)	\$ (1,138,817)	\$ 788,138	\$ (309,497)
Endowment contributions and reinvested income	\$ -	\$ -	\$ -
Annual surplus (deficit)	\$ (1,138,817)	\$ 788,138	\$ (309,497)
Accumulated surplus (deficit) at beginning of year	\$ 8,628,735	\$ 8,628,735	\$ 8,938,232
Accumulated surplus (deficit) at end of year	\$ 7,489,918	\$ 9,416,873	\$ 8,628,735

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF CASH FLOWS
For the Year Ended August 31, 2025 (in dollars)

2025

2024

CASH FLOWS FROM:**A. OPERATING TRANSACTIONS**

Annual surplus (deficit)	\$ 788,138	\$ (309,497)
Add (Deduct) items not affecting cash:		
Amortization of tangible capital assets	\$ 4,538,492	\$ 4,910,657
Net (gain)/loss on disposal of tangible capital assets	\$ -	\$ (4,500)
Transfer of tangible capital assets (from)/to other entities	\$ -	\$ -
(Gain)/Loss on sale of portfolio investments	\$ -	\$ -
Spent deferred capital recognized as revenue	\$ (3,633,207)	\$ (4,074,195)
Deferred capital revenue write-down / adjustment	\$ -	\$ -
Increase/(Decrease) in employee future benefit liabilities	\$ 167,781	\$ (76,450)
Donations in kind	\$ -	\$ -
Other (Describe)	\$ -	\$ -
	\$ 1,861,204	\$ 446,015
(Increase)/Decrease in accounts receivable	\$ 611,984	\$ (423,597)
(Increase)/Decrease in inventories for resale	\$ -	\$ -
(Increase)/Decrease in other financial assets	\$ -	\$ -
(Increase)/Decrease in inventory of supplies	\$ -	\$ -
(Increase)/Decrease in prepaid expenses	\$ 10,283	\$ (200,763)
(Increase)/Decrease in other non-financial assets	\$ -	\$ -
Increase/(Decrease) in accounts payable, accrued and other liabilities	\$ (810,813)	\$ 422,139
Increase/(Decrease) in unspent deferred contributions	\$ (2,094,713)	\$ 1,221,324
Increase/(Decrease) in asset retirement obligations and environmental liabilities	\$ 80,192	\$ (84,714)
Asset retirement obligation provision	\$ -	\$ -
Other (describe)		\$ -
Total cash flows from operating transactions	\$ (341,863)	\$ 1,380,404

B. CAPITAL TRANSACTIONS

Acquisition of tangible capital assets	\$ (4,055,747)	\$ (3,344,146)
Net proceeds from disposal of unsupported capital assets	\$ -	\$ 4,500
Other (describe)	\$ -	\$ -
Total cash flows from capital transactions	\$ (4,055,747)	\$ (3,339,646)

C. INVESTING TRANSACTIONS

Purchases of portfolio investments	\$ (7,320)	\$ (10,204)
Proceeds on sale of portfolio investments	\$ -	\$ -
		\$ -
Other (describe)	\$ -	\$ -
Total cash flows from investing transactions	\$ (7,320)	\$ (10,204)

D. FINANCING TRANSACTIONS

Debt issuances	\$ -	\$ -
Debt repayments	\$ -	\$ -
Increase (decrease) in spent deferred capital contributions	\$ 3,331,724	\$ 2,859,466
Capital lease issuances	\$ -	\$ -
Capital lease payments	\$ -	\$ -
Other (describe)		\$ -
Other (describe)		\$ -
Total cash flows from financing transactions	\$ 3,331,724	\$ 2,859,466

Increase (decrease) in cash and cash equivalents	\$ (1,073,206)	\$ 890,020
Cash and cash equivalents, at beginning of year	\$ 16,483,136	\$ 15,593,116
Cash and cash equivalents, at end of year	\$ 15,409,930	\$ 16,483,136

The accompanying notes and schedules are part of these financial statements.

CONSOLIDATED STATEMENT OF CHANGE IN NET FINANCIAL ASSETS
For the Year Ended August 31, 2025 (in dollars)

	2025	2024
Annual surplus (deficit)	\$ 788,138	\$ (309,497)
Effect of changes in tangible capital assets		
Acquisition of tangible capital assets	\$ (4,055,747)	\$ (3,344,146)
Amortization of tangible capital assets	\$ 4,538,492	\$ 4,910,657
Net (gain)/loss on disposal of tangible capital assets	\$ -	\$ (4,500)
Net proceeds from disposal of unsupported capital assets	\$ -	\$ 4,500
Write-down carrying value of tangible capital assets	\$ -	\$ -
Transfer of tangible capital assets (from)/to other entities	\$ -	\$ -
Other changes	\$ -	\$ -
Total effect of changes in tangible capital assets	\$ 482,745	\$ 1,566,511
Acquisition of inventory of supplies	\$ -	\$ -
Consumption of inventory of supplies	\$ -	\$ -
(Increase)/Decrease in prepaid expenses	\$ 10,283	\$ (200,763)
(Increase)/Decrease in other non-financial assets	\$ -	\$ -
Net remeasurement gains and (losses)	\$ -	\$ -
Change in spent deferred capital contributions (Schedule 2)	\$ (301,483)	\$ (1,214,729)
Other changes	\$ -	\$ -
Increase (decrease) in net financial assets	\$ 979,683	\$ (158,478)
Net financial assets at beginning of year	\$ 809,167	\$ 967,645
Net financial assets at end of year	\$ 1,788,850	\$ 809,167

The accompanying notes and schedules are part of these financial statements.

STATEMENT OF REMEASUREMENT GAINS AND LOSSES
For the Year Ended August 31, 2025 (in dollars)

	2025	2024
Unrealized gains (losses) attributable to:		
Portfolio investments	\$ -	\$ -
	\$ -	\$ -
Other	\$ -	\$ -
Amounts reclassified to the statement of operations:		
Portfolio investments	\$ -	\$ -
	\$ -	\$ -
Other	\$ -	\$ -
Other Adjustment (Describe)		\$ -
Net remeasurement gains (losses) for the year	\$ -	\$ -
Accumulated remeasurement gains (losses) at beginning of year	\$ -	\$ -
Accumulated remeasurement gains (losses) at end of year	\$ -	\$ -

The accompanying notes and schedules are part of these financial statements.

SCHEDULE 1

SCHEDULE OF NET ASSETS
For the Year Ended August 31, 2025 (in dollars)

	NET ASSETS	ACCUMULATED REMEASUREMENT GAINS (LOSSES)	ACCUMULATED SURPLUS (DEFICIT)	INVESTMENT IN TANGIBLE CAPITAL ASSETS	ENDOWMENTS	UNRESTRICTED SURPLUS	INTERNALLY RESTRICTED TOTAL OPERATING RESERVES	TOTAL CAPITAL RESERVES
Balance at August 31, 2024	\$ 8,628,735	\$ -	\$ 8,628,735	\$ 2,744,515	\$ 142,900	\$ 167,950	\$ 2,978,936	\$ 2,594,434
Prior period adjustments:								
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Balance, August 31, 2024	\$ 8,628,735	\$ -	\$ 8,628,735	\$ 2,744,515	\$ 142,900	\$ 167,950	\$ 2,978,936	\$ 2,594,434
Operating surplus (deficit)	\$ 788,138		\$ 788,138			\$ 788,138		
Board funded tangible capital asset additions				\$ 643,830		\$ -	\$ (107,251)	\$ (536,579)
Board funded ARO tangible capital asset additions				\$ -		\$ -	\$ -	\$ -
Disposal of unsupported or board funded portion of supported tangible capital assets	\$ -		\$ -	\$ -		\$ -		\$ -
Disposal of unsupported ARO tangible capital assets	\$ -		\$ -	\$ -		\$ -		\$ -
Write-down of unsupported or board funded portion of supported tangible capital assets	\$ -		\$ -	\$ -		\$ -		\$ -
Net remeasurement gains (losses) for the year	\$ -	\$ -						
Endowment expenses & disbursements	\$ -		\$ -		\$ -	\$ -		
Endowment contributions	\$ -		\$ -		\$ -	\$ -		
Reinvested endowment income	\$ -		\$ -		\$ -	\$ -		
Direct credits to accumulated surplus (Describe)	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization of tangible capital assets	\$ -			\$ (4,453,775)		\$ 4,453,775		
Amortization of ARO tangible capital assets	\$ -			\$ (84,717)		\$ 84,717		
Board funded ARO liabilities - recognition	\$ -			\$ -		\$ -		
Board funded ARO liabilities - remediation	\$ -			\$ -		\$ -		
Capital revenue recognized	\$ -			\$ 3,633,207		\$ (3,633,207)		
Debt principal repayments (unsupported)	\$ -			\$ -		\$ -		
Additional capital debt or capital leases	\$ -			\$ -		\$ -		
Net transfers to operating reserves	\$ -					\$ (956,089)	\$ 956,089	
Net transfers from operating reserves	\$ -					\$ -	\$ -	
Net transfers to capital reserves	\$ -					\$ (905,284)		\$ 905,284
Net transfers from capital reserves	\$ -					\$ -		\$ -
Other Changes	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Changes	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance at August 31, 2025	\$ 9,416,873	\$ -	\$ 9,416,873	\$ 2,483,060	\$ 142,900	\$ (0)	\$ 3,827,774	\$ 2,963,139

SCHEDULE 1

SCHEDULE OF NET ASSETS
For the Year Ended August 31, 2025 (in dollars)

	INTERNALLY RESTRICTED RESERVES BY PROGRAM									
	School & Instruction Related		Operations & Maintenance		System Administration		Transportation		External Services	
	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves	Operating Reserves	Capital Reserves
Balance at August 31, 2024	\$ 1,583,521	\$ 979,004	\$ 1,395,415	\$ 1,248,435	\$ -	\$ 366,995	\$ -	\$ -	\$ -	\$ -
Prior period adjustments:										
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Balance, August 31, 2024	\$ 1,583,521	\$ 979,004	\$ 1,395,415	\$ 1,248,435	\$ -	\$ 366,995	\$ -	\$ -	\$ -	\$ -
Operating surplus (deficit)										
Board funded tangible capital asset additions	\$ (107,251)	\$ (324,401)	\$ -	\$ (180,290)	\$ -	\$ (31,888)	\$ -	\$ -	\$ -	\$ -
Board funded ARO tangible capital asset additions	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Disposal of unsupported or board funded portion of supported tangible capital assets		\$ -		\$ -		\$ -		\$ -		\$ -
Disposal of unsupported ARO tangible capital assets		\$ -		\$ -		\$ -		\$ -		\$ -
Write-down of unsupported or board funded portion of supported tangible capital assets		\$ -		\$ -		\$ -		\$ -		\$ -
Net remeasurement gains (losses) for the year										
Endowment expenses & disbursements										
Endowment contributions										
Reinvested endowment income										
Direct credits to accumulated surplus (Describe)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Amortization of tangible capital assets										
Amortization of ARO tangible capital assets										
Board funded ARO liabilities - recognition										
Board funded ARO liabilities - remediation										
Capital revenue recognized										
Debt principal repayments (unsupported)										
Additional capital debt or capital leases										
Net transfers to operating reserves	\$ 716,532		\$ 110,278		\$ 155,813		\$ (26,534)		\$ -	
Net transfers from operating reserves	\$ (26,534)		\$ -		\$ -		\$ 26,534		\$ -	
Net transfers to capital reserves		\$ 449,027		\$ 361,430		\$ 94,827		\$ -		\$ -
Net transfers from capital reserves								\$ -		\$ -
Other Changes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Changes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Balance at August 31, 2025	\$ 2,166,268	\$ 1,103,630	\$ 1,505,693	\$ 1,429,575	\$ 155,813	\$ 429,934	\$ -	\$ -	\$ -	\$ -

SCHEDULE 2

School Jurisdiction Code: **4481**

**SCHEDULE OF DEFERRED CONTRIBUTIONS
(EXTERNALLY RESTRICTED CONTRIBUTIONS ONLY)
For the Year Ended August 31, 2025 (in dollars)**

	Alberta Education and Childcare Safe Return to Class/Safe Indoor Air						Total Education
	IMR	CMR		Transportation	Others		
Deferred Operating Contributions (DOC)							
Balance at August 31, 2024	\$ 3,779,522	\$ 1,214,614	\$ -	\$ -	\$ 927,184	\$	5,921,320
Prior period adjustments - please explain: Should have moved to UDCC	\$ -	\$ (1,214,614)	\$ -	\$ -	\$ -	\$	(1,214,614)
Adjusted ending balance August 31, 2024	\$ 3,779,522	\$ -	\$ -	\$ -	\$ 927,184	\$	4,706,706
Received during the year (excluding investment income)	\$ 715,752	\$ 900,580	\$ -	\$ -	\$ 1,006,933	\$	2,623,265
Transfer (to) grant/donation revenue (excluding investment income)	\$ (624,442)	\$ -	\$ -	\$ -	\$ (1,188,379)	\$	(1,812,821)
Investment earnings - Received during the year	\$ 133,263	\$ 50,661	\$ -	\$ -	\$ -	\$	183,924
Investment earnings - Transferred to investment income	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Transferred (to) from UDCC	\$ (441,613)	\$ (951,242)	\$ -	\$ -	\$ (30,712)	\$	(1,423,567)
Transferred directly (to) SDCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Transferred (to) from others - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
DOC closing balance at August 31, 2025	\$ 3,562,482	\$ (1)	\$ -	\$ -	\$ 715,026	\$	4,277,507
Unspent Deferred Capital Contributions (UDCC)							
Balance at August 31, 2024	\$ -	\$ 11,115	\$ -	\$ -	\$ -	\$	11,115
Prior period adjustments - please explain: Should have moved from DOC to UDCC	\$ -	\$ 1,214,614	\$ -	\$ -	\$ -	\$	1,214,614
Adjusted ending balance August 31, 2024	\$ -	\$ 1,225,729	\$ -	\$ -	\$ -	\$	1,225,729
Received during the year (excluding investment income)	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
UDCC Receivable	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Transfer (to) grant/donation revenue (excluding investment income)	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Investment earnings - Received during the year	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Investment earnings - Transferred to investment income	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Proceeds on disposition of supported capital/ Insurance proceeds (and related interest)	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Transferred from (to) DOC	\$ 441,613	\$ 951,242	\$ -	\$ -	\$ 30,712	\$	1,423,567
Transferred from (to) SDCC	\$ (441,613)	\$ (1,140,297)	\$ -	\$ -	\$ (30,712)	\$	(1,612,622)
Transferred (to) from others - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
UDCC closing balance at August 31, 2025	\$ -	\$ 1,036,674	\$ -	\$ -	\$ -	\$	1,036,674
Total Unspent Deferred Contributions at August 31, 2025	\$ 3,562,482	\$ 1,036,673	\$ -	\$ -	\$ 715,026	\$	5,314,181
Spent Deferred Capital Contributions (SDCC)							
Balance at August 31, 2024	\$ 1,103,969	\$ 2,724,417	\$ -	\$ -	\$ 43,482,515	\$	47,310,901
Prior period adjustments - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Adjusted ending balance August 31, 2024	\$ 1,103,969	\$ 2,724,417	\$ -	\$ -	\$ 43,482,515	\$	47,310,901
Donated tangible capital assets					\$ -	\$	-
Alberta Infrastructure managed projects						\$	-
Transferred from DOC	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Transferred from UDCC	\$ 441,613	\$ 1,140,297	\$ -	\$ -	\$ 30,712	\$	1,612,622
Amounts recognized as revenue (Amortization of SDCC)	\$ (257,733)	\$ (234,626)	\$ -	\$ -	\$ (1,851,683)	\$	(2,344,042)
Disposal of supported capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
Transferred (to) from others - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$	-
SDCC closing balance at August 31, 2025	\$ 1,287,849	\$ 3,630,088	\$ -	\$ -	\$ 41,661,544	\$	46,579,481

SCHEDULE 2

**SCHEDULE OF DEFERRED CONTRIBUTIONS
(EXTERNALLY RESTRICTED CONTRIBUTIONS ONLY)
For the Year Ended August 31, 2025 (in dollars)**

	Other GoA Ministries					Other Sources				
	Alberta Infrastructure	Children's Services	Health	Other GOA Ministries	Total Other GoA Ministries	Gov't of Canada	Donations and grants from others	Other	Total other sources	Total
Deferred Operating Contributions (DOC)										
Balance at August 31, 2024	\$ -	\$ -	\$ -	\$ 1,960	\$ 1,960	\$ 1,800,922	\$ 386,860	\$ 422,615	\$ 2,610,397	\$ 8,533,677
Prior period adjustments - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (1,214,614)
Adjusted ending balance August 31, 2024	\$ -	\$ -	\$ -	\$ 1,960	\$ 1,960	\$ 1,800,922	\$ 386,860	\$ 422,615	\$ 2,610,397	\$ 7,319,063
Received during the year (excluding investment income)	\$ 1,668,075	\$ -	\$ -	\$ -	\$ 1,668,075	\$ 484,121	\$ 203,479	\$ 1,083,619	\$ 1,771,219	\$ 6,062,559
Transfer (to) grant/donation revenue (excluding investment income)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (2,285,043)	\$ (131,069)	\$ (1,015,616)	\$ (3,431,728)	\$ (5,244,549)
Investment earnings - Received during the year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 183,924
Investment earnings - Transferred to investment income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred (to) from UDCC	\$ (1,668,075)	\$ -	\$ -	\$ -	\$ (1,668,075)	\$ -	\$ (81,027)	\$ -	\$ (81,027)	\$ (3,172,669)
Transferred directly (to) SDCC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred (to) from others - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
DOC closing balance at August 31, 2025	\$ -	\$ -	\$ -	\$ 1,960	\$ 1,960	\$ -	\$ 378,243	\$ 490,618	\$ 868,861	\$ 5,148,328
Unspent Deferred Capital Contributions (UDCC)										
Balance at August 31, 2024	\$ (43,814)	\$ -	\$ -	\$ -	\$ (43,814)	\$ -	\$ 4,695	\$ 790,437	\$ 795,132	\$ 762,433
Prior period adjustments - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,214,614
Adjusted ending balance August 31, 2024	\$ (43,814)	\$ -	\$ -	\$ -	\$ (43,814)	\$ -	\$ 4,695	\$ 790,437	\$ 795,132	\$ 1,977,047
Received during the year (excluding investment income)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UDCC Receivable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transfer (to) grant/donation revenue (excluding investment income)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Investment earnings - Received during the year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 235,077	\$ 235,077	\$ 235,077
Investment earnings - Transferred to investment income	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Proceeds on disposition of supported capital/ Insurance proceeds (and related interest)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred from (to) DOC	\$ 1,668,075	\$ -	\$ -	\$ -	\$ 1,668,075	\$ -	\$ 81,027	\$ -	\$ 81,027	\$ 3,172,669
Transferred from (to) SDCC	\$ (1,638,075)	\$ -	\$ -	\$ -	\$ (1,638,075)	\$ -	\$ (81,027)	\$ -	\$ (81,027)	\$ (3,331,724)
Transferred (to) from others - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
UDCC closing balance at August 31, 2025	\$ (13,814)	\$ -	\$ -	\$ -	\$ (13,814)	\$ -	\$ 4,695	\$ 1,025,514	\$ 1,030,209	\$ 2,053,069
Total Unspent Deferred Contributions at August 31, 2025	\$ (13,814)	\$ -	\$ -	\$ 1,960	\$ (11,854)	\$ -	\$ 382,938	\$ 1,516,132	\$ 1,899,070	\$ 7,201,397
Spent Deferred Capital Contributions (SDCC)										
Balance at August 31, 2024	\$ 18,549,028	\$ -	\$ -	\$ -	\$ 18,549,028	\$ -	\$ 533,370	\$ -	\$ 533,370	\$ 66,393,299
Prior period adjustments - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted ending balance August 31, 2024	\$ 18,549,028	\$ -	\$ -	\$ -	\$ 18,549,028	\$ -	\$ 533,370	\$ -	\$ 533,370	\$ 66,393,299
Donated tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Alberta Infrastructure managed projects	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred from DOC	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred from UDCC	\$ 1,638,075	\$ -	\$ -	\$ -	\$ 1,638,075	\$ -	\$ 81,027	\$ -	\$ 81,027	\$ 3,331,724
Amounts recognized as revenue (Amortization of SDCC)	\$ (1,184,136)	\$ -	\$ -	\$ -	\$ (1,184,136)	\$ -	\$ (105,029)	\$ -	\$ (105,029)	\$ (3,633,207)
Disposal of supported capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Transferred (to) from others - please explain:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SDCC closing balance at August 31, 2025	\$ 19,002,967	\$ -	\$ -	\$ -	\$ 19,002,967	\$ -	\$ 509,368	\$ -	\$ 509,368	\$ 66,091,816

