

Here in Spirit



Holy Spirit Catholic Schools Newsletter

Employment Opportunities at a Glance:

- **Administrative Support** – St. Francis Junior High School
- **First Nations, Métis and Inuit Facilitator** – Lethbridge and Area Schools
- **Library Clerk** – St. Mary School (Taber)
- **Library Clerk** – St. Patrick School (Taber)
- **Teacher** – Father Leonard Van Tighem School
- **Education Assistant** – St. Michael's School (Pincher Creek)
- **Education Assistant** – Trinity Learning Centre
- **Speech Language Pathologist** – Division Schools
- **Teacher** – St. Paul School
- **Teacher** – St. Paul School
- **Casual Caretakers** – Division Schools
- **Casual Education Assistants** – Division Schools
- **Substitute Teachers** – Division Schools

(➤ Denotes new posting since last publication.)

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

If you are interested in applying for any posted positions, you will be directed to apply online. First time applicants will need to create an account as indicated in our instructions which can be found [here](#).

These positions are open to all internal and external candidates. Prior to employment, successful applicants must provide supporting documents as outlined on our [New Employees](#) page.

ADMINISTRATIVE SUPPORT (Clerk Typist) – St. Francis Junior High School

We are looking to hire a continuous 35.0 hour per week Administrative Support at St. Francis Junior High School in Lethbridge. This assignment is to commence February 18, 2025. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3916019**.

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FIRST NATIONS (NIITSITAPI), MÉTIS and INUIT FACILITATOR – Lethbridge and Area

We are looking to hire a temporary 35.0 hours per week First Nations (Niitsitapi), Métis and Inuit Facilitator serving students in Lethbridge, Taber, Coaldale, and Picture Butte. This assignment is to commence as soon as possible and terminate June 26, 2025, with a possibility of extension. This is an out of scope position.

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LIBRARY CLERK – St. Mary School (Taber)

We are looking to hire a temporary 15.0 hour per week Library Clerk to work mornings at St. Mary School in Taber. This assignment is to commence as soon as possible and terminate June 26, 2025. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3916023**.

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LIBRARY CLERK – St. Patrick School (Taber)

We are looking to hire a temporary 15.0 hour per week Library Clerk to work afternoons at St. Patrick School in Taber. This assignment is to commence as soon as possible and terminate June 26, 2025. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3916030**.

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TEACHER – Father Leonard Van Tighem School

We are looking to hire a temporary full time teacher at Father Leonard Van Tighem School in Lethbridge. This assignment is to commence April 29, 2025 and terminate June 30, 2025. The successful candidate will be teaching Grade 9 Math and Junior High CTF options. This position is covered by the ATA collective agreement.

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EDUCATION ASSISTANT – St. Michael's School (Pincher Creek)

We are looking to hire a temporary 21.0 hour per week Education Assistant at St. Michael's School in Pincher Creek. This assignment is to commence as soon as possible and terminate June 26, 2025. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3914505**.

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EDUCATION ASSISTANT – Trinity Learning Centre

We are looking to hire a temporary 28.0 hour per week Education Assistant at Trinity Learning Centre in Lethbridge. This assignment is to commence as soon as possible and terminate June 26, 2025. The duration of this position is dependant on funding. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3914512**.

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SPEECH LANGUAGE PATHOLOGIST – Division Schools

We are looking to hire a temporary 17.5 hour per week Speech Language Pathologist to support schools within our division. This assignment is to commence March 12, 2025 and terminate March 11, 2026. This is an out of scope position.

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TEACHER – St. Paul School

We are looking to hire a temporary full time teacher at St. Paul School in Lethbridge. This assignment is expected to commence January 27, 2025 and terminate April 17, 2025. The successful candidate will be teaching grades 2-5. Showing interest in the vibrant extracurricular activities of the school community is an asset. This position is covered by the ATA collective agreement.

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TEACHER – St. Paul School

We are looking to hire a temporary full time teacher at St. Paul School in Lethbridge. This assignment is to commence February 3, 2025 and terminate June 30, 2025. The successful candidate will be teaching grade six. Showing interest in the vibrant extracurricular activities of the school community is an asset. This position is covered by the ATA collective agreement.

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CASUAL CARETAKERS – Division Schools

We are looking to hire Casual Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by the CUPE 290 collective agreement.

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CASUAL EDUCATION ASSISTANTS – Division Schools

We are looking to hire casual Education Assistants to work at our Division Schools. These positions are covered by our CUPE 1825 collective agreement.

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SUBSTITUTE TEACHER – Division Schools

We are looking to hire substitute teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

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“We serve God best when we teach with a humble heart, for in sharing what we know, we make room for His grace to grow in every soul.”

— St. Adrian of Canterbury

