

# Dear God,

PLEASE KEEP ALL OF THE HOLY SPIRIT  
SCHOOL DIVISION STAFF AND STUDENTS  
IN YOUR PRAYERS

PLEASE HELP THEM BE KIND, AND RESPONSIBLE, AND  
GUIDE THEM TO MAKE GOOD CHOICES.

PLEASE KEEP ALL OF THE FAMILIES AND COMMUNITIES  
THAT WE SERVE SAFE AND HEALTHY, AND BE THERE FOR  
THOSE WHO HAVE WORRIES OR HAVE LOST THE PEOPLE  
THEY LOVE.

BE WITH THE BOARD OF TRUSTEES AS THEY  
MAKE TOUGH DECISIONS, AND ALLOW  
THEM TO FIND WAYS TO MAKE SCHOOL AN  
EVEN BETTER PLACE THAN IT ALREADY IS.

# Amen

By: Mrs. Mabin's Grade 2/3  
Class, St. Patrick School,  
Taber

# Holy Spirit Catholic Schools

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**Board Meeting**  
**St. Basil Catholic Education Centre**  
**Wednesday, October 23, 2024**  
**3:00 p.m.**

## AGENDA

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*The public is welcome to join the Board of Trustees Regular Meeting in person  
at St. Basil Catholic Education Centre.*

### **A. CALL TO ORDER**

- A.1 Board Chair
- A.2 Prayer (*St. Patrick School, Taber*) Trustee Thomas Machacek

### **B. ACTION ITEMS**

- a) Approval of Agenda
- b) Approval of Previous Minutes
  - i) September 25, 2024 Regular Board Meeting
- c) Business Arising/Unfinished Business from the Minutes
- d) Presentation: [New Westside School](#) (Vivien Kossuth, Director of Facilities)
  - i) Communication Plan (Sean Marks, Communications Coordinator)
- e) Presentation: Holy Spirit Catholic School Division Boundary Reconfiguration (Aaron Skretting, Director of Religious Education)

- B.1 Southland Transportation Contract
- B.2 Voluntary Teacher Retirement Opportunity
- B.3 Voluntary Support Staff Retirement Opportunity
- B.4 Council of School Council Agenda Items
- B.5 Election Bylaw – Second Reading

### **C. POLICY REVIEW**

- C.1 [Policy 8: Policy Making](#)
- C.2 [Policy 7: Appendix D: Parish Committees](#)
  - i) [Administration Feedback](#)
- C.3 [Policy 25: Program Reviews](#)

**D. ADMINISTRATIVE REPORTS**

- D.1 Superintendent's Report
- D.2 Deputy Superintendent's Report
- D.3 Acting Secretary Treasurer's Report
- D.4 Director of Learning Report
- D.5 Director of Religious Education Report
- D.6 Director of Support Services Report
- D.7 First Nations, Metis, and Inuit Education Report

**E. BOARD REPORTS**

- E.1 Board Chair's Report
- E.2 ACSTA Report
- E.3 ASBA Report
- E.4 GrACE Report
- E.5 PCCELC Report
- E.6 Economic Development Committee Report

**F. ADVOCACY**

- F.1 Individual Advocacy Reports
- F.2 School Council Advocacy

**G. INFORMATION ITEMS**

- G.1 Administrative Procedures Update
- G.2 ASBA Fall General Meeting
- G.3 ACSTA Fall General Meeting
- G.4 Holy Spirit Retiree Mass
- G.5 Correspondence from the Minister of Education
- G.6 IMR and CMR Expenditure Report
- G.7 Holy Spirit Stars
- G.8 Enrolment Data Update