SCHEDULE 3

School Jurisdiction Code: 4481

SCHEDULE OF PROGRAM OPERATIONS
For the Year Ended August 31, 2025 (in dollars)
2025

2024

REVENUES		Instruction		Operations and Maintenance	Transportation	System Administration	External Services	TOTAL	TOTAL
		ECS	Grades 1 - 12						
(1)	Alberta Education and Childcare	\$ 3,097,925	\$ 39,254,476	\$ 5,902,180	\$ 2,773,556	\$ 2,475,894	\$ -	\$ 53,504,031	\$ 51,777,854
(2)	Alberta Infrastructure	\$ -	\$ -	\$ 3,633,207	\$ -	\$ -	\$ -	\$ 3,633,207	\$ 4,074,195
(3)	Other - Government of Alberta	\$ -	\$ 248,735	\$ -	\$ -	\$ -	\$ -	\$ 248,735	\$ 301,468
(4)	Federal Government and First Nations	\$ -	\$ 3,440,166	\$ -	\$ -	\$ -	\$ -	\$ 3,440,166	\$ 2,117,133
(5)	Other Alberta school authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(6)	Out of province authorities	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(7)	Alberta municipalities-special tax levies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(8)	Property taxes	\$ -	\$ 7,266,626	\$ -	\$ -	\$ -	\$ -	\$ 7,266,626	\$ 6,868,777
(9)	Fees	\$ -	\$ 995,696	\$ -	\$ 5,264	\$ -	\$ -	\$ 1,000,960	\$ 921,048
(10)	Sales of services and products	\$ 142,060	\$ 737,911	\$ -	\$ -	\$ -	\$ -	\$ 879,971	\$ 623,936
(11)	Investment income	\$ -	\$ -	\$ -	\$ -	\$ 156,215	\$ -	\$ 156,215	\$ 187,811
(12)	Gifts and donations	\$ -	\$ 314,236	\$ -	\$ -	\$ -	\$ -	\$ 314,236	\$ 322,133
(13)	Rental of facilities	\$ -	\$ -	\$ 56,889	\$ -	\$ -	\$ -	\$ 56,889	\$ 94,982
(14)	Fundraising	\$ -	\$ 510,379	\$ -	\$ -	\$ -	\$ -	\$ 510,379	\$ 413,376
(15)	Gains on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,500
(16)	Other	\$ -	\$ 167,915	\$ -	\$ -	\$ -	\$ -	\$ 167,915	\$ 143,922
(17)	TOTAL REVENUES	\$ 3,239,985	\$ 52,936,140	\$ 9,592,276	\$ 2,778,820	\$ 2,632,109	\$ -	\$ 71,179,330	\$ 67,851,135
EXPENSES									
(18)	Certificated salaries	\$ 1,451,316	\$ 28,141,663	\$ -	\$ -	\$ 432,235	\$ -	\$ 30,025,214	\$ 29,259,044
(19)	Certificated benefits	\$ 238,311	\$ 6,746,779	\$ -	\$ -	\$ 95,499	\$ -	\$ 7,080,589	\$ 6,914,276
(20)	Non-certificated salaries and wages	\$ 762,362	\$ 8,750,616	\$ 2,006,841	\$ 84,247	\$ 916,292	\$ -	\$ 12,520,358	\$ 11,593,719
(21)	Non-certificated benefits	\$ 362,613	\$ 3,146,239	\$ 589,204	\$ 23,556	\$ 283,080	\$ -	\$ 4,404,692	\$ 3,613,297
(22)	SUB - TOTAL	\$ 2,814,602	\$ 46,785,297	\$ 2,596,045	\$ 107,803	\$ 1,727,106	\$ -	\$ 54,030,853	\$ 51,380,336
(23)	Services, contracts and supplies	\$ 64,392	\$ 5,034,637	\$ 3,252,746	\$ 2,697,551	\$ 746,550	\$ -	\$ 11,795,876	\$ 11,848,231
(24)	Amortization of supported tangible capital assets	\$ -	\$ -	\$ 3,633,207	\$ -	\$ -	\$ -	\$ 3,633,207	\$ 4,074,195
(25)	Amortization of unsupported tangible capital assets	\$ 1,505	\$ 447,522	\$ 276,714	\$ -	\$ 94,827	\$ -	\$ 820,568	\$ 753,317
(26)	Amortization of supported ARO tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(27)	Amortization of unsupported ARO tangible capital assets	\$ -	\$ -	\$ 84,717	\$ -	\$ -	\$ -	\$ 84,717	\$ 83,145
(28)	Amortization of purchased intangibles	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(29)	Accretion expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(30)	Unsupported interest on capital debt	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(31)	Other interest and finance charges	\$ -	\$ 23,331	\$ -	\$ -	\$ 2,640	\$ -	\$ 25,971	\$ 21,408
(32)	Losses on disposal of tangible capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(33)	Other expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
(34)	TOTAL EXPENSES	\$ 2,880,499	\$ 52,290,787	\$ 9,843,429	\$ 2,805,354	\$ 2,571,123	\$ -	\$ 70,391,192	\$ 68,160,632
(35)	OPERATING SURPLUS (DEFICIT)	\$ 359,486	\$ 645,353	\$ (251,153)	\$ (26,534)	\$ 60,986	\$ -	\$ 788,138	\$ (309,497)

SCHEDULE 4

School Jurisdiction Code: 4481

SCHEDULE OF OPERATIONS AND MAINTENANCE
For the Year Ended August 31, 2025 (in dollars)

EXPENSES	Custodial	Maintenance	Utilities and Telecomm.	Expensed IMR/CMR, Modular Unit Relocations & Lease Payments	Facility Planning & Operations Administration	Unsupported Amortization & Other Expenses	Supported Capital & Debt Services	2025 TOTAL Operations and Maintenance	2024 TOTAL Operations and Maintenance
Non-certificated salaries and wages	\$ 1,432,988	\$ 327,151	\$ -	\$ -	\$ 246,702			\$ 2,006,841	\$ 1,868,807
Non-certificated benefits	\$ 384,149	\$ 113,647	\$ -	\$ -	\$ 91,408			\$ 589,204	\$ 528,665
SUB-TOTAL REMUNERATION	\$ 1,817,137	\$ 440,798	\$ -	\$ -	\$ 338,110			\$ 2,596,045	\$ 2,397,472
Supplies and services	\$ 457,631	\$ 190,855	\$ -	\$ 624,442	\$ 45,373			\$ 1,318,301	\$ 1,631,880
Electricity			\$ 927,227					\$ 927,227	\$ 924,977
Natural gas/heating fuel			\$ 415,056					\$ 415,056	\$ 400,066
Sewer and water			\$ 123,489					\$ 123,489	\$ 107,698
Telecommunications			\$ 42,070					\$ 42,070	\$ 41,478
Insurance					\$ 362,739			\$ 362,739	\$ 403,441
ASAP maintenance & renewal payments							\$ -	\$ -	\$ -
Amortization of tangible capital assets									
Supported							\$ 3,633,207	\$ 3,633,207	\$ 4,074,195
Unsupported						\$ 361,431		\$ 361,431	\$ 347,744
TOTAL AMORTIZATION						\$ 361,431	\$ 3,633,207	\$ 3,994,638	\$ 4,421,939
Accretion expense						\$ -	\$ -	\$ -	\$ -
Interest on capital debt - Unsupported						\$ -		\$ -	\$ -
Lease payments for facilities				\$ -				\$ -	\$ -
Other expense Travel, PD, Garbage Pickup	\$ 63,864	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 63,864	\$ 55,341
Losses on disposal of capital assets						\$ -		\$ -	\$ -
TOTAL EXPENSES	\$ 2,338,632	\$ 631,653	\$ 1,507,842	\$ 624,442	\$ 746,222	\$ 361,431	\$ 3,633,207	\$ 9,843,429	\$ 10,384,292

SQUARE METRES

School buildings	65,719.0	65,719.0
Non school buildings	3,395.0	3,395.0

Notes:

Custodial: All expenses related to activities undertaken to keep the school environment and maintenance shops clean and safe.

Maintenance: All expenses associated with the repair, replacement, enhancement and minor construction of buildings, grounds and equipment components. This includes regular and preventative maintenance undertaken to ensure components reach or exceed their life cycle and the repair of broken components. Maintenance expenses exclude operational costs related to expensed Infrastructure Maintenance Renewal (IMR), CMR & Modular Unit relocations, as they are reported on separately.

Utilities & Telecommunications: All expenses related to electricity, natural gas and other heating fuels, sewer and water and all forms of telecommunications.

Expensed IMR, CMR & Modular Unit Relocation & Lease Payments: All operational expenses associated with non-capitalized IMR and CMR projects, modular unit (portable) relocation, and payments on leased facilities.

Facility Planning & Operations Administration: All expenses related to the administration of operations and maintenance including (but not limited to) contract administration, clerical functions, negotiations, supervision of employees & contractors, school facility planning & project 'administration', administration of joint-use agreements, and all expenses related to ensuring compliance with health and safety standards, codes and government regulations.

Unsupported Amortization & Other Expenses: All expenses related to unsupported capital assets amortization and interest on unsupported capital debt.

Supported Capital & Debt Services: All expenses related to supported capital assets amortization and interest on supported capital debt.

SCHEDULE OF CASH, CASH EQUIVALENTS, AND PORTFOLIO INVESTMENTS
For the Year Ended August 31, 2025 (in dollars)

Cash & Cash Equivalents

		2025		2024	
	Average Effective (Market) Yield	Cost	Amortized Cost	Amortized Cost	
Cash	8.30%	\$ -	\$ 15,409,930	\$ 16,483,136	
Cash equivalents					
Government of Canada, direct and guaranteed	0.00%	-	-	-	
Provincial, direct and guaranteed	0.00%	-	-	-	
Corporate	0.00%	-	-	-	
Other, including GIC's	0.00%	-	-	-	
Total cash and cash equivalents	8.30%	\$ -	\$ 15,409,930	\$ 16,483,136	

See Note 5 for additional detail.

Portfolio Investments

		2025							2024			
		Investments Measured at Fair Value							Investments Measured at Fair Value			
	Average Effective (Market) Yield	Investments Measured at Cost/Amortized Cost	Cost	Fair Value (Level 1)	Fair Value (Level 2)	Fair Value (Level 3)	Subtotal of Fair Value	Total	Investments Measured at Cost/Amortized Cost	Fair Value	Total	Explain the reason for difference if PY Actuals are different from prior year submitted numbers
Interest-bearing securities												
Deposits and short-term securities	8.30%	\$ 210,243	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 210,243	\$ 202,923	\$ -	\$ 202,923	
Bonds and mortgages	0.00%	-	-	-	-	-	-	-	-	-	-	
	8.30%	210,243	-	-	-	-	-	210,243	202,923	-	202,923	
Equities												
Canadian equities	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Global developed equities	0.00%	-	-	-	-	-	-	-	-	-	-	
Emerging markets equities	0.00%	-	-	-	-	-	-	-	-	-	-	
Private equities	0.00%	-	-	-	-	-	-	-	-	-	-	
Hedge funds	0.00%	-	-	-	-	-	-	-	-	-	-	
	0.00%	-	-	-	-	-	-	-	-	-	-	
Inflation sensitive												
Real estate	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Infrastructure	0.00%	-	-	-	-	-	-	-	-	-	-	
Renewable resources	0.00%	-	-	-	-	-	-	-	-	-	-	
Other investments	0.00%	-	-	-	-	-	-	-	-	-	-	
	0.00%	-	-	-	-	-	-	-	-	-	-	
Strategic, tactical, and currency investments												
	0.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
Total portfolio investments	8.30%	210,243	-	-	-	-	-	210,243	202,923	-	202,923	

See Note 5 for additional detail.

Portfolio investments

	Level 1	2025 Level 2	Level 3	Total
Pooled investment funds	\$ -	\$ -	\$ -	\$ -

Portfolio Investments Measured at Fair Value

	Level 1	2025 Level 2	Level 3	Total	2024 Total
Portfolio investments in equity instruments that are quoted in an active market.	\$ -	\$ -	\$ -	\$ -	\$ -
Portfolio investments designated to their fair value category.	-	-	-	-	-
	\$ -	\$ -	\$ -	\$ -	\$ -

Marketable Securities

	2025		2024	
	Carrying Value	Quoted Market Value	Carrying Value	Quoted Market Value
	\$ -	\$ -	\$ -	\$ -
	-	-	-	-
	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

Reconciliation of Portfolio Investments
Classified as Level 3

	2025	2024
Opening balance	\$ -	\$ -
Purchases	-	-
Sales (excluding realized gains/losses)	-	-
Realized Gains (Losses)	-	-
Unrealized Gains/(Losses)	-	-
Transfer-in - please explain:	-	-
Transfer-out - please explain:	-	-
Ending balance	<u>\$ -</u>	<u>\$ -</u>

	2025	2024
Operating		
Cost	\$ -	\$ -
Unrealized gains and losses	-	-
	<u>-</u>	<u>-</u>

Endowments		
Cost	\$ 142,900	\$ 142,900
Unrealized gains and losses	-	-
Deferred revenue	67,343	60,023
	<u>210,243</u>	<u>202,923</u>
Total portfolio investments	<u>\$ 210,243</u>	<u>\$ 202,923</u>

The following represents the maturity structure for portfolio investments based on principal amount:

	2025	2024
Under 1 year	100.0%	100.0%
1 to 5 years	0.0%	0.0%
6 to 10 years	0.0%	0.0%
11 to 20 years	0.0%	0.0%
Over 20 years	0.0%	0.0%
	<u>100.0%</u>	<u>100.0%</u>

*Indicate proportion of investment holdings according to maturity - Total must equal 100%
- If no explicit maturity date, please indicate expected or estimated divestment date.

Transfers between Level 1 and Level 2

	2025		Reason for transfers
	Fair Value (Level 1)	Fair Value (Level 2)	
			Level 1:
Transfer in	\$ -	\$ -	Level 2:
			Level 1:
Transfer (out)	\$ -	\$ -	Level 2:

SCHEDULE 6School Jurisdiction Code: **4481**

SCHEDULE OF TANGIBLE CAPITAL ASSETS
For the Year Ended August 31, 2025 (in dollars)

Tangible Capital Assets

	2025						2024	
	Land	Work In Progress*	Buildings**	Equipment	Vehicles	Computer Hardware & Software	Total	Total
Estimated useful life			20-50 years	5 years	10 years	3-5 Years		
Historical cost								
Beginning of year	\$ 218,706	\$ 1,024,139	\$ 135,477,279	\$ 6,395,545	\$ 749,857	\$ 4,550,178	\$ 148,415,704	145,093,232
Prior period adjustments	-	-	-	-	-	-	-	-
Additions	-	1,638,075	1,440,915	210,914	132,132	633,711	4,055,747	3,344,146
Transfers in (out)	-	-	-	-	-	-	-	-
Less disposals including write-offs	-	-	-	-	-	-	-	(21,674)
Historical cost, August 31, 2025	\$ 218,706	\$ 2,662,214	\$ 136,918,194	\$ 6,606,459	\$ 881,989	\$ 5,183,889	\$ 152,471,451	\$ 148,415,704
Accumulated amortization								
Beginning of year	\$ -	\$ -	\$ 65,175,526	\$ 5,981,132	\$ 511,332	\$ 3,369,548	\$ 75,037,538	70,148,555
Prior period adjustments	-	-	-	-	-	-	-	-
Amortization	-	-	3,762,297	147,177	50,191	578,827	4,538,492	4,910,657
Other additions	-	-	-	-	-	-	-	-
Transfers in (out)	-	-	-	-	-	-	-	-
Less disposals including write-offs	-	-	-	-	-	-	-	(21,674)
Accumulated amortization, August 31, 2025	\$ -	\$ -	\$ 68,937,823	\$ 6,128,309	\$ 561,523	\$ 3,948,375	\$ 79,576,030	\$ 75,037,538
Net Book Value at August 31, 2025	\$ 218,706	\$ 2,662,214	\$ 67,980,371	\$ 478,150	\$ 320,466	\$ 1,235,514	\$ 72,895,421	
Net Book Value at August 31, 2024	\$ 218,706	\$ 1,024,139	\$ 70,301,753	\$ 414,413	\$ 238,525	\$ 1,180,630		\$ 73,378,166

	2025	2024
Total cost of assets under capital lease	\$ -	\$ -
Total amortization of assets under capital lease	\$ -	\$ -

*Work in Progress includes \$2,659,093 for our new school build, expected to be open Fall of 2026. An additional \$3,121 in work-in-progress are for plans and studies for other projects.

The school division will report this school with its tangible capital assets when the school is complete and controlled by the Division.

