

CALL TO ORDER OPENING PRAYER		MINUTES OF THE ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION HELD AT THE ST. BASIL EDUCATION CENTRE ON WEDNESDAY, JUNE 26, 2024 COMMENCING AT 3:14 P.M.	
	Present	<u>BOARD</u>	
		Trustee	Frances Cote
		Trustee	Tricia Doherty
		Trustee	Blake Dolan
		Trustee	Linda Ellefson
		Trustee	Roisin Gibb
		Trustee	Thomas Machacek
		Trustee	Carmen Mombourquette
		Trustee	Cheralan O'Donnell
		Trustee	Bob Spitzig
		<u>ADMINISTRATION</u>	
		Superintendent of Schools	Ken Sampson
		Deputy Superintendent	Anthea Boras
		Acting Secretary-Treasurer	Amanda Lindemann
		Recording Secretary	Rhonda Kawa
		Acting Secretary-Treasurer Amanda Lindemann called the Organizational Meeting for June 26, 2024 to order at 3:14 p.m. and Ken Sampson led in opening prayer after acknowledging that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta.	
Approval of Agenda	10571/0624 Bob Spitzig	M/C	That the agenda for the June 26, 2024 Organizational Meeting be approved, as presented.
Election of the Board Chair	B.1	Acting Secretary-Treasurer Amanda Lindemann called for nominations for the position of Board Chair.	
	10572/0624 Roisin Gibb	M/C	That the Board of Trustees proceeds to elect the position of Board Chair, as required by the Education Act.
		First Call: Trustee Linda Ellefson nominated Trustee Carmen Mombourquette in the first call. Trustee Carmen Mombourquette accepted the nomination.	
		Second Call: There were no nominations in the second call	
		Third Call: There were no nominations in the third call.	
	10573/0624 Cheralan O'Donnell	M/C	That the Board of Trustees ceases nominations for the position of Board Chair.
		Trustee Carmen Mombourquette was declared Board Chair by acclamation, and assumed the Chair.	
Election of the Vice Chair	B.2	Board Chair Carmen Mombourquette then called for nominations for the position of Vice-Chair.	
	10574/0624 Bob Spitzig	M/C	That the Board of Trustees proceeds to elect the position of Vice Chair, as required by the Education Act.

**Appointment of
Committees**

First Call:

Trustee Tricia Doherty nominated Trustee Linda Ellefson in the first call.
Trustee Linda Ellefson accepted the nomination.

Second Call:

Trustee Blake Dolan nominated Trustee Tom Machacek in the second call.
Trustee Tom Machacek declined the nomination.

Third Call:

There were no nominations in the third call.

**10575/0624
Roisin Gibb**

M/C That the Board of Trustees ceases nominations for the position of Vice-Chair.

Trustee Linda Ellefson was declared Vice-Chair by acclamation.

B.3

NOMINATIONS FOR STANDING COMMITTEES

**10576/0624
Tricia Doherty**

M/C That the Board of Trustees proceeds to appoint members to standing committees, external committees, committees required by contract and any *ad hoc* committees, as outlined in *Policy 7: Board Committees and Board Representation*.

**10577/0624
Roisin Gibb**

M/C That Blake Dolan and Roisin Gibb be appointed as the Board's representatives to the ATA Local #5 Negotiating Committee;

AND FURTHER, that Bob Spitzig be appointed as Committee Chair.

**10578/0624
Roisin Gibb**

M/C That Carmen Mombourquette and Frances Cote be appointed as the Board's representatives to the CUPE Local #290 Negotiating Committee;

AND FURTHER, that Blake Dolan be appointed as Committee Chair.

**10579/0624
Roisin Gibb**

M/C That Blake Dolan and Carmen Mombourquette be appointed as the Board's representatives to the CUPE Local #1825 Negotiating Committee;

AND FURTHER, that Bob Spitzig be appointed as Committee Chair.

**10580/0624
Roisin Gibb**

M/C That Blake Dolan and Cheralan O'Donnell be appointed to the Audit Committee;

AND FURTHER, that Linda Ellefson be appointed as Chair of the Audit Committee.

**10581/0624
Roisin Gibb**

M/C That Cheralan O'Donnell and Tricia Doherty be appointed to the Share the Mission Award Committee;

AND FURTHER, that Linda Ellefson be appointed as Chair of the Share the Mission Award Committee.

**10582/0624
Roisin Gibb**

M/C That Frances Cote be appointed as the Board's representative to the Wisdom and Visioning Circle;

AND FURTHER, that Blake Dolan be appointed as alternate.

**10583/0624
Roisin Gibb**

M/C That Tricia Doherty and Roisin Gibb be appointed as the Board's representatives to the Joint City/School Boards' Liaison Committee.