**H. ADJOURNMENT**

<p><b>CALL TO ORDER</b> <b>OPENING PRAYER</b></p>	<p><b>Present</b></p>	<p>MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE HOLY SPIRIT ROMAN CATHOLIC SEPARATE SCHOOL DIVISION, HELD AT THE ST. BASIL CATHOLIC EDUCATION CENTRE ON WEDNESDAY, SEPTEMBER 25, 2024, COMMENCING AT 3:08 P.M.</p> <p><b>BOARD</b>                  Board Chair Carmen Mombourquette                  Vice Chair Linda Ellefson                  Trustee Frances Cote                  Trustee Tricia Doherty                  Trustee Blake Dolan                  Trustee Roisin Gibb                  Trustee Thomas Machacek                  Trustee Cheralan O'Donnell                  Trustee Bob Spitzig</p> <p><b>ADMINISTRATION</b>                  Superintendent of Schools Scott Morrison                  Deputy Superintendent Anthea Boras                  Acting Secretary-Treasurer Amanda Lindemann                  Recording Secretary Rhonda Kawa</p> <p>Chair Carmen Mombourquette called the September 25, 2024 Regular Board Meeting to order at 3:08 p.m. He acknowledged that the land on which we stand is the traditional territories of the Blackfoot Nations and the people of the Treaty 7 region in southern Alberta. Vice Chair Linda Ellefson led the Board in the opening prayer with was provided by École St. Mary.</p>
<p>Approval of Agenda</p>	<p>10626/0924 Linda Ellefson</p>	<p>M/C That the agenda for the September 25, 2024 Board Meeting be approved, as presented.</p>
<p>Previous Minutes</p>	<p>10627/0924 Bob Spitzig</p>	<p>M/C That the minutes of the June 26, 2024 Organizational Meeting of the Board be approved, as presented.</p>
<p>Business Arising from the Minutes</p>	<p>10628/0924 Cheralan O'Donnell</p>	<p>M/C That the minutes of the June 26, 2024 Regular Meeting of the Board be approved, as presented.</p>
<p><b>PRESENTATIONS</b> Year 3: Proclaim! Pilgrims of Hope</p>		<p>There was no business arising from the minutes.</p>
<p><b>Budget Update</b></p>		<p>Aaron Skretting, Director of Religious Education, spoke to the Board about Year 3 of the division's 3 Year Faith Plan 2022-2025 entitled "Proclaim! Pilgrims of Hope". The division is in the third year of the Faith Plan and the theme is "Proclaim!". The faith focus for this year is <i>God is on Our Lips</i>. We are called to be witnesses of the Gospel, in our words and deeds. We proclaim our faith wherever we are, to all peoples, as pilgrims of hope.</p>
<p><b>Budget Update</b></p>		<p>Scott Morrison, Superintendent of Schools and Amanda Lindemann, Acting Secretary Treasurer gave the following budget update to the Board of Trustees:                  We are completing the 2023/2024 year-end and expect to be in a stronger position than anticipated due to enrollment growth. We should have an accurate number at the next Board meeting. For the 2024/2025 school year, strong enrollment and funding increases have improved our financial position, but we are still anticipating a budget deficit.</p>
<p><b>ACTION ITEMS</b> Trinity E Learning School Name Change</p>	<p>B.1</p>	<p>During COVID, a large proportion of division families enrolled their children in the division's E-Learning program. With growing demand for E-Learning, the division combined Trinity Learning Centre and the E-Learning program. In March 2022, the name was officially changed to Trinity E-Learning School. With a return to normal, enrolment in E-Learning has dropped significantly and is no longer viable and it is proposed that the school reverts back to Trinity Learning Centre for clarity purposes.</p>