**Buildings include site improvements with a total cost of \$2,003,799 and accumulated amortization of \$487,464.

SCHEDULE 7School Jurisdiction Code: **4481****SCHEDULE OF REMUNERATION AND MONETARY INCENTIVES
For the Year Ended August 31, 2025 (in dollars)**

Board Members:		FTE	Remuneration	Benefits	Allowances	Performance Bonuses	ERIP's / Other Paid	Other Accrued Unpaid Benefits	Expenses
C. Mombourquette - Chair		1.00	\$20,000	\$8,371	\$0			\$0	\$5,249
L. Ellefson - Vice Chair		1.00	\$18,000	\$3,026	\$1,000			\$0	\$7,280
F.Cote - Trustee		1.00	\$16,200	\$8,094	\$500			\$0	\$3,006
T. Doherty - Trustee		1.00	\$16,200	\$8,166	\$1,500			\$0	\$6,439
R. Gibb - Trustee		1.00	\$16,200	\$8,094	\$500			\$0	\$4,585
T. Machacek - Trustee		1.00	\$16,200	\$8,098	\$0			\$0	\$2,158
B. Dolan - Trustee		1.00	\$16,200	\$7,743	\$0			\$0	\$5,724
C. O'Donnell - Trustee		1.00	\$16,200	\$8,134	\$500			\$0	\$8,933
B. Spitzig - Trustee		1.00	\$16,200	\$7,705	\$1,000			\$0	\$4,473
		-	\$0	\$0	\$0			\$0	\$0
		-	\$0	\$0	\$0			\$0	\$0
		-	\$0	\$0	\$0			\$0	\$0
		-	\$0	\$0	\$0			\$0	\$0
Subtotal		9.00	\$151,400	\$67,431	\$5,000			\$0	\$47,847
Name, Superintendent 1	S. Morrision	0.17	\$40,775	\$3,650	\$1,158	\$0	\$0	\$0	\$449
Name, Superintendent 2	C. Axani	0.83	\$161,026	\$26,979	\$3,179	\$0	\$0	\$0	\$23,110
Name, Superintendent 3		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Name, Treasurer 1	A. Lindemann	1.00	\$180,770	\$40,889	\$2,033	\$0	\$0	\$0	\$7,225
Name, Treasurer 2		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Name, Treasurer 3		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Name, Other		-	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Certificated			\$29,789,897	\$7,049,960	\$29,179	\$0	\$0	\$0	
School based		275.46							
Non-School based		7.00							
Non-certificated			\$12,123,495	\$4,296,373	\$57,660	\$0	\$0	\$0	
Instructional		205.64							
Operations & Maintenance		34.35							
Transportation		1.00							
Other		9.80							
TOTALS		544.25	\$42,447,363	\$11,485,282	\$98,209	\$0	\$0	\$0	\$78,631

Our allowances are part of wages (car allowance). Agrees to Program operations.

SCHEDULE 8

SCHEDULE OF ASSET RETIREMENT OBLIGATIONS
For the Year Ended August 31, 2025 (in dollars)

School Jurisdiction Code: 4481

Continuity of ARO (Liability) Balance

2025							2024						
(in dollars)	Land	Buildings	Equipment	Vehicles	Computer Hardware & Software	Total	(in dollars)	Land	Buildings	Equipment	Vehicles	Computer Hardware & Software	Total
Opening Balance, Aug 31, 2024	\$ -	\$ 4,240,350	\$ -	\$ -	\$ -	\$ 4,240,350	Opening Balance, Aug 31, 2023	\$ -	\$ 4,325,064	\$ -	\$ -	\$ -	\$ 4,325,064
Liability incurred from Sept. 1, 2024 to Aug. 31, 2025	-	-	-	-	-	-	Liability incurred from Sept. 1, 2023 to Aug. 31, 2024	-	-	-	-	-	-
Liability settled/extinguished from Sept. 1, 2024 to Aug. 31, 2025 - Alberta Infrastructure	-	-	-	-	-	-	Liability settled/extinguished from Sept. 1, 2023 to Aug. 31, 2024 - Alberta Infrastructure	-	-	-	-	-	-
Liability settled/extinguished from Sept. 1, 2024 to Aug. 31, 2025 - Other	-	-	-	-	-	-	Liability settled/extinguished from Sept. 1, 2023 to Aug. 31, 2024 - Other	-	-	-	-	-	-
Accretion expense (only if Present Value technique is used)	-	-	-	-	-	-	Accretion expense (only if Present Value technique is used)	-	-	-	-	-	-
Add/(Less): Revision in estimate Sept. 1, 2024 to Aug. 31, 2025	-	80,192	-	-	-	80,192	Add/(Less): Revision in estimate Sept. 1, 2023 to Aug. 31, 2024	-	(84,714)	-	-	-	(84,714)
Reduction of liability resulting from disposals of assets Sept. 1, 2024 to Aug. 31, 2025	-	-	-	-	-	-	Reduction of liability resulting from disposals of assets Sept. 1, 2023 to Aug. 31, 2024	-	-	-	-	-	-
Balance, Aug. 31, 2025	\$ -	\$ 4,320,542	\$ -	\$ -	\$ -	\$ 4,320,542	Balance, Aug. 31, 2024	\$ -	\$ 4,240,350	\$ -	\$ -	\$ -	\$ 4,240,350

Continuity of TCA (Capitalized ARO) Balance

2025							2024						
(in dollars)	Land	Buildings	Equipment	Vehicles	Computer Hardware & Software	Total	(in dollars)	Land	Buildings	Equipment	Vehicles	Computer Hardware & Software	Total
ARO Tangible Capital Assets - Cost							ARO Tangible Capital Assets - Cost						
Opening balance, August 31, 2024	\$ -	\$ 4,240,350	\$ -	\$ -	\$ -	\$ 4,240,350	Opening balance, August 31, 2023	\$ -	\$ 4,325,064	\$ -	\$ -	\$ -	\$ 4,325,064
Additions resulting from liability incurred	-	-	-	-	-	-	Additions resulting from liability incurred	-	-	-	-	-	-
Revision in estimate	-	80,192	-	-	-	80,192	Revision in estimate	-	(84,714)	-	-	-	(84,714)
Reduction resulting from disposal of assets	-	-	-	-	-	-	Reduction resulting from disposal of assets	-	-	-	-	-	-
Cost, August 31, 2025	\$ -	\$ 4,320,542	\$ -	\$ -	\$ -	\$ 4,320,542	Cost, August 31, 2024	\$ -	\$ 4,240,350	\$ -	\$ -	\$ -	\$ 4,240,350
ARO TCA - Accumulated Amortization							ARO TCA - Accumulated Amortization						
Opening balance, August 31, 2024	\$ -	\$ 2,917,051	\$ -	\$ -	\$ -	\$ 2,917,051	Opening balance, August 31, 2023	\$ -	\$ 2,833,906	\$ -	\$ -	\$ -	\$ 2,833,906
Amortization expense	-	84,717	-	-	-	84,717	Amortization expense	-	83,145	-	-	-	83,145
Revision in estimate	-	-	-	-	-	-	Revision in estimate	-	-	-	-	-	-
Less: disposals	-	-	-	-	-	-	Less: disposals	-	-	-	-	-	-
Accumulated amortization, August 31, 2025	\$ -	\$ 3,001,768	\$ -	\$ -	\$ -	\$ 3,001,768	Accumulated amortization, August 31, 2024	\$ -	\$ 2,917,051	\$ -	\$ -	\$ -	\$ 2,917,051
Net Book Value at August 31, 2025	\$ -	\$ 1,318,774	\$ -	\$ -	\$ -	\$ 1,318,774	Net Book Value at August 31, 2024	\$ -	\$ 1,323,299	\$ -	\$ -	\$ -	\$ 1,323,299

SCHEDULE 9

UNAUDITED SCHEDULE OF FEES
For the Year Ended August 31, 2025 (in dollars)

	Actual Fees Collected 2023/2024	Budgeted Fee Revenue 2024/2025	(A) Actual Fees Collected 2024/2025	(B) Unspent September 1, 2024*	(C) Funds Raised to Defray Fees 2024/2025	(D) Expenditures 2024/2025	(A) + (B) + (C) - (D) Unspent Balance at August 31, 2025*
Transportation Fees	\$3,022	\$3,750	\$5,264	\$3,022	\$0	\$5,264	\$3,022
Basic Instruction Fees							
Basic instruction supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fees to Enhance Basic Instruction							
Technology user fees	\$9,602	\$19,000	\$18,230	\$23,025	\$517	\$22,744	\$19,028
Alternative program fees	\$0	\$41,175	\$0	\$0	\$0	\$0	\$0
Fees for optional courses	\$183,376	\$350,449	\$224,489	\$29,316	\$0	\$225,798	\$28,007
Activity fees	\$194,130	\$489,366	\$213,236	\$71,745	\$87,909	\$292,287	\$80,603
Early childhood services	\$15,639	\$0	\$16,527	(\$457)	\$1,815	\$18,015	\$0
Other fees to enhance education	\$0	\$5,559	\$0	\$5,214	\$0	\$0	\$5,214
Non-Curricular fees							
Extracurricular fees	\$385,062	\$465,030	\$395,837	\$255,065	\$177,890	\$587,002	\$241,790
Non-curricular travel	\$0	\$510,000	\$0	\$1,404	\$0	\$0	\$1,404
Lunch supervision and noon hour activity fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Non-curricular goods and services	\$130,217	\$215,010	\$127,377	\$83,208	\$29,602	\$159,117	\$81,070
Other fees	\$0	\$116,050	\$0	\$0	\$0	\$0	\$0
TOTAL FEES	\$921,048	\$2,215,389	\$1,000,960	\$471,542	\$297,733	\$1,310,227	\$460,138

*Unspent balances cannot be less than \$0

Please disclose amounts paid by parents of students that are recorded as "Sales of services and products", "Fundraising", or "Other revenue" (rather than fee revenue):

	Actual 2025	Actual 2024
Cafeteria sales, hot lunch, milk programs	\$29,562	\$31,865
Special events, graduation, tickets	\$0	\$0
International and out of province student revenue	\$512,988	\$272,999
Sales or rentals of other supplies/services (clothing, agendas, yearbooks)	\$29,352	\$23,684
Adult education revenue	\$0	\$0
Preschool	\$0	\$172,570
Child care & before and after school care	\$0	\$0
Lost item replacement fee	\$0	\$0
Other (Describe)	\$0	\$0
Other (Describe)	\$0	\$0
Other (Describe)	\$0	\$0
TOTAL	\$571,902	\$501,118

Please provide a description, if needed.

SCHEDULE 10

UNAUDITED SCHEDULE OF SYSTEM ADMINISTRATION
For the Year Ended August 31, 2025 (in dollars)
Allocated to System Administration
2025

EXPENSES	Salaries & Benefits	Supplies & Services	Other	TOTAL
Office of the superintendent	\$ 263,670	\$ 25,023	\$ 2,916	\$ 291,609
Educational administration (excluding superintendent)	229,247	12,962	-	242,209
Business administration	365,932	212,245	21,202	599,379
Board governance (Board of Trustees)	225,490	134,887	46,187	406,564
Information technology	-	-	-	-
Human resources	459,199	84,999	18,910	563,108
Central purchasing, communications, marketing	-	-	-	-
Payroll	185,228	-	-	185,228
Administration - insurance	-	-	127,346	127,346
Administration - amortization	-	-	94,827	94,827
Administration - other (admin building, interest)	-	-	60,853	60,853
Other (describe)	-	-	-	-
Other (describe)	-	-	-	-
Other (describe)	-	-	-	-
TOTAL EXPENSES	\$ 1,728,766	\$ 470,116	\$ 372,241	\$ 2,571,123
Less: Amortization of unsupported tangible capital assets				(\$94,827)
TOTAL FUNDED SYSTEM ADMINISTRATION EXPENSES				2,476,296
REVENUES				2025
System Administration grant from Alberta Education and Childcare				2,440,241
System Administration other funding/revenue from Alberta Education and Childcare (ATRF, secondment revenue, e				35,653
System Administration funding from others				156,215
TOTAL SYSTEM ADMINISTRATION REVENUES				2,632,109
Transfers (to)/from System Administration reserves				(155,813)
Transfers (to) other programs				-
SUBTOTAL				2,476,296
System Administration expense (over) under spent				\$0

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

1. Authority and purpose:

Holy Spirit Roman Catholic Separate School Division (the "Division") delivers education programs under the authority of the Education Act, 2012, Chapter E-0.3.

The Division receives instruction and support allocations under Ministerial Grants Regulation (AR 2015/2022). The regulation allows for setting of conditions and use of grant monies. The Division is limited on certain funding allocations and administration expenses.

The Division is a Registered Charity under the Canadian Income Tax Act.

2. Summary of significant accounting policies:

These financial statements have been prepared in accordance with the Canadian public sector accounting standards (PSAS). The significant accounting policies are summarized below:

a) Basis of presentation:

The non-financial information included in these financial statements has been prepared by management to meet the reporting requirements of Alberta Education and as a result may not be suitable for another purpose.

b) Cash and cash equivalents:

Cash and cash equivalents include cash and investments that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These short-term investments have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

c) Accounts receivable:

Accounts receivable are shown net of allowance for doubtful accounts.

d) Financial instruments:

The Division's financial assets and liabilities are categorized and measured as follows:

<u>Financial statement component</u>	<u>Measurement</u>
Cash and cash equivalents	Cost
Portfolio investments	Amortized cost
Accounts receivable	Lower of cost or net recoverable value
Accounts payable and accrued liabilities	Cost
Asset retirement obligations	Cost

Unrealized gains and losses from changes in the fair value of financial instruments are recognized in accumulated remeasurement gains and losses except the restricted amounts which are recognized as deferred revenue or endowment net assets. Upon settlement, the gains and losses are reclassified from accumulated remeasurement gains and losses and recognized as revenue.

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

2. Summary of significant accounting policies (continued):

d) Financial instruments (continued):

All financial assets are assessed annually for impairment. Impairment losses are recognized as a decrease in revenue, except for restricted amounts which are recognized as a decrease in deferred revenue or endowment net assets. A write-down to reflect a loss in value is not reversed for a subsequent increase in value for assets measured at amortized cost. A reversal of a write-down to reflect a loss in value for assets measured at fair value are recorded in the Statement of Remeasurement Gains and Losses.

For financial instruments measured at amortized cost, the effective interest rate method is used to determine interest revenue or expense. Transaction costs are a component of cost for financial instruments measured using cost or amortized cost. Transaction costs are expensed for financial instruments measured at fair value.

The Division does not use foreign currency contracts or any other type of derivative financial instrument for trading or speculative purposes.

Management evaluates contractual obligations for the existence of embedded derivatives and elects to either designate the entire contract for fair value measurement or separately measure the value of the derivative component when characteristics of the derivative are not closely related to the economic characteristics and risks of the contract itself. Contracts to buy or sell non-financial items for the Division's normal purchase, sale or usage requirements are not recognized as financial assets or financial liabilities. The Division does not have any embedded derivatives.

e) Tangible capital assets:

Tangible capital assets are recorded at cost, which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the asset. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset. Donated tangible capital assets are recorded at their fair market value at the date of donation.

In circumstances where fair value cannot be reasonably determined, they are then recognized at nominal value. Transfers of tangible capital assets from related parties are recorded at original cost less accumulated amortization.

Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion and is not amortized until after the project is complete and the asset is in service.

Assets under capital lease are recorded at the present value of the minimum lease payments excluding executor costs such as insurance and maintenance costs. The discount rate used to determine the present value of the lease payments is the lower of the Division's rate of incremental borrowing or the interest rate implicit in the lease.

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

2. Summary of significant accounting policies (continued):

e) Tangible capital assets (continued):

Tangible capital assets are amortized over their estimated useful lives on a straight-line basis, as follows:

Computer hardware and software	3 - 5 years
Equipment	5 years
Vehicles	10 years
Buildings	20 - 50 years

f) Employee future benefits:

The Division participates in the Local Authorities Pension Plan. This is a multi-employer defined benefit plan that provides pensions for the Division's participating employees, based on years of service and earnings. Defined contribution plan accounting is applied to a multi-employer defined benefit plan for which the Division has insufficient information to apply defined benefit plan accounting. Pension costs included in these financial statements include the amount of employer contributions required for its employees during the year, based on rates which are expected to provide for benefits payable under the pension plan. The Division's portion of this pension plans' deficit or surplus is not recorded by the Division.

The Division participates in the Alberta Teachers' Retirement Fund. This is a multi-employer defined benefit plan that provides pensions for the Division's participating employees, based on years of service and earnings. Defined contribution plan accounting is applied for this multi-employer defined benefit plan. Pension costs included in these financial statements include the amount of employer contributions required for its employees during the year, based on rates which are expected to provide for benefits payable under the pension plan. The Division's portion of this pension plans' deficit or surplus is not recorded by the Division.

Pension costs included in these statements comprise the cost of employer contributions for current service of employees during the year.

The cost of providing non-vesting, accumulating employee future benefits for compensated absences under the Division's collective bargaining agreements is determined based on estimates of the remaining service life of employees, expected compensated absences to be taken and market interest rate.

g) Revenue recognition:

Revenues are recorded on an accrual basis. Instruction and support allocations are recognized in the year to which they relate. Fees for services related to courses and programs are recognized as revenue when such courses and programs are delivered.

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

2. Summary of significant accounting policies (continued):

g) Revenue recognition (continued):

Volunteers contribute a considerable number of hours per year to schools to ensure that certain programs are delivered, such as kindergarten, lunch services and school generated funds. Contributed services are not recognized in the financial statements.

Eligibility criteria are criteria that the Division has to meet in order to receive certain contributions. Stipulations describe what the Division must perform in order to recognize the contributions as revenue. Contributions without eligibility criteria or stipulations are recognized as revenue when the contributions are authorized by the transferring government or entity. Contributions with eligibility criteria but without stipulations are recognized as revenue when the contributions are authorized by the transferring government or entity and all eligibility criteria have been met.

Contributions with stipulations are recognized as revenue in the period the stipulations are met, except when and to the extent that the contributions give rise to an obligation that meets the definition of a liability in accordance with *Section PS 3200*. Such liabilities are recorded as deferred revenue. The following items fall under this category:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year the stipulated related expenses are incurred;
- Unexpended Deferred Capital Revenue; or
- Expended Deferred Capital Revenue for which stipulations have not been met.

h) Use of estimates:

These financial statements have been prepared in accordance with Canadian public sector accounting standards (PSAS). The measurement of certain assets and liabilities is contingent upon future events; therefore, the preparation of these financial statements requires the use of estimates, which may vary from actual results. Management uses judgment to determine such estimates.

Employee future benefit liabilities, amortization of tangible capital assets, estimated useful life of tangible capital assets, and asset retirement obligations are the most significant items based on estimates. Management also uses estimates to determine the carrying value of accounts receivable and the recognition of revenue from restricted sources. In management's opinion, the resulting estimates are within reasonable limits of materiality and are in accordance with the significant accounting policies summarized below. These significant accounting policies are presented to assist the reader in evaluating these financial statements and, together with the following notes, should be considered an integral part of the financial statements.

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

2. Summary of significant accounting policies (continued):

h) Use of estimates (continued):

In addition, the Division's implementation of *PS 3280 Asset Retirement Obligations* has resulted in the requirement for management to make estimates regarding the useful lives of the affected tangible capital assets and the expected retirement costs, as well as the timing and duration of these retirement costs.

i) Program reporting:

The Division's operations have been segmented as follows:

ECS Instruction: The provision of ECS education instructional services that fall under the basic public education mandate.

Grades 1 – 12 Instruction: The provision of instructional services for Grades 1 – 12 that fall under the basic public education mandate.

Operations and Maintenance: The operation and maintenance of all school buildings and maintenance shop facilities.

Transportation: The provision of regular and special education bus services (to and from school), whether contracted or board operated, including transportation facility expenses.

System Administration: The provision of board governance and system-based / central office administration.