**10584/0624
Roisin Gibb**

M/C That Tricia Doherty be appointed as the Board's representative to the Economic Development Committee.

School Liaisons		<u>NOMINATIONS FOR EXTERNAL COMMITTEES</u>	
	10585/0624 Roisin Gibb	M/C	That Linda Ellefson be appointed as the Board's representative to the ACSTA Board of Directors; AND FURTHER, that Tricia Doherty be appointed as alternate.
	10586/0624 Roisin Gibb	M/C	That Cheralan O'Donnell be appointed as the Board's representative to the ASBA Zone 6; AND FURTHER, that Tricia Doherty be appointed as alternate.
	10587/0624 Roisin Gibb	M/C	That Linda Ellefson and Tricia Doherty be appointed as the Board's representative to the GrACE committee.
	10588/0624 Roisin Gibb	M/C	That Bob Spitzig be appointed as the Board's representatives to the Teacher Employers' Bargaining Authority.
	10589/0624 Roisin Gibb	M/C	That Bob Spitzig be appointed as the Board's representative to the Pincher Creek Early Childhood C.
	10590/0624 Roisin Gibb	M/C	That Frances Cote be appointed as the Board's representative to the Pastoral Discernment Advisory Committee.
		<u>NOMINATIONS FOR COMMITTEES REQUIRED BY CONTRACT</u>	
	10591/0624 Roisin Gibb	M/C	That Blake Dolan, Frances Cote, and Cheralan O'Donnell be appointed as the Board's representatives to the Teacher/Board Advisory Committee.
		<u>NOMINATIONS FOR AD HOC COMMITTEES</u>	
	10592/0624 Roisin Gibb	M/C	That Tricia Doherty and Roisin Gibb be appointed as the Board's representatives on the next Team Lethbridge Mission.
	B.4	<u>SCHOOL LIAISONS</u>	
	10593/0624 Roisin Gibb	M/C	That the Board of Trustees proceeds to appoint trustees to work with individual schools within the division.
	10594/0624 Roisin Gibb	M/C	That Bob Spitzig be appointed to serve as the Board liaison for Catholic Central High School in Lethbridge.
	10595/0624 Roisin Gibb	M/C	That Roisin Gibb be appointed to serve as the Board liaison for Children of St. Martha Elementary School in Lethbridge.
	10596/0624 Roisin Gibb	M/C	That Linda Ellefson be appointed to serve as the Board liaison for École St. Mary Elementary in Lethbridge.
	10597/0624 Roisin Gibb	M/C	That Linda Ellefson be appointed to serve as the Board liaison for Father Leonard Van Tighem School in Lethbridge.
	10598/0624 Roisin Gibb	M/C	That Roisin Gibb be appointed to serve as the Board liaison for Our Lady of the Assumption Elementary School in Lethbridge.
	10599/0624 Roisin Gibb	M/C	That Cheralan O'Donnell be appointed to serve as the Board liaison for St. Catherine School in Picture Butte.
	10600/0624 Roisin Gibb	M/C	That Tricia Doherty be appointed to serve as the Board liaison for St. Francis Junior High School in Lethbridge.

10601/0624
Roisin Gibb

M/C

That Frances Cote be appointed to serve as the Board liaison for St. Joseph School in Coaldale.

10602/0624
Roisin Gibb

M/C

That Tom Machacek appointed to serve as the Board liaison for St. Mary School in Taber.

10603/0624
Roisin Gibb

M/C

That Tom Machacek be appointed to serve as the Board liaison for St. Michael's School in Bow Island.

10604/0624
Roisin Gibb

M/C

That Blake Dolan be appointed to serve as the Board liaison for St. Michael's School in Pincher Creek.

10605/0624
Roisin Gibb

M/C

That Carmen Mombourquette be appointed to serve as the Board liaison for St. Patrick Fine Arts Elementary School in Lethbridge.

10606/0624
Roisin Gibb

M/C

That Tom Machacek be appointed to serve as the Board liaison for St. Patrick School in Taber.

10607/0624
Roisin Gibb

M/C

That Tricia Doherty be appointed to serve as the Board liaison for St. Paul Elementary School in Lethbridge.

10608/0624
Roisin Gibb

M/C

That Bob Spitzig be appointed to serve as the Board liaison for St. Teresa of Calcutta School in Lethbridge.

10609/0624
Roisin Gibb

M/C

That Carmen Mombourquette be appointed to serve as the Board liaison for Trinity E Learning School in Lethbridge.

10610/0624
Bob Spitzig

M/C

That the Board of Trustees adjourns the June 26, 2024 Organizational Meeting at 3:28 p.m.

ADJOURNMENT

Board Chair

Secretary-Treasurer