<p>September 25/24: page 2</p> <p><b>Father Tim Boyle's 50-Year Anniversary of Ordination</b></p> <p><b>Election Bylaw</b></p> <p><b>Selection of New Superintendent</b></p> <p><b>Council of School Council Chairs Meeting Change of Date</b></p> <p><b>POLICY REVIEW</b>  <b>Policy 1: Board Mandate, Mission, Vision, Values, and Goals</b></p> <p><b>Policy 5: Role of the Board Chair</b></p> <p><b>Policy 6: Role of the Vice Chair</b></p>	<p>10629/0924 Roisin Gibb</p> <p>B.2</p> <p>10630/0924 Tom Machacek</p> <p>B.3</p> <p>10631/0924 Tricia Doherty</p> <p>B.4</p> <p>10632/0924 Linda Ellefson</p> <p>B.5</p> <p>10633/0924 Tricia Doherty</p> <p>C.1</p> <p>10634/0924 Cheralan O'Donnell</p> <p>C.2</p> <p>10635/0924 Roisin Gibb</p> <p>C.3</p>	<p>M/C     <b>That the Board of Trustees approves the change of name, from Trinity E-Learning School back to its original name of Trinity Learning Centre.</b></p> <p>Ordination is one of the seven sacraments of the Catholic Church. Father Tim Boyle, a priest who has served within the Holy Spirit Catholic School Division and the Diocese of Calgary, in October of this year, celebrates his 50<sup>th</sup> year anniversary of holy orders.</p> <p>M/C     <b>That the Board of Trustees pen a letter of congratulations to Father Tim Boyle on his 50<sup>th</sup> year anniversary of ordination.</b></p> <p>In preparation for the 2025 School Board Elections, the electoral ward boundary bylaw must be approved and will require three readings prior to approval. Bylaw 2024/01, must be completed before December 31, 2024, as per Section 76 of the <i>Education Act</i>.</p> <p>M/C     <b>That the Board of Trustees completes the first reading of Bylaw 2024/01 relating to the arrangement of the electoral wards and trustee(s) to be elected to each ward;</b></p> <p><b>AND FURTHER, that the Board of Trustees completes the second and third readings of Bylaw 2024/01 prior to December 31, 2024.</b></p> <p>The selection process by the Board of Trustees for a new Superintendent of Schools for Holy Spirit Catholic School Division has concluded with the short listing and interviewing of potential candidates. A job offer will be made to the successful candidate.</p> <p>M/C     <b>That the Board of Trustees make an offer of employment for the position of Superintendent of Schools / CEO of The Holy Spirit Roman Catholic Separate School Division to candidate #1, conditional on mutual agreement on a contract of employment, and a police information check and an intervention record check both satisfactory to the Board;</b></p> <p><b>AND FURTHER, that the Board of Trustees inform the Minister of Education of the appointment of the new Superintendent of Schools.</b></p> <p>The Board of Trustees meets with School Council Chairs twice each school year. The first meeting for the 2024/2025 school year is Monday, November 25, 2024. Due to a scheduling conflict, it is necessary to set the first meeting for another date.</p> <p>M/C     <b>That the Board of Trustees change the upcoming Council of School Council Chairs meeting currently scheduled for Monday, November 25, 2024 be moved to Monday, December 2, 2024.</b></p> <p><i>Policy 1: Board Mandate, Mission, Vision, Values, and Goals</i> was brought forward for Board review. It was determined that no changes were required.</p> <p>M/C     <b>That the Board of Trustees accepts <i>Policy 1: Board Mandate, Mission, Vision, Values and Goals</i>, as presented.</b></p> <p>The Board reviewed <i>Policy 2: Role of the Board Chair</i>, and determined that no changes were required.</p> <p>M/C     <b>That the Board of Trustees accepts <i>Policy 5: Role of the Board Chair</i>, as presented.</b></p> <p>The Board reviewed <i>Policy 6: Role of the Vice Chair</i>, and determined that no changes were required at this time.</p>
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September 25/24: page 4		
<b>ACSTA Report</b>	<b>E.2</b>	Trustee Linda Ellefson, Board representative to the ACSTA, provided a report to the Board regarding recent business, events, and activities.
<b>ASBA Report</b>	<b>E.3</b>	Trustee Cheralan O'Donnell, Board representative to the ASBA, provided a report to the Board regarding recent business, events, and activities.
<b>GrACE</b>	<b>E.4</b>	Trustees Tricia Doherty and Linda Ellefson, Board representatives to GrACE, provided a report to the Board regarding recent business, events, and activities.
<b>PCCELC</b>	<b>E.5</b>	Trustee Bob Spitzig, Board representative to PCCELC, provided a report to the Board regarding recent business, events, and activities.
<b>Economic Development</b>	<b>E.6</b>	Trustee Tricia Doherty, Board representative to Economic Development, provided a report to the Board regarding recent business, events, and activities.
<b>Audit Committee</b>	<b>E.7</b>	Vice Chair Linda Ellefson, Chair of the Audit Committee, provided a verbal report to the Board regarding recent business, events, and activities.
<b>ADVOCACY</b>		
<b>Individual Trustee Advocacy</b>	<b>F.2</b>	Each Trustee provided a brief update about the activities they have been engaged in to advocate for the Board and school division over the past month.
	<b>10644/0924 Roisin Gibb</b>	<b>M/C That the Board of Trustees receives and files individual Trustee Advocacy Reports for September 25, 2024.</b>
<b>School Council Advocacy</b>	<b>F.3</b>	School Council Advocacy is a forum to address key topics and to provide a bridge for information to be shared between school councils and the Board of Trustees. Trustee Tricia Doherty spoke to St. Francis Junior High School's high enrolment growth this year and the need to purchase furniture and equipment. Superintendent Scott Morrison replied that this issue has been examined and there will be a furniture and equipment budget line going forward for schools to make requests of this nature. The Director of Facilities will be reviewing and approving these requests. Trustee Tom Machacek brought to the Board's attention that St. Michael's School, Bow Island has raised a third of the funds for our division Chalice project.  The Board took a brief recess at 5:10 p.m. The Board reconvened at 5:20 p.m.
<b>INFORMATION ITEMS</b>		
<b>Administrative Procedures Update</b>	<b>G.1</b>	The Board of Trustees received the following updated / revised Administrative Procedures as information: <ul style="list-style-type: none"> <li>• AP 100: Smoke Free Environment</li> <li>• AP 202: Religious Education</li> <li>• AP 300: Student Residency and Admissions</li> <li>• AP 507: Donations to Schools</li> <li>• AP 101: Workplace Hazardous Materials Information System</li> <li>• AP 203: Family Life Education</li> <li>• AP 301: School Entrance Age</li> <li>• AP 508: Advertising, Distribution and Merchandising In and Through Schools</li> <li>• AP102: Occupational Health and Safety</li> <li>• AP 204: Off Campus Education</li> <li>• AP 302: School Attendance Areas</li> <li>• AP 510: School Fees</li> <li>• AP132: Protocol for School Lockdown</li> <li>• AP 324: Supporting Students in Inclusive Communities</li> <li>• AP 407: Assignment and Transfer of Teachers</li> </ul> <p>These versions reflect current language, procedures and supports regarding learners and staff in Holy Spirit Catholic School Division. The information has been placed on the division website.</p>