External Services: All projects, activities, and services offered outside the public education mandate for ECS children and students in Grades 1-12. Services offered beyond the mandate for public education are to be self-supporting, and Alberta Education and Childcare funding may not be utilized to support these programs.

The allocation of revenues and expenses are reported by program, source, and object on the Schedule of Program Operations. Respective instruction expenses include the cost of certificated teacher, non-certificated teaching assistants as well as proportionate share of supplies and services, school administration & instruction support, and System Instructional Support.

j) Scholarship and endowment funds:

Contributions to scholarship endowment funds must be held in perpetuity in accordance with the agreement with the donor.

Unrealized gains and losses associated with the endowment are recorded in the Statement of Remeasurement Gains and Losses.

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

2. Summary of significant accounting policies (continued):

k) Asset retirement obligations:

Asset retirement obligations are legal obligations associated with the retirement of tangible capital assets. Asset retirement activities include all activities relating to an asset retirement obligation. These may include, but are not limited to:

- Decommissioning or dismantling a tangible capital asset that was acquired, constructed or developed;
- Remediation of contamination of a tangible capital asset created by its normal use;
- Post-retirement activities such as monitoring; and
- Constructing other tangible capital assets to perform post-retirement activities.

A liability for an asset retirement obligation is recognized when, as at the financial reporting date:

- (a) There is a legal obligation to incur retirement costs in relation to a tangible capital asset;
- (b) The past transaction or event giving rise to the liability has occurred;
- (c) It is expected that future economic benefits will be given up; and
- (d) A reasonable estimate of the amount can be made.

When a liability for asset retirement obligation is recognized, asset retirement costs related to recognized tangible capital assets in productive use are capitalized by increasing the carrying amount of the related asset and are amortized over the estimated useful life of the underlying tangible capital asset. Asset retirement costs related to unrecognized tangible capital assets and those not in productive use are expensed.

The asset retirement obligation is measured at the current estimated cost to settle or otherwise extinguish the liability.

3. Future changes in accounting standards:

On September 1, 2026, the Division will adopt the following new conceptual framework and accounting standard approved by the Public Sector Accounting Board:

a) The Conceptual Framework of Financial Reporting in the Public Sector

The Conceptual Framework is the foundation for public sector financial reporting standard setting. It replaces the conceptual aspects of Section PS 1000 Financial Statement Concepts and Section PS 1100 Financial Statement Objectives. The conceptual framework highlights considerations fundamental for the consistent application of accounting issues in the absence of specific standards.

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

3. Future changes in accounting standards (continued):

b) PS 1202 Financial Statement Presentation

Section PS 1202 sets out general and specific requirements for the presentation of information in general purpose financial statements. The financial statement presentation principles are based on the concepts within the Conceptual Framework.

Management is currently assessing the impact of the conceptual framework and the standard on the financial statements.

4. Accounts receivable:

	2025	2024
Alberta Education and Childcare:		
Inclusive Learning and Curriculum	\$ --	\$ 7,206
Grants	80,930	734,829
Other Alberta School Jurisdictions	9,461	9,478
Municipalities	50,528	39,375
Other	105,439	76,296
Alberta Health Services	21,632	25,341
Federal Government	115,564	124,851
First Nations	198,391	112,638
Travel Tuition	--	63,915
	\$ 581,945	\$ 1,193,929

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

5. Portfolio investments:

The composition, fair value and annual market yield on portfolio investments are as follows:

	2025	2024
Investments held at amortized cost:		
Funds held in Canadian currency	\$ 210,243	\$ 202,923

Currently, the Division does not have any investments recorded at fair value.

Level 1 - Quoted prices in active markets for identical assets or liabilities.

Level 2 - Market-based inputs other than quoted prices that are observable for the asset or liability either directly or indirectly.

Level 3 - Inputs for the asset or liability that are not based on observable market data; assumptions are based on the best internal and external information available and most suitable and appropriate based on the type of financial instrument being valued in order to establish what the transaction price would have been on the measurement date in an arm's length transaction.

The average effective yields and the terms to maturity are as follows:

- Funds held in Canadian currency yielding effective interest of 8.30% (2024 – 5.30%). These funds represent endowment funds and have no set date of maturity.

The Division has policies and procedures in place governing asset mix, diversification exposure limits, credit quality and performance measurement. The investment portfolio is comprised of endowment assets not available for operations. Endowment assets require that the principal be maintained indefinitely. The primary objective of this portfolio is a rate of return that in real terms, exceeds the endowment spending allocation, at an acceptable risk level.

6. Bank indebtedness:

The Division has negotiated a line of credit with RBC in the amount of \$1,800,000 that bears interest at the bank's prime rate minus 0.25%. This line of credit is secured by a borrowing bylaw and a security agreement, covering all revenue of the Division. There was no balance outstanding on the line of credit at August 31, 2025 (2024 – \$nil). Prime rate at August 31, 2025 was 4.95% (2024 – 6.7%).

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

7. Accounts payable and accrued liabilities:

	2025	2024
Alberta Education and Childcare - other	\$ 23,916	\$ --
Federal government	239,088	--
Other Alberta school jurisdictions	--	528
Post-secondary institutions	257	173
Accrued vacation pay liability	208,836	202,931
Other salaries and benefit costs	270,640	463,730
Other trade payables and accrued liabilities	1,187,501	2,073,689
	\$ 1,930,238	\$ 2,741,051

8. Employee future benefit liabilities:

The Division's employees accumulate sick time as it is earned. The compensated absences do not vest although are carried forward to future periods. The Division's collective bargaining agreement provides that employees accumulate time to a determined maximum available for carry forward to future periods. Management has calculated the estimated liability using assumptions related to expected sick time to be taken, expected service life of employees and average remuneration for employees. It is Management's assumption that the number of employees is not expected to decrease significantly in the future.

During the 2025 year, the Division incurred an expense of \$167,781 (2024 - recovery of \$76,450) for the change in cost of employee future benefits.

The significant assumptions used to measure the accrued benefit obligation are as follows:

Accrued benefit obligation:	2025	2024
Discount rate	5.90%	6.50%
Estimated average remaining service life	16.4 Years	15.7 Years
Average compensation rate per hour	\$27.02	\$25.04
Estimated average time taken annually	55.6 Hours	76.0 Hours

	2025	2024
Employee future benefits	\$ 961,091	\$ 793,310

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

9. Asset retirement obligations:

	2025	2024
Asset Retirement Obligations	\$ 4,240,542	\$ 4,240,350
	2025	2024
Asset Retirement Obligations, beginning of year	\$ 4,240,350	\$ 4,325,064
Liability incurred	--	--
Liability settled	--	--
Accretion expense	--	--
Revision in estimates	80,192	(84,714)
Asset Retirement Obligations, end of year	\$ 4,320,542	\$ 4,240,350

Tangible capital assets with associated retirement obligations include buildings. The Division has asset retirement obligations (AROs) to remove hazardous asbestos fiber containing materials and other hazardous materials from various buildings under its control. Regulations require the Division to handle and dispose of the asbestos in a prescribed manner when it is disturbed, such as when the building undergoes renovations or is demolished. Although timing of the asbestos removal is conditional on the building undergoing renovations or being demolished, regulations create an existing obligation for the Division to remove the asbestos when asset retirement activities occur.

Asset retirement obligations are initially measured as of the date the legal obligation was incurred, based on management's best estimate of the amount required to retire tangible capital assets and may be subsequently remeasured at each financial reporting date taking into account any new information and the appropriateness of the assumptions used. The estimate of the liability is based on recent remediation projects adjusted for inflation and professional judgement.

Included in the ARO estimate is \$4,320,542 (2024 - \$4,240,350) measured at its current estimated cost to settle or otherwise extinguish the liability. The Division has measured AROs related to hazardous asbestos fibre containing materials at its current value due to the uncertainty about when hazardous materials would be removed.

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

10. Prepaid expenses:

	2025	2024
Memberships and licenses	\$ 448,933	\$ 270,695
Prepaid materials and supplies	61,258	232,841
Prepaid insurance	314,227	331,165
	\$ 824,418	\$ 834,701

11. Accumulated surplus:

Detailed information related to accumulated surplus is available on the Schedule of Changes in Accumulated Surplus. Accumulated surplus may be summarized as follows:

	2025	2024
Operating reserves:		
School and instruction related		
Division operations	\$ 1,311,987	\$ 787,436
Site specific school generated funds (note 13)	854,281	796,085
	2,166,268	1,583,521
Operations and maintenance	1,505,693	1,395,415
Board and system administration	155,813	--
	3,827,774	2,978,936
Capital reserves:		
School and instruction related	1,103,630	979,004
Operations and maintenance	1,429,575	1,248,435
Board and system administration	429,934	366,995
	2,963,139	2,594,434
Investment in tangible capital assets	2,483,060	2,744,515
Endowments	142,900	142,900
Unrestricted surplus	--	167,950
Accumulated surplus	\$ 9,416,873	\$ 8,628,735

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

12. Contractual obligations:

In the 2023 fiscal year, the Division entered into a 5-year operating lease with an organization for the use of photocopiers at a cost of \$69,225 per year. The lease term expires August, 2027.

The Division is committed to capital expenditures to complete the building of a new westside elementary school of approximately \$19,341,500. It is anticipated these costs will be fully funded by capital revenue from Alberta Infrastructure.

13. School generated funds:

	2025	2024
School generated funds, beginning of year	\$ 796,085	\$ 801,072
Gross receipts:		
Fees	771,207	734,650
Fundraising	493,802	386,926
Gifts and donations	224,850	17,408
Grants to schools	22,015	196,845
Other sales and services	202,348	159,283
	1,714,222	1,495,112
Total related expenses and use of funds	1,399,590	1,261,205
Total direct costs including costs of goods sold to raise funds	256,436	238,894
School generated funds, end of year (note 11)	\$ 854,281	\$ 796,085

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

14. Related party transactions:

School divisions are controlled by the Government of Alberta. Accordingly, all entities consolidated or accounted for on a modified equity basis in the accounts of the Government of Alberta are related parties of the Division. These include government departments, health authorities, post-secondary institutions and other school divisions in Alberta.

	Balances		Transactions	
	Financial assets (at cost or net realizable value)	Liabilities (at amortized cost)	Revenue	Expenses
Alberta Education and Childcare:				
Accounts receivable and accounts payable	\$ 24,986	\$ (80,930)	\$ --	\$ --
Prepaid expenses/ deferred operating revenue	--	4,277,507	--	--
Unexpended deferred capital contributions	--	1,036,674	--	--
Expended deferred capital revenue	--	46,579,481	--	--
Other Alberta school jurisdictions	9,461	--	--	245,998
Post-Secondary Institutions	--	--	--	25,996
ATRF payments made on behalf of the Division	--	--	2,547,280	--
Alberta Health Services	21,632	--	248,735	250,935
Alberta Education and Childcare	--	--	58,223,376	--
Alberta Infrastructure:				
Alberta Infrastructure	--	--	1,668,075	--
Unexpended deferred capital contributions	--	(13,814)	--	--
Spent deferred capital contributions	--	19,002,967	--	--
Total 2025	\$ 56,079	\$ 70,801,885	\$ 62,687,466	\$ 522,929
Total 2024	\$ 32,547	\$ 71,766,997	\$ 63,022,294	\$ 437,715

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2025

15. Economic dependence on related third party:

The Division's primary source of income is from the Alberta Government. The Division's ability to continue viable operations is dependent on this funding.

16. Pension Plan:

Employees of the Division qualify to belong to one of the following defined benefit pension plans:

a) Local Authorities Pension Plan

Certain employees of the Division participate in the Local Authorities Pension Plan (LAPP) which is one of the plans covered by the Alberta Public Sector Pension Plans Act. The LAPP serves approximately 315,000 people and 453 employers in Alberta. The plan is financed by employer and employee contributions and investment earnings of the LAPP funds.

Total current and past service employer contributions to the LAPP for the year-ended August 31, 2025 was \$831,771 (2024 - \$789,381). Total current and past services contributions by employees of the Division for the year-ended August 31, 2025 was \$737,438 (2024 - \$700,302).

At December 31, 2024 The Local Authorities Pension Plan reported an actuarial surplus of \$19.6 billion (2023 - surplus of \$15 billion).

b) Alberta Teachers Retirement Fund

Current and past service costs of the Alberta Teachers Retirement Fund are met by contributions by active members and the Government of Alberta. Under the terms of the Teachers Pension Plan Act, the Division does not make pension contributions for certificated staff. The Government portion of the current service contribution to the Alberta Teachers Retirement Fund on behalf of the jurisdiction is included in both revenues and expenses. For the school year ended August 31, 2025, the amount contributed by the Government was \$2,547,280 (2024 - \$2,748,184).

17. The Urban Schools Insurance Consortium:

The Division is, under agreement, a member of The Urban Schools Insurance Consortium (USIC), which facilitates the placement of property and liability insurance coverage for fifteen school Divisions throughout the Province of Alberta. Amounts are paid by the members to the consortium to pay insurance for premiums on policy renewals and to self-insure a portion of each member's risk exposure. The Division's share of the accumulated and unencumbered consortium funds experienced an increase in equity of \$840 from January to August 31, 2025 (2024 - increase of \$164,231) and the balance as at August 31, 2025 was \$334,060 (2024 - \$333,220). This amount has not been recognized in the Division's financial statements, as accumulated consortium funds are payable only upon membership termination or wrap up of the consortium.

HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION

Notes to Financial Statements

Year ended August 31, 2024

18. Budget amounts:

The budget was prepared by the Division and approved by the Board of Trustees on May 22, 2024.

19. Contingent liabilities:

The Division has been named in two legal matters. Management is of the opinion that these claims are without merit. The potential loss, if any, is not determinable at this time, and accordingly, no provision has been recorded for either claim.

20. Other revenue:

	2025	2024
City of Lethbridge Family First Facilitators Grant	\$ 148,401	\$ 126,513
Gain on disposal of capital assets	--	4,500
Rental of facilities	56,889	94,982
Other grants	19,514	17,409
	\$ 224,804	\$ 243,404

ACTION NO: B.3

November 26, 2025

BOARD AGENDA ACTION ITEM

TO: Board of Trustees

FROM: Chantel Axani, Superintendent of Schools

SUBJECT: International Student Tuition and Fees for 2026/2027

ORIGINATOR: Chantel Axani, Superintendent of Schools

BACKGROUND

1. Attached for Board consideration is a draft International Student Fee Schedule for the 2026/2027 school year.
2. Also attached for Board review is a comparison chart of International Student Fees throughout the province.
3. Associate Superintendent Aaron Skretting will speak to this item.

RECOMMENDATION

That the Board of Trustees approves the 2026/2027 International Student Fee Schedule, as presented.

INTERNATIONAL STUDENT FEE COMPARISON: 2026-2027

NAME OF SCHOOL DISTRICT	APPLICATION FEE	TUITION FEE (FULL YEAR)	HOMESTAY FEE 10 months	HOMESTAY PLACEMENT FEE	CUSTODIAN FEE	TOTAL
CANADIAN ROCKIES 2026-2027	\$275.00	\$15,500.00	\$14,900.00	\$700.00	\$150.00	\$31,525.00
CALGARY CATHOLIC 2025-2026 & 2026-27	\$300.00	\$13,000.00	\$15,482.00	Included	included	\$28,782.00
C.B.E. 2025-2026 & 2026-27	\$250.00	\$13,000.00	\$15,482.00	Included	included	\$28,732.00
EDMONTON PUBLIC 2026-2027	\$250.00	\$13,000.00	\$14,090.00	Included	Included	\$27,340.00
EDMONTON CATHOLIC 2026-2027	(\$300 which is included in tuition and non-refundable)	\$12,750.00	\$15,415.00	Included	Included	\$28,165.00
PALLISER REGIONAL 2026-2027	\$250.00	\$10,500.00 (Southern AB) \$13,500.00 (Calgary faith-based)	\$9,000.00	\$250.00	\$0	\$20,000.00 \$23,000.00
GOLDEN HILLS 2026-2027	\$250	\$12,350.00	\$11,500.00 HOME \$14,750.00 DORM	\$0	\$0	\$24,100.00 \$27,350.00
LETHBRIDGE SCHOOL DIVISION 2026-2027	\$250.00	\$11,000.00	\$13,430.00 \$950/month+ fees	Included	Included	\$24,680.00
RED DEER PUBLIC 2026-2027	\$400.00	\$12,460.00	\$12,250.00	\$600.00	\$0	\$25,710.00
RED DEER CATHOLIC 2026-2027	\$300.00	\$12,100.00	\$12,935.00	\$500.00	\$0	\$25,835.00
HORIZON SCHOOL DIVISION 2025-2026	\$200.00	\$10,835.60	\$9,750.00	\$400.00	\$0	\$21,185.60
MED HAT CATHOLIC 2024-25	\$200.00	\$10,500.00	\$9,000.00	\$400.00	\$100.00	\$20,200.00
MED HAT PUBLIC 2026-27	\$250.00	\$11,000.00	\$9,500.00	\$500.00	\$0	\$21,250.00
LIVINGSTONE RANGE 2026-2027	\$200.00	\$13,000.00	\$9,500.00	\$0	\$0	\$22,700.00
BATTLE RIVER 2026-2027	\$250.00	\$11,100.00	\$8,300.00	\$450.00	\$300 (includes airport tr)	\$20,400.00
HOLY SPIRIT 2026-2027	\$250	\$11,000.00	\$9,750.00 (was \$9,000.00)	\$450.00	\$450.00	\$21,900.00

International Students pay additional fees for transportation, school fees, diploma exams, course validation and airport transfers. From 12% to 15% of the tuition fee is offered as commission to agents. Most districts charge \$500.00 to \$700 per year for health insurance.

