

THURSDAY, SEPTEMBER 7, 2023

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Here in Spirit



Holy Spirit Catholic Schools Newsletter

Employment Opportunities at a Glance:

- **Early Learning Education Assistant** – École St. Mary School
- **Early Learning Education Assistant** – Our Lady of the Assumption School
- **Education Assistant** – St. Paul School
- **Education Assistant** – St. Teresa of Calcutta School
- **Caretaker** – St. Catherine School (Picture Butte)
- **Communications Coordinator** – St. Basil Catholic Education Centre
- **Early Learning Education Assistant** – St. Michael's School (Pincher Creek)
- **First Nations, Métis and Inuit Facilitator** – St. Michael's School (Pincher Creek)
- **Head Caretaker** – St. Basil Catholic Education Centre
- **Head Caretaker** – St. Mary School (Taber)
- **Relief Caretakers** – Division Schools
- **Substitute Teachers** – Division Schools

(➤ Denotes new posting since last publication.)

Our Mission Statement

We are a Catholic Faith Community, dedicated to providing each student entrusted to our care with an education rooted in the Good News of Jesus Christ.

Guided by the Holy Spirit, in partnership with home, parish and society, our schools foster the growth of responsible citizens who will live, celebrate and proclaim their faith.

Our Catholic Faith is the foundation of all that we do.

Employment Opportunities

If you are interested in applying for any posted positions, you will be directed to apply online. First time applicants will need to create an account as indicated in our instructions which can be found [here](#).

These positions are open to all internal and external candidates. Prior to employment, successful applicants must provide supporting documents as outlined on our [New Employees](#) page.

EARLY LEARNING EDUCATION ASSISTANT – École St. Mary School

We are looking to hire a continuous 14.0 hour per week (AM) Early Learning Education Assistant at École St. Mary School in Lethbridge. This assignment is to commence as soon as possible and end June 13, 2024. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3591281**.

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EARLY LEARNING EDUCATION ASSISTANT – Our Lady of the Assumption School

We are looking to hire a continuous 14.0 hour per week (AM) Early Learning Education Assistant at Our Lady of the Assumption School in Lethbridge. This assignment is to commence as soon as possible and end June 13, 2024. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3591311**.

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EDUCATION ASSISTANT – St. Paul School

We are looking to hire a continuous 28.0 hour per week Education Assistant at St. Paul School in Lethbridge. This assignment is to commence September 21, 2023. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3591322**.

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EDUCATION ASSISTANT – St. Teresa of Calcutta School

We are looking to hire a continuous 28.0 hour per week Education Assistant at St. Teresa of Calcutta School in Lethbridge. This assignment is to commence as soon as possible. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3591346**.

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CARETAKER – St. Catherine School (Picture Butte)

We are looking to hire a continuous 20.0 hour per week Caretaker with the initial assignment at St. Catherine School in Picture Butte. This assignment is to commence as soon as possible. This position is for a weekday evening shift and is covered by the CUPE 290 collective agreement.

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COMMUNICATIONS COORDINATOR – St. Basil Catholic Education Centre

Holy Spirit Catholic schools is looking to hire a continuous 35.0 hour per week Communications Coordinator. This assignment is to commence as soon as possible. This is an out of scope position.

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EARLY LEARNING EDUCATION ASSISTANT – St. Michael's School (Pincher Creek)

We are looking to hire a continuous 24.0 hour per week Early Learning Education Assistant at St. Michael's School in Pincher Creek. This assignment is to commence September 11, 2023 and end June 13, 2024. This position is covered by the CUPE 1825 collective agreement. Please quote **Posting #3585216**.

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FIRST NATIONS (NIITSITAPI), MÉTIS and INUIT FACILITATOR – St. Michael's School (Pincher Creek)

We are looking to hire a continuous 35.0 hours per week First Nations (Niitsitapi), Métis and Inuit Facilitator serving students at St. Michael's School in Pincher Creek. This assignment is to commence as soon as possible. This is an out of scope position.

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HEAD CARETAKER – St. Basil Catholic Education Centre

We are looking to hire a continuous 35.0 hour per week Head Caretaker to start as soon as possible. This assignment will be primarily at St. Basil Catholic Education Centre in Lethbridge, with flexibility to work at divisional schools. This position is covered by our CUPE 290 collective agreement.

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HEAD CARETAKER – St. Mary School (Taber)

We are looking to hire a continuous 35.0 hour per week Head Caretaker to work at St. Mary School in Taber. This assignment is to commence as soon as possible. This position is covered by our CUPE 290 collective agreement.

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RELIEF CARETAKERS – Division Schools

We are looking to hire Relief Caretakers at our Division schools: City of Lethbridge, Taber, Bow Island, Coaldale, Picture Butte and Pincher Creek. This position is covered by our CUPE 290 collective agreement.

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SUBSTITUTE TEACHERS – Division Schools

We are looking to hire Substitute Teachers commencing as soon as possible. These positions are covered by the ATA collective agreement.

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