<p>September 25/24: page 5</p> <p><b>Truth and Reconciliation Week</b></p> <p><b>Catholic Education Week</b></p> <p><b>Minister of Education’s Back to School Letter</b></p> <p><b>Correspondence to the Minister of Education</b></p> <p><b>Director of Learning Update</b></p> <p><b>Director of Religious Education Update</b></p> <p><b>Director of Support Services Update</b></p> <p><b>First Nations, Métis and Inuit Education Update</b></p> <p><b>ADJOURNMENT</b></p>	<p><b>G.2</b></p> <p><b>G.3</b></p> <p><b>G.4</b></p> <p><b>G.5</b></p> <p><b>G.6</b></p> <p><b>G.7</b></p> <p><b>G.8</b></p> <p><b>G.9</b></p> <p><b>10645/0924</b> <b>Blake Dolan</b></p> <p><b>10646/0924</b> <b>Blake Dolan</b></p> <p><b>10647/0924</b> <b>Frances Cote</b></p>	<p>Over the course of the September 23-30, 2024 week, Holy Spirit Catholic School Division will be focusing on recognizing and providing opportunities for our school communities to honour and learn about our First Nations, Métis and Inuit people ways of knowing, doing and being. The division will be providing resources and activities for our schools throughout the week that are focused on the division’s strategic priority: Living Truth and Reconciliation.</p> <p>Catholic Education Week will be celebrated from October 19-25, 2024. The theme is “Testify! Share the Reason for Your Hope”. Catholic Education Sunday will be celebrated October 19/20, 2024 throughout the Diocese of Calgary.</p> <p>The Minister of Education, Demetrios Nicolaides, welcomed the students of Alberta back into the classroom with a letter to the parents and guardians throughout the province.</p> <p>The Board received correspondence penned by Board Chair Carmen Mombourquette to the Honourable Minister of Education, Demetrios Nicolaides, detailing the exceptional programming that is happening at Catholic Central High School with the new Trades Foundation program.</p> <p>Carmen Larsen, Director of Learning, provided a report to the Board, apprising them of recent division activity related to Learning.</p> <p>Aaron Skretting, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to Religious Education.</p> <p>Crystal Lothian, Director of Support Services, provided a report to the Board, apprising them of recent division activity related to Support Services.</p> <p>Aaron Skretting, Director of Religious Education, provided a report to the Board, apprising them of recent division activity related to First Nations, Métis, and Inuit Education.</p> <p><b>M/C That the Board of Trustees convenes into the Committee of the Whole at 5:55 p.m.</b></p> <p><b>M/C That the Board of Trustees reconvenes into the Regular Meeting at 7:11 p.m.</b></p> <p><b>M/C That the Board of Trustees adjourns the Regular Board Meeting of September 25, 2024 at 7:11 p.m.</b></p> <p>_____</p> <p><b>Board Chair</b></p> <p>_____</p> <p><b>Secretary-Treasurer</b></p>
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# Holy Spirit Catholic School Division