INTERNATIONAL STUDENT FEE COMPARISON: 2026-2027

NAME OF SCHOOL DISTRICT	URL to International Student Fees					
CANADIAN ROCKIES 2025-2026	https://www.crps.ca/programs/international-student-program/tuition-and-fees					
CALGARY CATHOLIC 2025-2026	https://caps-i.ca/school/calgary-catholic-school-district/					
C.B.E. 2025-2026	https://www.cbeinternational.ca/apply_fees.htm					
EDMONTON PUBLIC 2025-2026	https://internationalprograms.epsb.ca/admissions/tuitionfees/					
EDMONTON CATHOLIC 2025-2026	https://caps-i.ca/school/edmonton-catholic-schools/					
PALLISER REGIONAL 2026-2027	https://caps-i.ca/school/palliser-regional-schools/					
GOLDEN HILLS 2024-2025	https://caps-i.ca/school/golden-hills-school-division/					
LETHBRIDGE SCHOOL DIVISION 2026-2027	https://www.lethsd.ab.ca/download/468045					
RED DEER PUBLIC 2025-2026	https://www.rdpsd.ab.ca/internationalservices/page/4973/our-fees					
RED DEER CATHOLIC 2026-2027	https://www.international.rdcrcs.ca/apply-now/program-fees/200941					
HORIZON SCHOOL DIVISION 2025-2026	https://caps-i.ca/school/horizon-school-division/					
MED HAT CATHOLIC 2024-25	https://caps-i.ca/school/medicine-hat-catholic-board-of-education/					
MED HAT PUBLIC 2025-26	https://caps-i.ca/school/medicine-hat-school-district/					
LIVINGSTONE RANGE 2024-2025	https://caps-i.ca/school/livingstone-range-school-division/					
BATTLE RIVER 2025-2026	https://www.brsd.ab.ca/learning/international-students/fees					
HOLY SPIRIT 2025-2026	\$250	\$11,000.00	\$9,000.00	\$450.00	\$450	\$21,150.00

PR NO:

C.1

November 26, 2025

BOARD AGENDA POLICY REVIEW

TO: Board of Trustees

FROM: Board of Trustees

SUBJECT: Policy 5: Role of the Board Chair

ORIGINATOR: Board of Trustees

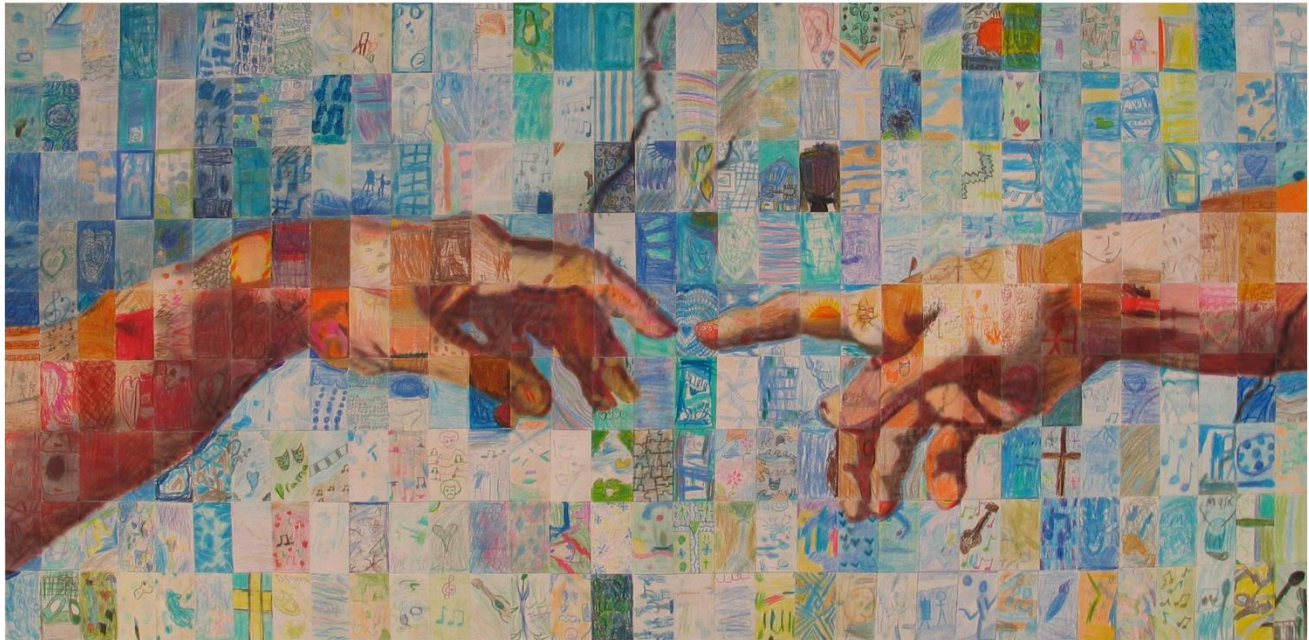
BACKGROUND

1. *Policy 5: Role of the Board Chair* is brought forward for Board review and discussion by the Policy Development and Review Committee with respect to the revisions and modifications recommended by the committee.
2. A copy of the Board's Mission, Vision, Values, and Goals is attached with this policy. All policy review should be conducted on the basis of how each reflects the statements made in the Board's Mission, Vision, Values, and Goals.

RECOMMENDATION

That the Board of Trustees accepts *Policy 5: Role of the Board Chair*, as presented.

ARTICULATING OUR PURPOSE



“Creativity” by the Staff and Students of St. Patrick Fine Arts Elementary – 2009/2010

HOLY SPIRIT CATHOLIC SCHOOLS’ MISSION STATEMENT

The mission or purpose represents the fundamental reason for the organization’s existence.

“What are we here to do together?”

It includes all of the elements of our purpose so we can ensure that our vision and goals clearly reflect our mission.

We are a Catholic Faith Community,
dedicated to providing each student entrusted to our care,
with an education rooted in the
Good News of Jesus Christ.

Guided by the Holy Spirit,
in partnership with home, parish and society,
our schools foster the growth of responsible citizens
who will live, celebrate and proclaim their faith

Our Catholic faith is the foundation of all that we do

THE VISION OF HOLY SPIRIT CATHOLIC SCHOOLS

A vision is a picture of the future you seek to create, described in the present tense, as it were happening now.

It shows where we want to go, and what we will be like when we get there.

*A vision gives shape and direction to the organization’s future
and it helps people set goals to take the organization closer to it.*

Holy Spirit Catholic Schools...
Christ-centered learning communities
where students are cherished and achieve their potential.

VALUES AND CORE COMMITMENTS

Values are the beliefs that reflect our mission and guide our actions on our progress to our vision.

Core commitments are not goals; they are the actions we are committed to performing in every aspect of our organizational life.

WE VALUE

OUR CORE COMMITMENTS TO THE VALUE

ALL GOD'S
CHILDREN

- We nurture the inherent spiritual, moral, intellectual, social, creative, physical, and emotional giftedness of everyone in our schools.
- We honour diversity.
- Our schools provide a welcoming safe and accepting sanctuary.

EXCELLENCE IN
LEARNING

- We provide opportunities for all students to discover and become the persons God created them to be.
- We will implement best practices in education to support the learning needs of all students.
- We support and encourage the continued professional growth and reflective practice of all staff.
- We will promote continuous improvement in all schools and areas of the division to foster high quality Catholic education.

SACRAMENTALITY

- We see God and the wonder of God's work in everything we do and in all the people we encounter.
- As disciples of God, we model Christ to the world.
- We celebrate the presence of God in our schools through prayer, liturgy and symbols of our faith.
- We practice Christian fellowship.
- We promote and practice social justice, based on the teachings of Jesus Christ.
- We believe in the importance of the sacraments and encourage the participation of our students and their families in parish life.

OUR
COLLABORATIVE
COMMUNITY

- We share the responsibility of education with our students, staff, parents, parish and the community at large.
- We encourage and appreciate the active involvement of all who share in the mission of educating students in our schools.
- We are committed to engaging our stakeholders, and will be receptive to and respectful of their input.

MINISTRY

- We employ people who share our commitment to our Catholic faith and the promotion of Gospel values so that our schools provide living witness to Jesus Christ.
- We honour the commitment and effort our staff members provide to Catholic education.
- We actively participate in the mission of the Church.
- We provide opportunities for faith development.
- We encourage and support the constitutional right to Catholic education.

STEWARDSHIP

- We respect and protect God's creation.
- We ensure that our resources and efforts best serve the needs of all our students.
- We are accountable to our supporters and will operate in a fiscally responsible manner.
- We ensure that decisions are both fact and policy driven.
- We support and provide processes which promote fair and objective decision-making through a Catholic perspective.
- We are open and transparent.



POLICY 5

Revised November 2025

ROLE OF THE BOARD CHAIR

In accordance with the Board Procedures Regulation, an appendix of the *Education Act*, the Board of Trustees of Holy Spirit Catholic Separate School Division, at its annual organizational meeting, and at any other time as determined by the Board shall elect one of its members as chair.

The Board Chair is accountable to the Board and may be removed from office at any time by a simple majority of trustees at a regular or special meeting of the Board.

The Board Chair shall ensure that new trustees are familiar with the Trustee Code of Conduct as part of the new trustee orientation process.

The Trustee Code of Conduct is a code that must be owned by the Board members in order for the corporate Board to maximize its efficiency in exercising good governance. Consequently, the leadership of the Board Chair is incumbent upon ensuring that the Trustee Code of Conduct will be followed, and the Board Chair shall periodically review the Trustee Code of Conduct with Board members.

The Board Chair shall provide leadership to the Board and act as its official spokesperson except in those instances where the Board has delegated this role to another individual or group.

The Board Chair shall preside over all regular and special meetings of the Board.

The Board Chair shall ensure that the Board operates in accordance with its own policies and procedures and the requirements of provincial legislation.

The Board Chair shall keep the Trustees and the Superintendent informed on all matters that have been brought to his/her attention that might affect the division.

The Board Chair shall keep informed of significant developments within the division and in education provincially.

The Board Chair shall be an ex-officio member, with voting privileges, to all committees created by the Board.

The Board Chair shall represent the Board, or arrange alternative representation, at all official meetings and functions.

The Board Chair shall work closely with the Vice Chair and Superintendent regarding all aspects of the division's activities and in the preparation of the agenda for meetings of the Board.

The Board Chair shall ensure that the Board engages in regular assessment of its effectiveness as a Board.

The Board Chair shall ensure that the board engages in regular assessment of the effectiveness of the Superintendent of Schools and, along with the Vice Chair, review his/her contract of employment and remuneration on a yearly basis. The Board Chair and Vice Chair will, in collaboration with the entire Board, set parameters for the Superintendent's compensation.

The Board Chair shall approve the distribution of any material to the public concerning the governance of the division.

The Board Chair shall ensure the auditor's report is brought to the Board for their review.

The Board Chair shall review and approve the Vice Chair remuneration and expense claims.

The Board Chair shall review and approve the Superintendent's expense claims.

The Board Chair shall review any trustee claim forms beyond the defined guidelines, and shall either approve or deny the claim, as per *Policy 18: Board Governance and Operations*.

References

Sections 64, Education Act
Board Procedures Regulation, Alberta Regulation 82/2019

PR NO:

C.2

November 26, 2025

BOARD AGENDA POLICY REVIEW

TO: Board of Trustees

FROM: Board of Trustees

SUBJECT: Policy 6: Role of the Vice Chair

ORIGINATOR: Board of Trustees

BACKGROUND

1. *Policy 6: Role of the Vice Chair* is brought forward for Board review and discussion by the Policy Development and Review Committee with respect to the revisions and modifications recommended by the committee.
2. A copy of the Board's Mission, Vision, Values, and Goals is attached with this policy. All policy review should be conducted on the basis of how each reflects the statements made in the Board's Mission, Vision, Values, and Goals.

RECOMMENDATION

That the Board of Trustees accepts *Policy 6: Role of the Vice Chair*, as presented.



POLICY 6

Revised November 2025

ROLE OF THE VICE CHAIR

In accordance with the Board Procedures Regulation, an appendix of the *Education Act*, the Board of Trustees of Holy Spirit Catholic Separate School Division, at its annual organizational meeting, and at any other time as determined by the Board shall elect one of its members as vice chair.

The Vice Chair is accountable to the Board and may be removed from office at any time by a simple majority of trustees at a regular or special meeting of the Board.

The Vice Chair shall act on behalf of the Board Chair, in the latter's absence.

The Vice Chair shall assist the Board Chair in ensuring that the Board operates in accordance with its own policies and procedures and in providing leadership to the Board.

The Vice Chair shall assist the Board Chair and Superintendent in the preparation of the agenda for meetings of the Board.

The Vice Chair shall present, on behalf of the Board, the division's Annual Budget. 5.

The Vice Chair shall be the chair of the Audit Committee.

The Vice Chair shall review the Trustees' remuneration and expense claims.

The Vice Chair shall assist the Board Chair in the yearly review of the Superintendent's contract and compensation.

References

Sections 64, *Education Act*
Board Procedures Regulation, Alberta Regulation 82/2019

REPORT NO: D.1

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Chantel Axani, Superintendent of Schools

SUBJECT: Superintendent's Report

BACKGROUND

1. Attached is the Superintendent's Report for November 26, 2025.

RECOMMENDATION

That the Board of Trustees receives and files the Superintendent, Deputy Superintendent, Secretary Treasurer, Associate Superintendent, Directors of Support Services, Technology, and Facilities Reports for November 26, 2025.



Holy Spirit Catholic School Division

...where students are cherished and achieve their potential

Superintendent

Report to the Board of Trustees

November 2025

Embodying Catholic Leadership

- Attend Sunday Mass at St. Basil's
- Superintendent Staff Prayer week, CEC
- Faith reflections in, "Superintendent Sunday" (ONGOING)
- Attended CCSSA Fall Plenary; Mass presided over by Bishop McGrattan
- Attended ACSTA Fall AGM; Mass presided over by Bishop Henry
- ACSTA Keynote Speaker presentations by: Fr. Kris Schmidt/Fr. Cristino Bouvette
- CCSSA Board Meeting (October 30)

As Superintendent, consistently prioritizing and modeling faith and relationship-building is essential to leading a truly Catholic school division. This commitment is demonstrated through my personal spiritual engagement, such as attending Mass regularly at St. Basil. Equally vital is fostering professional and relational networks: attending the CCSSA Fall Plenary and the ACSTA Fall AGM—both anchored by Mass presided over by bishops—reinforces our shared provincial identity and mission. Furthermore, hearing insights from speakers like Fr. Kris Schmidt and Fr. Cristino Bouvette was deeply enriching personally. Despite the busyness of November, attending these CCSSA and ACSTA events has been profoundly rewarding for my own faith life, strengthening my capacity to serve our community.

Building Effective Relationships

- "Superintendent Sunday" communications with LLT, SALT and Trustees (ONGOING)
- Superintendent 1:1 and School Visits (CCH West, CSM, ESM, SFJH)
- LLT Meeting (ONGOING)
- SALT Meetings (ONGOING)
- Attended CASS Fall AGM (Calgary) (November 5-7)
- Attended CCSSA Fall Plenary (November 12-14)
- Attended ACSTA/ASBA (November 14-18)

The Holy Spirit Roman Catholic Separate School Division

St. Basil Catholic Education Centre, 620 12B Street North, Lethbridge, AB T1H 2L7

Phone: 403-327-9555 • Fax: 403-327-9595 • www.holyspirit.ab.ca

- Attended SFJH Awards Evening (November 15)
- SPS Kindergarten Students visit Superintendent (November 15)

Bring able to return to our schools following the recent job action has brought a tremendous sense of importance and joy, allowing me to immediately refocus on building vital relationships across our Catholic school division. The resumption of Superintendent 1:1 and School Visits—commencing with CCH West, CSM, ESM, and SFJH—has been a priority. This month, these visits culminated with moments of pure delight, like the visit from the SPS Kindergarten Students and celebrating student success at the SFJH Awards Evening. This direct engagement with students, staff, and leadership is why I love my role and why I do what I do. This is followed by my continued presence at key governance events, including the CASS Fall AGM, CCSSA Fall Plenary, and ACSTA/ASBA meetings, which ensures our local actions are informed by provincial best practices and our faith-based mission.

Visionary Leadership

- Weekly SALT meeting
- LLT Meeting (ONGOING)
- “Superintendent Sunday” communications with LLT, SALT and Trustees (ONGOING)
- Meetings with Associate Superintendent of Learning re: Curriculum, Assessment, PD planning (ONGOING)
- Meeting with Associate Superintendent of Learning, Director of Technology and SIS Manager, re: Survey data collection and support for administrators
- Meetings with Associate Superintendent of Learning, Secretary Treasurer re: Grandfathering/Boundary Changes
- CASS CEP Course: Leading and Managing School Authority Operations and Resources
- CASS Sessions:
 - Leading in the Age of Generative AI: Dr. Alec Couros
 - Superintendents Community of Practice (Jacinta Ball)
 - Leading the Way: Visionary Leadership for System-Wide Impact with GPPSD (Sandy McDonald)
 - New Superintendent, New Board: Learning To Lead Together (Shauna Boyce)
 - Collective Teacher Efficacy: Leading System-Wide Transformation to Address Staff Well-Being and Classroom Complexity (Dr. Adriana Klassen)

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Visionary leadership in a school division requires a relentless commitment to continued professional learning and strategic alignment among senior leaders. My ongoing meetings with the Associate Superintendent of Learning regarding Curriculum, Assessment, and PD planning ensure instructional coherence, while working with the Director of Technology facilitates data-driven decision-making. Participation in the CASS CEP Course: Leading and Managing School Authority Operations and Resources is critically important, as attending this course collectively with the Deputy Superintendent, Associate Superintendent of Learning and the Director of Support Services builds shared language, enhances mutual understanding, and forges a unified strategic approach to managing our resources and operations. Furthermore, engaging with sessions like *Leading in the Age of Generative AI* and *Visionary Leadership for System-Wide Impact* and actively participating in the Superintendents Community of Practice ensures I remain current with emerging challenges, preparing our division to lead effectively into the future.

Modeling a Commitment to Professional Learning

- Weekly meetings CASS Mentor, Dr. Andrea Holowka (ONGOING)
- Actively reviewing Administrative Procedures and Board Policies through SALT meetings and Board Policy Committee
- Monthly meetings with CCSSA Board
- Attended CASS Fall AGM Meeting (November 5-7)
- CASS CEP Course: Leading and Managing School Authority Operations and Resources
- CASS Sessions:
 - Leading in the Age of Generative AI: Dr. Alec Couros
 - Superintendents Community of Practice (Jacinta Ball)
 - Leading the Way: Visionary Leadership for System-Wide Impact with GPPSD (Sandy McDonald)
 - New Superintendent, New Board: Learning To Lead Together (Shauna Boyce)
 - Collective Teacher Efficacy: Leading System-Wide Transformation to Address Staff Well-Being and Classroom Complexity (Dr. Adriana Klassen)

My personal commitment to professional growth as Superintendent is paramount, highlighted by my active participation in the CASS CEP Course: Leading and Managing School Authority Operations and Resources. Attending this CEP course collectively with our senior team is critically important as it builds shared language, enhances mutual

understanding, and forges a unified strategic approach to managing our resources and operations. Actively engaging and participating in the Superintendents Community of Practice is vital, as it allows me to remain current with emerging challenges, such as those discussed in CASS sessions like *Leading in the Age of Generative AI* and *Visionary Leadership for System-Wide Impact*. This participation and the relationships built across other divisions ensures we benefit from shared knowledge, benchmark best practices, and secure a unified voice on provincial issues, effectively preparing our division to lead collaboratively and strategically into the future.

Leading Learning

- Met with SPACES- re: Report Card template set up (review expectations for the 2025-2026 school year) (ONGOING)
- Meetings with Associate Superintendent re: Curriculum, Assessment, PD planning (ONGOING)
- Continuing to collaborate with CASS Mentor, Dr. Andrea Holowka
- SALT meetings and contingency planning (re: job action and after) (ONGOING)
- CASS CEP Course: Leading and Managing School Authority Operations and Resources
- CASS Sessions:
 - Leading in the Age of Generative AI: Dr. Alec Couros
 - Superintendents Community of Practice (Jacinta Ball)
 - Leading the Way: Visionary Leadership for System-Wide Impact with GPPSD (Sandy McDonald)
 - New Superintendent, New Board: Learning To Lead Together (Shauna Boyce)
 - Collective Teacher Efficacy: Leading System-Wide Transformation to Address Staff Well-Being and Classroom Complexity (Dr. Adriana Klassen)

The Senior Administrative Team (SALT) has been continuously engaged in ongoing strategic support and critical discussions to ensure a successful re-entry following job action. A key focus has been collaboration with the Associate Superintendent on Curriculum, Assessment, and PD planning, which directly informed the necessary shifting of key timelines for items like report cards and standardized testing. This oversight of instructional strategy and assessment protocols is demonstrative of leading learning at the divisional level. Our commitment to preparedness was solidified through ongoing SALT meetings dedicated to contingency planning (both during and after the job action). Furthermore, leveraging external expertise, such as continuing to

collaborate with the CASS Mentor, Dr. Andrea Holowka, has been vital in developing unified strategies, including creating common language for effective communication to parents regarding instructional recovery and revised scheduling, ensuring system-wide alignment in educational messaging and support.

Ensuring First Nations, Métis and Inuit Education for All Students

- ACSTA Keynote Speaker presentations by: Fr. Kris Schmidt/Fr. Cristino Bouvette
- CASS Welcome message and blessing by Elder Noreen McAteer

Father Cristino Bouvette's keynote, "Reconciliation Is Possible: The Contribution of Catholic Education to Truth & Reconciliation Efforts in Canada," delivered a vital message to Catholic educators, trustees, and the Superintendent alike. His central premise—that reconciliation is possible—demands that our motivations for engaging in Truth and Reconciliation efforts are rooted in hope. Given the historical role Catholic educators played in the residential school system, it is essential that our entire educational community, led by the Superintendent, actively contributes to the necessary healing. This presentation underscored the profound responsibility we share in acknowledging this legacy and committing our institutions to genuine, faith-driven action that supports both reconciliation and the future of Indigenous students.

School Authority Operations and Resources

- Meeting with Deputy Superintendent, Secretary Treasurer, Associate Superintendent of Learning and Director of Support Services (re: budget/staffing) (ONGOING)
- SFJH Value Scoping meetings (ONGOING)
- Enrolment analysis and conversations (ONGOING)
- Attend CASS Superintendent meetings (ONGOING) (re: job action)
- Met with Local CUPE President Executive

The importance of continued and ongoing conversations is central to maintaining the stability and strategic direction of the division. The collaborative structure, involving the Deputy Superintendent, Secretary Treasurer, Associate Superintendent of Learning, and Director of Support Services, ensures a unified approach to complex issues such as budget, staffing, and enrollment analysis. These continuous discussions are vital for integrated strategic planning. Furthermore, my meeting with the Local CUPE Executive was a key step forward, serving as an important opportunity for listening and demonstrating a commitment to forging a path forward for strengthened relationships

and communications with our valued union partners. This multifaceted engagement, supported by ongoing attendance at CASS Superintendent meetings, demonstrates a holistic approach to system management and partnership.

Supporting Effective Governance

- Board Agenda setting meeting with Chair, Vice Chair and Executive Secretary (Monthly)
- Led Board Orientation (November 1)
- Attended ACSTA/ASBA Fall AGM Meeting
- Attended TEBA virtual meetings (re: job action)
- CASS CEP Course: Leading and Managing School Authority Operations and Resources
- CASS Sessions:
 - Leading in the Age of Generative AI: Dr. Alec Couros
 - Superintendents Community of Practice (Jacinta Ball)
 - Leading the Way: Visionary Leadership for System-Wide Impact with GPPSD (Sandy McDonald)
 - New Superintendent, New Board: Learning To Lead Together (Shauna Boyce)
 - Collective Teacher Efficacy: Leading System-Wide Transformation to Address Staff Well-Being and Classroom Complexity (Dr. Adriana Klassen)

The experience of leading the Board Orientation on November 1st as a new Superintendent was incredibly important, as the engaging and reflective conversations immediately set a collaborative and strategic tone for our shared governance work. This event, alongside monthly Board Agenda setting meetings with the Chair, Vice Chair, and Executive Secretary, establishes the foundation for a productive relationship. My commitment to ongoing professional learning around supporting the Board as governors is demonstrated through my participation in the CASS CEP Course: Leading and Managing School Authority Operations and Resources and specialized CASS sessions like *New Superintendent, New Board: Learning To Lead Together*, ensuring I employ the most effective practices for collective leadership. Furthermore, engaging with provincial governance through the ACSTA/ASBA Fall AGM and participating in the Superintendents Community of Practice consistently informs my approach, allowing us to successfully address complex issues, including those discussed during TEBA virtual meetings.

REPORT NO: D.2

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Anthea Boras, Deputy Superintendent

SUBJECT: Deputy Superintendent's Report

BACKGROUND

1. Attached is the Deputy Superintendent's Report for November 26, 2025.



Holy Spirit Catholic School Division

...where children are cherished and achieve their potential

Deputy Superintendent Report to the Board of Trustees November 2025

Embodying Catholic Leadership

- Leading prayer at St. Basil Catholic Education Centre, before interviews and other meetings;
- Weekly Sunday Mass and serving as a lector at 11:00am at St. Martha's Parish;
- Attending Mass with our probationary teachers as a part of their Faith and Formation Sessions.

It's been a challenging year to date and I strive to contribute to a culture of hope founded in faith. During our Learning Leadership Team (LLT) meetings, we revisited the grounding words of our **HSForecast**. This month we dug deeper into our circles - *the circle of control, circle of influence and circle of concern*. We discussed the importance of focusing our energy on what we can control and influence to support the infusion of our word into our daily lives versus those things over which we have no control. The chosen words in our forecast help remind us of what we want more of this year. The circles remind us of where to place our energy. This focused energy allows us to be intentional Gospel witnesses in the work that we do. Together, they help us lead with clarity and purpose, even in "unpredictable" weather.

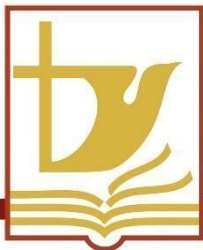
Building Effective Relationships

- Building trust and transparency with all stakeholders is a critical part of my HR role. Following the challenges in October, the Superintendent and I met proactively with CUPE Executive to gain a firsthand understanding of their well-being and needs moving forward;
- Connecting regularly with school administrative teams to support various issues and concerns they are facing;
- Visiting schools to check-in with our newest teachers to ensure they feel supported;
- Meeting with others in Zone 6 who lead within the HR departments to share best practices and work collaboratively to navigate the challenges in education.

I believe that strong relationships are the foundation of everything. "***They don't care what you know until they know that you care***" is a quote that has always resonated with me. By being proactive, present, and genuinely supportive, I hope to ensure that all employee groups feel valued, reflecting the dignity of the human person and aligning with our division's mission where people are cherished and achieve their potential

Modeling Commitment to Professional Learning

- Attended the **CASS Fall Conference** in Calgary. The learning that I had the opportunity to participate in included:
 - A keynote on *Leading in the Age of Generative AI: Promise and Pitfalls*, with Dr. Alec Couros;
 - A *Community of Practice* focused on supporting and developing the capacity of our school leaders;
 - A session led by Colin Fetter, an education lawyer, that focused on hiring, contracts and best practices;



Holy Spirit Catholic School Division

...where children are cherished and achieve their potential

- A session led by Grande Prairie Public School Division that explored how to develop leadership capacity at all levels. Their vision is to lead not just from a position but through influence, relationships, and a commitment to continuous improvement;
- Learning how Rocky View Schools introduced an Employee Absence Management Program called AIM (Attendance Improvement & Monitoring);
- Listening as Dr. Adriana Klassen presented her doctoral research which focused on *Collective Teacher Efficacy: Leading System-Wide Transformation to Address Staff Well-Being and Classroom Complexity*;
- Completed a 10 hour *Continuing Education Course (CEP) - Leading and Managing School Authority Operations and Resources*.

Continuous growth both as a leader in the division and in my life in general is something I value and prioritize. I am grateful for the learning opportunities that I have had this month.

Visionary Leadership

- Working collaboratively with the senior team on the *Annual Education Assurance Measures (AEAM)*;
- Ongoing senior team weekly meetings to discuss supporting schools with the Board priorities;
- ATA New Teacher Mentorship - partnering with ATA Local and Provincial to offer this opportunity for new teachers for the second year;
- Getting into the classroom to support and mentor our new teachers. Each visit includes time for a reflective conversation following the lesson observation. It is truly the best part of my role.

By planning and collaborating with school and division leaders as well as investing in the growth of our new teachers through classroom visits and reflective dialogue, I work to bring Holy Spirit's vision to life.

Leading Learning

- Connecting regularly with school administrators to support any matters that may surface. This includes the components of teacher growth, supervision and evaluation;
- Reviewed the Growth and Supervision Plans for each school. Each plan outlines how teacher professional growth plans will be reviewed; formal and informal supervision plans as well as evaluation. All evaluations to date are in place to assist in contract decisions;
- Facilitating a book study on ***Navigating the First Years*** with our probationary teachers;
- Working collaboratively with other senior administrators to lead the New Teacher Faith and Formation sessions for those teachers with probationary contracts;
- Leading leadership development and building leadership capacity at our monthly Learning Leadership Team (LLT) meetings.

My hope is that by staying connected with administrators, supporting growth and supervision processes within the schools, and leading meaningful learning for new teachers, I show my commitment to building the relationships and professional capacity needed to strengthen teaching and learning in every school.



Holy Spirit Catholic School Division

...where children are cherished and achieve their potential

Supporting First Nations, Métis and Inuit Education for All

Each classroom visit provides me with an opportunity to learn from our teachers and students as they bring Indigenous ways of knowing into their practice. I have committed to participating in the *One Story, One Song* by Richard Wagamese book study, as it helps me to continue to deepen that learning and honour my responsibility to support FNMI education across our division.

Supporting School Authority Operations and Resources

- Ensure weekly Here in Spirit newsletter is up to date with relevant detailed job postings for all positions available in the division;
- Ongoing interviewing, conversations and collaboration with school leaders to ensure the best fit of personnel in their schools;
- Collaborating on confidential labour decisions;
- Striving to ensure equitable distribution of resources based on individual school need;
- Attending Teachers' Employer Bargaining Association (TEBA) meetings to stay informed.

I am committed to ensuring that we have the best people in place to serve the students in our schools and to be as equitable as possible when sharing the resources that we have. A lot of data is being requested by us as a school division from Alberta Education and I do my best to support the gathering of the data and understanding the "why" behind the requests.

REPORT NO: D.3

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Amanda Lindemann, Secretary Treasurer

SUBJECT: Secretary Treasurer's Report

BACKGROUND

1. Attached is the Secretary Treasurer's Report for November 26, 2025.



Holy Spirit Catholic School Division

...where students are cherished and achieve their potential

Report to the Board of Trustees November 2025

UPDATE FROM THE SECRETARY TREASURER'S OFFICE (AMANDA)

- Continued bi-weekly meetings with Stantec for St. Francis Value Scoping. Ongoing meetings with school and Board representatives to discuss the project.
- Attended bi-weekly St. Kateri Elementary construction meetings and commenced planning for furniture and equipment
- Contributed to weekly SALT meetings
- Participated in LLT meetings
- Led Business Services and TTMFSH team meetings
- Provided information and insight to auditors during completion of annual financial audit
- Participated in the Audit Committee meeting
- Prepared year-end financial statements and reports for the Board
- Aided in data collection requested by Alberta Education
- Aided in data collection for new boundaries
- Continued collaboration on the 10-year Capital Plan
- Continued collaboration with Lethbridge School Division to discuss upcoming transportation contract
- Attended USIC Subscribers meeting

TRANSPORTATION, INSURANCE AND RISK MANAGEMENT UPDATE (CASSANDRA)

- Participated in the monthly USIC Risk Management committee meetings focusing on risk management, ongoing claims management and emerging issues
 - Attended the monthly USIC IT subcommittee meetings reviewing cyber and IT related topics
 - Attended the USIC Subscribers meeting
 - Continued work with the Transportation Coordinator on the Annual Transportation grant application
 - Reviewed for approval all Risk Assessments, volunteer, chaperone and driver applications
 - Monitored all student and staff accident reports and site-specific incident reports
 - Continued monitoring of WCB files and claims
-

REPORT NO: D.4

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Aaron Skretting, Associate Superintendent

SUBJECT: Associate Superintendent Report

BACKGROUND

1. Aaron Skretting, Associate Superintendent, has prepared the attached report to apprise the Board of recent division activity related to Learning, Religious Education, and First Nations, Métis and Inuit Education.



Holy Spirit Catholic School Division

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Associate Superintendent of Learning
Board Report - November 2025

Board Strategic Priority - Strengthening Our Catholic Faith

We foster a Catholic worldview of reflection, service and sacramentality.

- **Spiritual Development Day** - Our Spiritual Development Day has been rescheduled to Friday, March 13, 2026. We will be coordinating Mass at Catholic Central High School to begin our time together, with keynote speaker Katie Patrizio rescheduled to attend.

Our staff and students demonstrate knowledge of faith and commit to faith development.

- **GIFGIC 9** - We have ordered our resources (print and digital) for the upcoming implementation of Growing in Faith, Growing in Christ for grade 9. We will be receiving these materials in the next few weeks, with pre-implementation training to occur with grade nine teachers in the spring of 2026.
- **Probationary Teacher Faith Formation** - We continue to meet with our Probationary Teachers for their faith formation sessions. Our most recent meeting was held on Wednesday, November 19. This session addressed Mark 3 (Permeation) and Mark 5 (Spirituality of Communion) alongside various TQS competencies. Director of Support Services Crystal Lothian also provided her faith witness to the group. We have one more in person session (December 10), with teachers completing a Newman Theological College course online in the spring.

We create Communities of Accompaniment in our schools and school division.

- **Opportunities** - We have shared information through our school administrators on the continuation of the RCIA pilot through CCSSA, as well as the new [Master of Education](#) (Specialization in Catholic Leadership) that is being offered by St. Mary's University starting in May 2026.
- **REN Update** - With the cancellation of the regularly scheduled Religious Education Network (REN) meeting in early October, plans are being made for a shortened meeting on Monday, December 8, with the January 2026 meeting shifting from online to in person. REN is a provincial subcommittee of CCSSA that supports the development of resources and provincial alignment in Catholic Education.

Board Strategic Priority - Learning Through Quality Teaching

We prepare students for career pathways.

- **myBlueprint Pilot** - St. Michael's (Pincher Creek) and Trinity Learning Centre are both working this year with [myBlueprint](#), an online education planner and portfolio tool that supports students in learning, exploration, reflection, and planning of career paths.
- **CASS Transition Survey** - CASS is launching a first-of-its-kind provincial [research study](#) inviting Grade 12 students to share their perceptions of the essential conditions for career success. Grounded in the Trades, Apprenticeship, and Vocational Education (TAVE) Framework, the survey, "Exploring Alberta Students' Perceptions of Success Related to Grade 12 Transition," delves into how students experience three key dimensions of career thinking: exploring career options, engaging in career planning, and experiencing career pathways. We will be working



Holy Spirit Catholic School Division

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with school administrators to encourage students to engage in this short survey prior to Christmas.

All students demonstrate growth in literacy and numeracy.

- **Alberta Classroom Insights Portal** - As part of its action on classroom complexity, Alberta Education and Childcare has begun collecting annual data on class size and classroom composition. The ministry now requires school authorities to submit detailed class-level data, with the first deadline set for Nov. 24, 2025. This information includes tracking student demographics, staffing levels, and supports. We were able to hold three virtual meetings with school administrators to support their completion of this data collection. Provincial public release is expected in January, followed by yearly updates.
- **Holy Spirit Aggregate Provincial Screener Data** - As of October 31, student data from provincial screeners administered prior to labour action became available through Vretta. A summary of our data follows. Administrators have received access to a slide deck that compiles literacy and numeracy interventions by our learning coach.

	Total Tested	Literacy Not requiring additional supports	Literacy requiring additional supports	Numeracy Not requiring additional supports	Numeracy requiring additional supports
Grade 1 E	402-407	66%	33%	68%	31%
Grade 1 FI	31	81%	16%	35%	65%
Grade 2 E	361-372	71%	26%	76%	24%
Grade 2 FI	32-33	82%	18%	78%	22%
Grade 3 E	387-398	69%	28%	72%	28%
Grade 3 FI	32	100%	0%	88%	13%

- **Fountas and Pinnell Assessments** - In past years, all students in Grades 4-6 were to be assessed using the F&P BAS by approximately November 28, with data entered into Dossier. Students in grade 7-9 who had not yet reached Level Z were to be assessed as well by the Nov. 28 deadline. This data is intended to inform instruction and identify intervention groups based on literacy learning needs. For this year, due to the labour action, we are suggesting that a mid-year F&P BAS be administered to students in grades 4-6, as well as students in grades 7-9 who have not yet reached level Z. Our suggested window for the completion of administration would be by March 2, 2026. Teachers have discretion on the timing of their administration inside this broad window.



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Schools reflect collaborative teaching and learning environments.

- Since the conclusion of labour action, we have been exploring our list of scheduled professional learning sessions and rescheduling these into the second half of the school year, where possible. This decision was made to support teachers being in their classrooms with students as much as possible in the time prior to Christmas break.
 - Our Learning Coach and Early Literacy Intervention Support Teacher continue to work elbow to elbow with teachers on demand.
 - We also continue to support grassroots professional collaboration where appropriate prior to Christmas.
- Key message slides were prepared for administration to review with their staff at the conclusion of labour action to support teachers in making adjustments for learning. Administrators were also allocated two substitute release days to engage in planning, mentorship, and support for teachers at their schools.
 - Timelines for reporting and testing were adjusted where possible at the local level, alongside the optional November Diploma Exams and the cancellation of January provincial testing. Administration was engaged in conversations around any necessary calendar adjustments made at the school level.
- We continue to work with SpacesEDU to revise and refine our reporting system for elementary grades. We will be providing elementary report card templates for reporting in January and June 2026. Training will be provided to school administrators (December 2) and Spaces Leads (December 3) to support implementation.

Board Strategic Priority - Living Truth and Reconciliation

We foster reconciliation through listening, accompaniment and recognition of the ongoing impacts of the past.

- **Rock Your Mocs / Métis Week** - Resources were developed and shared with staff to highlight Rock Your Mocs (November 14) and Métis Week (November 16-21). Samples are below.





Holy Spirit Catholic School Division

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Our First Nations, Métis and Inuit students will continue to see increasing success rates.

- While we continue to work on our analysis of the assurance measure reporting, I would like to highlight some initial data from our Fall 2025 summary.
 - Our excellent three and five year high school completion rates continue, with 71.5% of our students completing high school in three years (AB=59.8%), and 87.3% within five years (AB=69.7%).
 - Our Diploma Acceptable and Excellence numbers continue to approximate the provincial averages.
 - Our PAT9 numbers declined last year in both Acceptable and Excellence categories; a cursory review suggests that in the small sample size, we saw declines primarily in Knowledge and Employability results.
 - Our Diploma Participation rates, dropout rates, Rutherford eligibility rates, and 4 & 6 year transition rates all continue to exceed provincial standards.

We will deepen our understanding of our collective responsibilities as Treaty People.

- **Learn, Build and Go Offerings** - An adjusted schedule will be created to maximize the number of Learn, Build and Go sessions that will be offered in the new year, adhering to our initial arc of *Saihpiyit!*
- **Book Study** - We will be opening registration for our next book study prior to December 1, 2025. Meetings will be held every three weeks (Monday afternoons) beginning on January 12. This year's study will be on One Story, One Song by Richard Wagamese. Please contact Jana Boschee if you would like to be included.
- **Palliser International Student Session** - We were pleased to be able to support Palliser with a session for their newly arrived Japanese students on Wednesday, October 29. Ken Fox and Bobby Plume visited the group and taught them traditional games and some introductory Blackfoot.

REPORT NO: D.5

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Crystal Lothian, Director of Support Services

SUBJECT: Director of Support Services Update

BACKGROUND

1. Crystal Lothian, Director of Support Services, has prepared the attached report to apprise the Board of recent division activity related to the Support Services Department.



Holy Spirit Catholic School Division

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Director of Support Services
Report to the Board of Trustees
November 2025

Board Strategic Priority: Belonging in our Diverse Community

We will assist students in navigating various pathways of support

Professional Learning Opportunities

- **Level B Standardized Assessment Training:** Several Holy Spirit Catholic School Division staff members recently completed a three-day training series, *Principles of Standardized Testing: Level B Assessment*, led by Dr. Dave Carter. The sessions strengthened participants' understanding of assessment foundations, ethical test use, provincial and national standards, and effective communication of results. Staff also gained practical skills in administering standardized tests, including establishing basals and ceilings, selecting appropriate tools, and meeting district and Alberta Education guidelines. Those who attended all sessions earned a certificate of completion, enhancing the division's capacity for consistent, high-quality assessment practices.
- **Human Trafficking and Sexual Violence Workshops:** The *Coordinator of Counselling and Wellness*, Anita Lethbridge, recently represented the division at a two-day workshop hosted by the Alberta Centre to End Human Trafficking, strengthening awareness of local supports for individuals vulnerable to exploitation in Lethbridge, Medicine Hat, and surrounding areas. Additionally, the Wellness Team attended a full-day workshop through Southwest Collaborative Support Services on school-based approaches to sexual violence in youth, featuring presentations from the Chinook Sexual Assault Centre, Children and Family Services, and the Integrated Child Exploitation Unit and police. These sessions enhanced the team's ability to respond with informed, collaborative, and trauma-aware practices.

We provide programming and support for student and staff well-being

Family and Community Support Service (FCSS) Grant: Holy Spirit Catholic School Division was a successful recipient of Family and Community Support Services (FCSS) grant funding in both Pincher Creek and Lethbridge. This support strengthens the important work of our Family School Liaison Counsellor in Pincher Creek and provides additional resources to sustain our Family First Facilitators at Children of St. Martha School and École St. Mary. These investments enhance our capacity to offer meaningful, community-based support focused on wellness, connection, and early intervention.

Low Incidence Supports and Services (LISS) Grant: Holy Spirit Catholic School Division has once again been approved to receive Low Incidence Supports and Services (LISS) grant funding. This important provincial support enhances our ability to provide specialized programming, therapeutic services, and targeted resources for students with unique and complex learning needs. The LISS grant works alongside our existing Specialized Learning Support funding, strengthening our continuum of services and ensuring that students receive the individualized support they require within an inclusive learning environment.

We celebrate and respect all cultures and ethnicities in our school.

National Child Day: Families came together on Saturday, November 22, 2025, at the Cor Van Raay YMCA for a free community event hosted by Family Ties and the YMCA, with the Holy Spirit Catholic School Division's Mental Health Capacity Building team engaging with attendees. In recognition of National Child Day, the celebration highlighted Article 30 of the UN Convention on the Rights of the Child, which affirms every child's right to practice their culture, religion, and language - rights that strengthen identity, belonging, and connection to community. The day offered indoor and outdoor play, drama, crafts, multicultural activities, a light meal, and opportunities for families to learn, participate, and celebrate the diverse strengths young people bring to our society.

REPORT NO: D.6

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Regan Holt, Director of Technology

SUBJECT: Director of Technology Update

BACKGROUND

1. Regan Holt, Director of Technology, has prepared the attached report to apprise the Board of recent division activity related to the technology department.



Holy Spirit Catholic School Division

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Director of Technology

Board Report

November 2025

Technology - Executive Summary

With our schools getting back to regular classes in November, the technology department has been busy helping teachers resume their programming. We have been able to visit all schools this month addressing a noticeable increase in helpdesk requests across the division. We have been gathering data to support government reporting requirements and local administrative tasks. Regular operational and cybersecurity maintenance is ongoing.

Technology - Monthly Update

- Technicians are visiting schools to help teachers and support staff access technology in their learning spaces.
- Hardware upgrades were performed in various sites to ensure continued reliability and compliance.
- Participated in Privacy Management Program Workshop to help collaborate with Protection of Privacy Act (POPA) implementation.
- Working with stakeholders to plan for upcoming technology initiatives in schools.
- Coordination of operational technology projects with the new St Kateri Elementary School is ongoing.

REPORT NO: D.7

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Vivien Kossuth, Director of Facilities

SUBJECT: Director of Facilities Update

BACKGROUND

1. Vivien Kossuth, Director of Facilities, has prepared the attached report to apprise the Board of recent division activity related to facilities and maintenance.



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Director of Facilities Report to the Board of Trustees November 2025

NEW ELEMENTARY SCHOOL, WEST LETHBRIDGE

The construction progress photos below were taken on November 19, 2025.



Top: South Face View, Bottom: East Face View





Top: Looking south - West Classrooms

Bottom: Looking southeast - Ancillary and Kindergarten Classrooms





Top: Looking east- Gathering Space

Bottom: Looking west- Learning Commons, South Washroom, Served, Mechanical Mezzanine





Above: Looking north - Stage, Gym Storage and Balcony, Gymnasium

ST. FRANCIS VALUE SCOPING WORKSHOP

The final value scoping report will be submitted to Alberta Infrastructure by November 28, 2025.

CMR/IMR PROJECTS

The Maintenance Department is starting the new school year cycle of project planning.

Some of our Division Priorities are:

- Security Camera Replacements and New Installations
- Electrical Panel Thermographic Inspections
- Space Utilization Planning for Schools Affected by Boundary Changes
- Heating and Cooling Issues
- Items mentioned in 2024-25 IMR Tours

END OF REPORT

REPORT NO: E.1

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Board Chair

SUBJECT: Board Chair's Report

BACKGROUND

1. The Board Chair Linda Ellefson will provide the Board Chair's Report for Trustee information, which includes Board correspondence, planning and events, and recent activity.

RECOMMENDATION

That the Board of Trustees receives and files the Board Chair, ACSTA, ASBA, GrACE, and Economic Development Committee Reports for November 26, 2025.



BOARD CHAIR REPORT

Date: November 26, 2025

Submitted by: Linda Ellefson

EVENTS AND ACTIVITIES:

Date	Activity
October 30	FLVT School Visit
November 1	New Board Orientation
November 3	Phone Meeting with Auditor
November 6	Remembrance Day Celebration FLVT. Laid wreath on behalf of Board
November 6	Remembrance Day Celebration St. Joseph School
November 7	Remembrance Day Celebration St. Patrick's Fine Arts. Laid wreath on behalf of Board
November 5	ASBA Zone 6
November 5	CCSTA Webinar
November 10	ASBA Claro Vote Training
November 13	Agenda Setting Virtual Meeting
November 13	ACSTA Director Orientation Edmonton
November 13	ACSTA Director Reception
November 14	ACSTA Board of Directors Meeting
November 14	ACSTA Orientation of all Trustees and Superintendents
November 14	ACSTA Registration for Fall AGM
November 15	ACSTA Elections for President and Vice President
November 15	ACSTA Awards Dinner
November 16	ACSTA Eucharistic Liturgy with key Celebrant Bishop Gary Franken
November 16	ASBA Fall AGM Registration and Awards
November 17	ASBA Business Meeting of Fall AGM
November 17	ASBA Elections of President and Vice President
November 18	ASBA MLA Breakfast
November 19	FLVT Academic Awards, Greetings on behalf of the Board
November 20	FLVT School Visit
November 21	Morning Liturgy at St. Mary's Taber
November 22	Funeral Mass for former Trustee, Bosco Baptista at St. Martha's Church
November 24	Audit Committee Meeting
November 25	Memorial Mass for former Trustee, Judy Lane at St. Michael's Church, Pincher Creek
November 26	Committee of the Whole and Public Board Meeting
November	Lector, Hospitality, Music Ministry at St. Catherine's Church, Picture Butte
November	Read all School Newsletters, ASBA Briefs, ACSTA Briefs, Superintendent Sundays
November	Read Pope Leo XIV Apostolic Letter on Education

CORRESPONDENCE:

[illegible]

REPORT NO: E.2

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Linda Ellefson, Board Representative

SUBJECT: ACSTA Report

BACKGROUND

1. Linda Ellefson, Board representative to the ACSTA, will provide a report to the Board regarding recent ACSTA business, events, and activities.



REPORT FOR NOVEMBER

- November 13, 2025 ACSTA Director Onboarding Edmonton and Director Reception
- November 14, 2025 ACSTA Board Meeting Edmonton
- November 14, 2025 ACSTA Member Orientation
- November 14, 2025 ACSTA AGM and Convention
- November 15, 2025 ACSTA Awards Banquet
- November 15, 2025 Elections: President Kelly Whalen and Vice President Andrew Gustafson elected
- Speakers for Member Orientation: Brendan Cavanagh on Introduction to ACSTA, Father Creurer on Canon Law and Education, Michael Hauptman on Bishops Assurance Plan and Stacy MacNeil on Pastoral Approach to Difficult Topics
- AGM Speakers: Father Kris Schmidt on Mission and Purpose of Catholic Education, Father Christino Bouvette on Truth and Reconciliation, Justice Anna Laparco on Constitutional Rights of

Catholic Schools and Dr. Dwayne Zarichny on Catholic School Board Governance.



Jubilee Prayer

**May the grace of the Jubilee
Reawaken in us, Pilgrims of Hope
A yearning for the treasures of heaven.
May that same grace spread
The joy and peace of our Redeemer
Throughout the earth,
To You our God, eternally blessed,
Be glory and praise forever,**

Amen

REPORT NO: E.3

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Cheralan O'Donnell, Board Representative

SUBJECT: ASBA Report

BACKGROUND

1. Cheralan O'Donnell, Board representative to ASBA, will provide a report to the Board regarding recent ASBA business, events, and activities.



ASBA FGM Meeting November 16-18, 2025

November 16, 2025 ASBA Awards

Celebration of Edwin Parr winners, education partners and recognition of service across the province

<https://www.asba.ab.ca/awards-and-recognition>

November 17, 2025 ASBA Fall General Meeting Agenda

Call to Order

Opening Remarks and ASBA Reports

Approval of Rules of Procedure

Adoption of Order Paper

Approval of Minutes: 2025 ASBA Spring General Meeting

Position Statements and Resolutions

Adjournment

Public news releases regarding FGM found here: <https://www.asba.ab.ca/news>

Special Guests

November 17 & 18 Welcomed Minister of Education & Childcare Demetrios, Local MLAs and Ministers, and Premier Smith

November 18, 2025 Professional Development (PD) Sessions

The Professional Development Sessions are an opportunity for trustees to learn about emerging trends in education governance and topics affecting public education.



ASBA Zone 6 Meeting

ASBA Zone 6 Annual General Meeting Agenda

- Scheduled for November 5, 2025, at 10:30 AM Mountain Time
- Key agenda items include call to order, land acknowledgment, introductions, and approval of previous minutes.
- Zone 6 Annual Reports
- Zone 6 Annual Budget Presentation 2025-2026
- Zone 6 Handbook for Review
- Elections of Zone Chair, Zone Vice Chair, Zone Handbook Coordinator, Zone Labour Relations, Zone Edwin Parr Coordinator, Zone South Health Representative, Zone SAPDC/PD
- Secretary honorarium motion
- Meeting Schedule 2025-2026 (Dec 3 meeting moved to Dec 10, most meetings at Lethbridge School Division due to central location, will have 2 meetings at Horizon during schedule)

ASBA Zone 6 Meeting Agenda

Scheduled to follow AGM; Approval of Agenda & Minutes

ASBA Reports: Summary of Advocacy and ongoing highlights available on www.asba.ab.ca

Alberta Education Field Director: information regarding education questions in Alberta. Ensure Board Secretary updates list with Alberta Education as necessary as send information to Board Chairs & Trustees. A full list of communications is available on the ASBA website. Trustees / Superintendent can contact Field Services directly with any questions.

Round Table: Contingency plans, Calendar, Labour Relations

Alberta Comprehensive Health: presentation from South Zone Comprehensive Health Team. Reviewing partnership to see if it can be updated and will present a draft framework.

Advocacy: discussion around questions for the Ministry of Education & Premier at FGM, election cost - request for information and comparison from school divisions

Next Meeting : December 10, 2025 Virtual Meeting 8:30 am start time

REPORT NO: E.4

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Tricia Doherty and Linda Ellefson, Board representatives

SUBJECT: GrACE Report

BACKGROUND

1. Tricia Doherty and Linda Ellefson, Board representatives to GrACE, will provide a report to the Board regarding recent GrACE business, events, and activities.

GrACE Report for November, 2025

Introducing...



- GrACE formally incorporated in April 2025 under the Societies Act and began operating as a Catholic Society under the episcopal oversight of the Bishops of Alberta, the NWT and Yukon.
- At the ACSTA AGM, Bishop McGrattan encouraged support and engagement in GrACE in its mission of promoting, inspiring and invigorating the gift of publicly funded Catholic Education.
- Partners in GrACE are the Bishops of Alberta, NWT and Yukon, CCSSA, ACSTA and REN (Religious Education Network)
- Our local GrACE Committee and the Provincial GrACE will continue advocacy work centered on the four pillars of Unite, Engage, Commitment, Educate
- Future Priorities: First AGM and Audit under Societies Act, Rescheduled Youth Summit, now in May, Catholic Education Resources for Catholic Education Week, Continued Refinement of the GrACE media site and of the GrACE Newsletter and the Development of a Strategic Plan of Advocacy

REPORT NO: E.5

November 26, 2025

BOARD AGENDA REPORT

TO: Board of Trustees

FROM: Tricia Doherty, Board representative

SUBJECT: Economic Development Committee Report

BACKGROUND

1. Tricia Doherty, Board representative to the Economic Development Committee, will provide a report to the Board regarding recent Economic Development Committee business, events and activities.

Sector Reports:

Sandra Mintz reported on the Angel tree campaign. They were able to give out over 4000 gift bundles last year to kids in the community. They have a goal of raising \$180,000. They have already bundled 700 gift bundles this year. There are 150 businesses taking part as drop off locations. This program runs completely off community donations, they do not receive any grants or government funding.

Tech sector – There is a massive tech conference coming up. Will run for 3 days and have many different presentations on existing, new, and upcoming technology.

Ag Sector - Cattle prices remain high, have noticed they have come down slightly but still remain highest they have ever been. Drought continues to be an issue; multiple feedlots have not filled their lots this year due to lack of water. Milk River siphons on the US side have been completed and done very well. Should have a normal spring with water due to the siphons working again. Continued work on remaining siphons with St Mary's and Milk River.

Retail - Beginning to see a bit of an increase in retail development again finally in Lethbridge. Retail going in on the westside and the first hotel on the westside has been announced. Will go in over by the YMCA area. Old Sobeys south has a new tenant going in, so will be another grocery store.

Lethbridge County Appointment, after elections the county rep has been appointed. Tory Campbell has served 4 years, which would be his normal term expiration. A request for a year extension to that term was requested and approved by the Board.

Unemployment in the area has risen significantly, participation rate has also increased while the vacancy rate remains mostly unchanged. Will be keeping an eye on these numbers to see if they can glean more of what might be happening.

Brighter Together survey will launch very soon. I will forward on the survey when launched so school divisions can fill out and have some input.

Lethbridge Manufacturing Association – Prairies Canada presented the Regional Tariff Response Initiative to LMA members at the October meeting and the group continued to gauge the impact of immigration changes on the local manufacturing workforce. The support letters advocating for local industrial mechanic training options were sent to the UCP MLA from Lethbridge. This might be something we may want to piggyback on, can inquire more about it. There is a need for workers in industrial mechanic training and might be something that fits into our trades/dual credit/off campus programming.

ADVOCACY NO: F.1

November 26, 2025

BOARD AGENDA ADVOCACY

TO: Board of Trustees
FROM: Board of Trustees
SUBJECT: Individual Trustee Advocacy

BACKGROUND

1. Trustees will provide a brief update regarding the activities they have been engaged in to advocate for the Board and school division over the past month.

RECOMMENDATION

That the Board of Trustees receives and files individual Trustee Advocacy Reports for November 26, 2025.



INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Roisin Gibb

BOARD MEETING DATE: November 26, 2025

SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
Nov 6	CCH School Council - Parent Rep - Santa Annonymous, advocacy, awards night, parent library
Nov 13	ESM School Council - Trustee Liaison - school t-shirts, carnival, school highlights
Nov 18	OLA School Council - Trustee Liaison - online zoom meeting
Nov 24	SFJH School Council - Parent Rep

PARISH COMMITMENTS:

Date:	Key Discussions:
Nov 23	Sacristan 9am St. Martha
Ongoing	Regular attendance at St. Martha's Parish
Ongoing	Word Among Us Daily Readings and Reflection
Ongoing	Dynamic Catholic Daily Gospel Reflection

PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
Nov 5	ASBA Zone 6 AGM and General Meeting - Chair
Nov 14-18	ACSTA and ASBA FGM, Westin Edmonton

OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
Nov 1	Holy Spirit Board Orientation
Nov 3	Value Scoping Meeting SFJH
Nov 13	Agenda Setting Meeting
Nov 24	Audit Committee
Nov 24	SFJH Awards
Nov 26	COW and Public Board Meeting



INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Tricia Doherty

BOARD MEETING DATE: November 26, 2025

SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
Nov 6, 2025	CCH School Council
Nov 18, 2025	STC School Council - sent regrets
Nov 24, 2025	SFJH School Council
Nov 24, 2025	SFJH Academic Awards

PARISH COMMITMENTS:

Date:	Key Discussions:
Ongoing	Weekly Mass @St Martha's Parish
Nov 16, 2025	ACSTA AGM Eucharistic Liturgy with Bishop Franken
Nov 23, 2025	Lector Ministry Training

PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
Oct 22, 2025	ASBA Zone 6 Orientation
Nov 5, 2025	ASBA Zone 6 AGM
Nov 14, 2025	ACSTA AGM - Speaker Fr Kris Shmidt
Nov 15, 2025	ACSTA AGM - Speakers Fr Cristino Bouvette, Justice Anna Loparco, Dr Dwayne Zerichny - Business Session and Awards Banquet
Nov 16, 2025	ASBA FGM Awards Banquet
Nov 17, 2025	ASBA FGM Business Session, remarks and Q&A with Minister of Education
Nov 18, 2025	ASBA FGM MLA breakfast, remarks and fireside chat with Premier, PD

OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
Oct 22, 2025	Monthly COW and Board meeting
Oct 19, 2025	EDL Board Meeting
Nov 1, 2025	Trustee Orientation
Nov 6, 2025	Farewell for Trevor Lewington
Nov 19, 2025	EDL Board Meeting
Nov 19, 2025	Policy Committee discussion
Nov 24, 2025	Audit Committee meeting
Nov 26, 2025	Monthly COW and Board Meeting



INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Blake Dolan

BOARD MEETING DATE: November 26, 2025

SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
Nov 4, 2025	School Council Meeting - fall organizational meeting

PARISH COMMITMENTS:

Date:	Key Discussions:
	Regular attendance at Mass

PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
Nov 14-16, 2025	ACSBA Fall AGM in Edmonton
Nov 16-18, 2025	ASBA Fall AGM Edmonton

OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
Nov 26, 2025	COW / Board Meeting



BOARD MEETING DATE: November 26, 2025

Date:	School and Key Discussions:
Nov. 17	Submitted a written report to SMBI School Council meeting as I was in Edmonton
Nov. 18	St. Joseph School Council meeting

Date:	Key Discussions:
Oct. 30	Parish Pastoral Council meeting - St. Ambrose
Nov. 6	Coaldale Knights of Columbus meeting
Nov. 6 & 20	Altar server training at St. Ambrose for new altar servers
Nov. 8	Lector at 5pm Mass at St. Ambrose

Date:	Name and Key Discussions:
Nov. 14-16	ACSTA AGM and Convention
Nov. 16-18	ASBA Fall General Meeting

[illegible]

[illegible]



BOARD MEETING DATE: November 26, 2025

Date:	School and Key Discussions:
Nov 6	CCHS School Council Meeting

Date:	Key Discussions:
Nov 2, 9, 23, 30	Sunday Mass at St. Martha's
Nov 16	Mass with ACSTA Trustees led by Bishop Franken
November	Ongoing volunteer work with the Knights of Columbus - Coats 4 Kids Campaign

Date:	Name and Key Discussions:
Nov 14	ACSTA Fall General Meeting
Nov 15	ACSTA Fall General Meeting
Nov 15	ACSTA Fall General Meeting
Nov 16	ASBA Fall General Meeting
Nov 17	ASBA Fall General Meeting

[illegible]



INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Cheralan O'Donnell

BOARD MEETING DATE: November 26, 2025

SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
	Superintendent Sunday updates

PARISH COMMITMENTS:

Date:	Key Discussions:
Sundays	Mass St. Catherine's Parish
November 15, 2025	Mass Alberta Catholic School Trustees

PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
	ASBA Daily Briefs
	ACSTA Weekly Briefs
	Advocacy Letters
November 6, 2025	Alberta School Boards Association Zone Meeting
November 14, 2025	Alberta Catholic School Trustees Association Meeting
November 15, 2025	Alberta Catholic School Trustees Association Meeting
November 16, 2025	Alberta Catholic School Trustees Association Meeting & Mass with all Catholic Trustees
November 16, 2025	Alberta School Boards Association Awards Evening
November 17, 2025	Alberta School Boards Association Fall General Meeting and Q & A with Minister Nicolades
November 18, 2025	Alberta School Boards Association MLA Breakfast, Premier visit & Professional Development

OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
November 19, 2025	Policy 2, 3, 5 & 6 Review & Revision
November 26, 2025	Committee of the Whole Board Meeting
November 26, 2025	Public Board Meeting



INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Bob Spitzig

BOARD MEETING DATE: November 26, 2025

SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
Nov 17	CSM School Council
Nov 18	St. Paul's School Council

PARISH COMMITMENTS:

Date:	Key Discussions:
On going	Mass at All Saints

PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
Oct 27	TEBA

OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
Oct 29	Board Meeting
Nov 1	Trustee Orientation

ADVOCACY NO: F.2

November 26, 2025

BOARD AGENDA ADVOCACY

TO: Board of Trustees

FROM: Board of Trustees

SUBJECT: School Council Advocacy

BACKGROUND

1. In order to ensure better communication between the Board of Trustees and schools, Trustees serve as School Council Liaisons for each school within the division.
2. School Council Advocacy is a forum to address key topics and to provide a bridge for information to be shared between councils and the Board.

INFORMATION NO: G.1

November 26, 2025

BOARD AGENDA INFORMATION ITEM

TO: Board of Trustees

FROM: Linda Ellefson, Board Chair

SUBJECT: ATA Invitation to Advent Liturgy and Dinner

ORIGINATOR: Linda Ellefson, Board Chair

BACKGROUND:

1. An invitation is attached for Board information.
2. The ATA Local #5 has invited the Board of Trustees and Senior Administrators to attend an Advent Liturgy on Tuesday, December 2, 2025 at St. Ambrose Church, Coaldale starting at 4:30 p.m. followed by dinner.



Holy Spirit Catholic ATA Local #5

Invites you to our

Advent Liturgy & Turkey Dinner

Tuesday December 2, 2025

Divine Liturgy takes place at 4:30 p.m.

St, Ambrose Church, Coaldale

Dinner takes place following mass
Country Kitchen Catering —Coaldale

Please RSVP

by Friday November 28, 2025

[R.S.V.P. HERE](#)

INFORMATION NO: G.2

November 26, 2025

BOARD AGENDA INFORMATION ITEM

TO: Board of Trustees

FROM: Linda Ellefson, Board Chair

SUBJECT: Prime Minister's Awards for Teaching Excellence

ORIGINATOR: Linda Ellefson, Board Chair

BACKGROUND:

1. The Prime Minister's Awards for Teaching Excellence have recognized exceptional teachers in all disciplines, STEM and Early Childhood Education. Teaching Excellence Award recipients are honoured for their remarkable achievements in education.
2. Attached for Board information is the poster detailing how to nominate an "Exceptional Educator".

2026
PRIME
MINISTER'S
AWARDS

Nomination Deadline:
January 14, 2026
(11:59 PM Pacific
standard time)



NOMINATE AN EXCEPTIONAL EDUCATOR TODAY!

- Teaching Excellence
- Teaching Excellence in Science, Technology, Engineering and Math (STEM)
- Excellence in Early Childhood Education

VISIT
CANADA.CA/PM-AWARDS
#PMAWARDS



INFORMATION NO: G.3

November 26, 2025

BOARD AGENDA INFORMATION ITEM

TO: Board of Trustees

FROM: Chantel Axani, Superintendent of Schools

SUBJECT: Holy Spirit Catholic School Division Christmas Events and
Advent Mass and Liturgy Schedule

ORIGINATOR: Chantel Axani, Superintendent of Schools

BACKGROUND:

1. Attached for Board information is the schedule of special Christmas events such as concerts, carnivals, and Advent Masses at each school within the division.

SCHOOL	EVENT	DATE	TIME
Lethbridge Schools			
Catholic Central High School	Christmas Concert	Tuesday, December 16, 2025 @ CCH East Gym	7:00 pm
St. Francis Junior High School	Christmas Concert	Wednesday, December 17, 2025	6:30 pm
Our Lady of the Assumption	Christmas Family Mass and Social	Wednesday, December 3, 2025 @ Assumption Church	6:30 pm
St. Paul School	Christmas Concert	Wednesday, December 10, 2025	6:00 pm
École St. Mary	Christmas Concert	Thursday, December 18, 2025 @ Southminster Church	6:00 pm
Children of St. Martha School	Christmas Activity Night	Thursday, December 11, 2025	TBD
St. Patrick Fine Arts Elementary School	Christmas Concert	Thursday, December 4, 2025 @ Southminster Church	12:30 pm 6:30 pm
St. Patrick Fine Arts Elementary School	Kindergarten Christmas Concert	Thursday, December 11, 2025	6:00 pm
Father Leonard Van Tighem School	Christmas Family Evening	Wednesday, December 10, 2025	6:00 pm
Rural Schools			
St. Catherine School, Picture Butte	Christmas Concert	Thursday, December 18, 2025	10:15 am 7:00 pm
St. Joseph School, Coaldale	Christmas Concert	Thursday, December 4, 2025	1:00 pm 6:30 pm
St. Michael's School, Bow Island	Christmas Concert	Wednesday, December 17, 2025	7:00 pm
St. Michael's School, Pincher Creek	Elementary "Deck the Halls" Open House	Tuesday, December 16, 2025	5:00 pm
St. Michael's School, Pincher Creek	Junior / Senior High Christmas Banquet	Thursday, December 18, 2025	5:00 pm
St. Mary School, Taber	Christmas Band Concert	Wednesday, December 17, 2025	7:00 pm
St. Patrick School, Taber	Christmas Concert	Thursday, December 11, 2025 @ Taber Civic Centre	6:30 pm

SCHOOL	ADVENT MASSES	DATE	TIME
Lethbridge Schools			
Catholic Central High School	Advent Mass and Blessing of Santa's Anonymous Hampers	Tuesday, December 10, 2025 @ CCH East Gym	9:30 am
St. Francis Junior High School	Advent Mass	Wednesday, December 17, 2025	12:30 pm
Our Lady of the Assumption	Advent Mass	Friday, December 19, 2025 @ Assumption Church	9:00 am
St. Paul School	Advent Mass	Thursday, December 4, 2025	9:30 am
École St. Mary	Advent Mass	Wednesday, December 3, 2025	9:00 am
Children of St. Martha School	Advent Mass	Wednesday, December 17, 2025	9:00 am
St. Patrick Fine Arts Elementary School	Advent Mass	Wednesday, December 17, 2025	9:00 am
St. Teresa of Calcutta	Advent Mass	Thursday, December 11, 2025	9:30 am
Father Leonard Van Tighem School	Advent Masses	Wednesday, November 26, 2025 Wednesday, December 3, 2025 Thursday, December 10, 2025 Tuesday, December 16, 2025	12:30 pm 9:30 am 3:10 pm 9:50 am
Rural Schools			
St. Catherine School, Picture Butte	Advent Mass and Liturgies	December 3, 2025 @St. Catherine Parish Friday, November 28, 2025 Friday, December 5, 2025 Friday, December 12, 2025 Friday, December 19, 2025	9:00 am 10:00 am 10:00 am 10:00 am 10:00 am
St. Joseph School, Coaldale	Advent Liturgies and Mass	Monday December 1, 2025 Monday, December 8, 2025 Monday, December 15, 2025 Monday, December 15, 2025 @ St. Ambrose Parish	10:50 am 12:30 pm 8:30 am 8:45 am
St. Michael's School, Pincher Creek	Advent Liturgy	Monday, December 1, 2025	11:00 am
St. Mary School, Taber	Advent Mass	Thursday, December 4, 2025 @ St. Augustine Church	10:30 pm
St. Patrick School, Taber	Advent Liturgies and Mass	Friday, November 28, 2025 Friday, December 5, 2025 Friday, December 12, 2025 Wednesday, December 17, 2025 Tuesday, December 16, 2025 @ St. Augustine Church	9:00 am 9:00 am 9:00 am 9:00 am 11:15 am

INFORMATION NO: G.4

November 26, 2025

BOARD AGENDA INFORMATION ITEM

TO: Board of Trustees

FROM: Chantel Axani, Superintendent of Schools

SUBJECT: Bishop McGrattan: Day with Leadership

ORIGINATOR: Chantel Axani, Superintendent of Schools

BACKGROUND:

1. On December 9, 2025, Holy Spirit Catholic School Division will hold its second annual "Day with Leadership" with Bishop McGrattan in attendance.
2. In attendance will be:
 - Bishop McGrattan
 - Division Priests and Deacons
 - Trustees
 - Senior Administration Leadership Team
 - Principals

INFORMATION NO: G.5

November 26, 2025

BOARD AGENDA INFORMATION ITEM

TO: Board of Trustees

FROM: Chantel Axani, Superintendent of Schools

SUBJECT: Holy Spirit Stars

ORIGINATOR: Chantel Axani, Superintendent of Schools

BACKGROUND

1. The division is pleased to have celebrated the achievements of a number of staff and students over the past month, as indicated in the attached documentation.



HOLY SPIRIT STARS



November 2025

Please join us in congratulating the following students and staff for their achievements:

NAME	SCHOOL	ACHIEVEMENT
Ken Fox	First Nations, Metis and Inuit Education	Honoured by Ikaisskini Student Services at the University of Lethbridge for his service as an Indigenous Veteran.
Brody Johnson	Catholic Central High School	Unanimously voted captain of his AA U18 Hockey team and leads his team both on and off the ice. Led his team in a recent food drive that brought in 1800 pounds of food and a matched donation in cash.
Steve Leger	Father Leonard Van Tighem School	As a teacher at the school, he does many extras such as organizes the school intramural program, Terry Fox Run, Cross Country, Track and Field, refereeing and student scorekeepers for school games, school ski trip and more.
Captain Jules Pankoski	Former student of Holy Spirit Catholic School Division	Bestowed the King Charles Medallion in recognition of his commitment to service in the Canadian Air Force.
Nova Mulder Jonathan Dyck Finn Abrey-McKeown Evan Penner Gene Sales Carlos Guerrero Nixon Noble Noah Schroyen Coach: Devin Mulder Staff Liaison: Susan Reti	St. Joseph School, Coaldale	The Senior Varsity Boys Volleyball Team are the 2J Zone Volleyball Champions.

INFORMATION NO: G.6

November 26, 2025

BOARD AGENDA INFORMATION ITEM

TO: Board of Trustees

FROM: Chantel Axani, Superintendent of Schools

SUBJECT: Enrolment Data Update

ORIGINATOR: Chantel Axani, Superintendent of Schools

BACKGROUND

1. Attached for Board information is the division's most current enrolment data.

																								Total FTEs Sept 26, 2025			Total FTEs Sept 27, 2024	% Difference Sept 27, 2024
	Gr 1	Gr 2	Gr 3	SUB Total	Gr 4	Gr 5	Gr 6	SUB Total	Gr 7	Gr 8	Gr 9	SUB Total	Gr 10	Gr 11	Gr 12	SUB Total	1-12 TOTAL	Coded Pre K	Kinder- garten	Total ECS	Total Enrolled	Total FTEs	Total FTEs Sept 26, 2025	% Difference in FTE	Difference in FTEs	Total FTEs Sept 27, 2024	% Difference Sept 27, 2024	
CARE				0				0				0	2	6	2	10	10			0	10	10	10	100.0%	0	7	42.9%	
CCHS ENG				0				0				0	283	326	343	952	952			0	952	952	948	100.4%	4	921	3.4%	
CCHS FI				0				0				0	14	28	16	58	58			0	58	58	58	100.0%	0	65	-10.8%	
ESM ENG	17	19	27	63	34	22	30	86				0				0	149	15	18	33	182	165.5	165.5	100.0%	0	170.5	-2.9%	
ESM FI	48	50	26	124	25	34	31	90				0				0	214		31	31	245	229.5	229.5	100.0%	0	221.5	3.6%	
FLVT	55	41	54	150	53	58	54	165	115	98	107	320				0	635	18	30	48	683	659	661	99.7%	-2	639.5	3.0%	
ASSUMPTION	28	26	28	82	24	32	33	89				0				0	171	10	12	22	193	182	182	100.0%	0	173	5.2%	
ST FRANCIS ENG				0				0	211	184	226	621				0	621			0	621	621	619	100.3%	2	532	16.7%	
ST FRANCIS FI				0				0	29	33	29	91				0	91			0	91	91	92	98.9%	-1	82	11.0%	
ST MARTHA	39	31	40	110	37	31	15	83				0				0	193	12	20	32	225	209	208	100.5%	1	205.5	1.7%	
ST PATRICK FA	46	42	41	129	40	47	43	130				0				0	259		36	36	295	277	277	100.0%	0	272.5	1.7%	
ST PAUL	40	46	42	128	42	51	51	144				0				0	272	13	35	48	320	296	296	100.0%	0	288.5	2.6%	
ST TERESA	66	54	58	178	54	68	49	171				0				0	349	19	45	64	413	381	380	100.3%	1	380.5	0.1%	
TRINITY				0				0				0	5	11	36	52	52			0	52	52	52	100.0%	0	50	4.0%	
Sub Total City	339	309	316	964	309	343	306	958	355	315	362	1032	304	371	397	1072	4026	87	227	314	4340	4183	4178	100.1%	5	4008.5	4.4%	
ST CATHERINE	14	9	21	44	16	26	20	62	15	14	16	45				0	151	7	18	25	176	163.5	165.5	98.8%	-2	181.5	-9.9%	
ST JOSEPH	35	28	29	92	41	31	29	101	30	19	19	68				0	261	20	22	42	303	282	281	100.4%	1	320.5	-12.0%	
ST MARY(T)				0			19	19	22	21	30	73	27	23	28	78	170			0	170	170	171	99.4%	-1	174	-2.3%	
ST MICHAEL PC ENG	16	22	20	58	18	13	24	55	15	15	18	48	27	20	33	80	241	13	28	41	282	261.5	264.5	98.9%	-3	270.5	-3.3%	
ST MICHAEL PC FI	6	8	6	20	7	5	6	18				0				0	38			0	38	38	38	100.0%	0	37	2.7%	
ST MICHAEL BI	3	2	4	9	7	7	1	15	4	5	5	14				0	38		4	4	42	40	39	102.6%	1	45	-11.1%	
ST PATRICK T	28	27	35	90	34	25		59				0				0	149	14	31	45	194	171.5	171.5	100.0%	0	182.5	-6.0%	
Sub Total Rural	102	96	115	313	123	107	99	329	86	74	88	248	54	43	61	158	1048	54	103	157	1205	1126.5	1131.5	99.6%	-5	1211	-7.0%	
TOTALS	441	405	431	1277	432	450	405	1287	441	389	450	1280	358	414	458	1230	5074	141	330	471	5545	5309.5	5309.5	100.0%	0	5219.5	1.7%	

PreK FEE PAYING		INTERNATIONAL NON-FUNDED TUITION PAYING												
		SCHOOL		Gr 7		Gr 8	Gr 9	SUB Total	Gr 10	Gr 11	Gr 12	SUB Total	Total	
ESM ENG	8							0	10	6	4	20	20	
FLVT	24							0				0	0	
ASSUMPTION	10							2				0	2	
ST MARTHA	9						1	1						
ST PAUL	3													
ST TERESA	10													
Sub Total City	64					0	1	1	2	10	6	4	20	22
ST JOSEPH									0				0	0
ST CATHERINE	12								0				0	0
ST JOSEPH	13								0	4		1	5	5
ST MICHAEL PC	23								0		2		2	2
ST MICHAEL BI	6								0				0	0
ST PATRICK T	17													
Sub Total Rural	71					0	0	0	0	4	2	1	7	7
Total Pre K	135					0	1	1	2	14	8	5	27	29

FUNDED				NON FUNDED				ENROLLED
PreK	ECS	1 - 12	TOTAL	PreK NF	Tuition NF	Exchange	TOTAL	TOTAL
141	330	5074	5545	135	29	6	170	5715

INTERNATIONAL EXCHANGE												
	SCHOOL		Gr 7		Gr 8	Gr 9	SUB Total	Gr 10	Gr 11	Gr 12	SUB Total	Total
CCHS							0		1		1	1
SMT						3	3	1			1	4
SMPC						1	1				0	1
Total					0	0	4	4	1	1	2	6