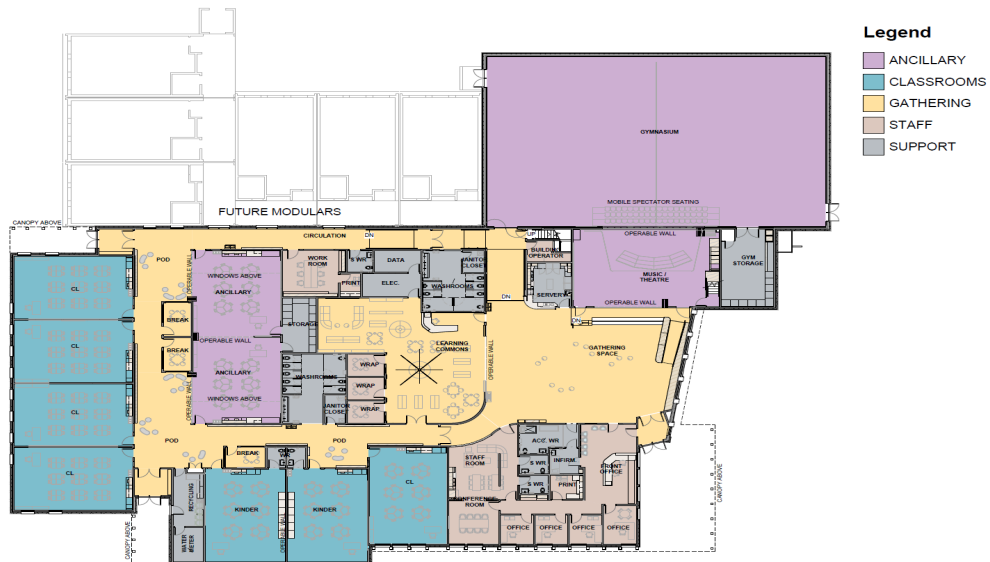
*...where students are cherished and achieve their potential*

## New West Side Elementary School Opening in 2026

### Floor Plan & Rendering



*Exterior Rendering of new West Side Elementary School*



*Floor Plan of new West Side Elementary School*

**ACTION NO: B.1**

**October 23, 2024**

# **BOARD AGENDA ACTION ITEM**

**TO:** Board of Trustees

**FROM:** Amanda Lindemann, Acting Secretary Treasurer

**SUBJECT:** Southland Transportation Contract

**ORIGINATOR:** Scott Morrison, Superintendent of Schools

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## **BACKGROUND**

1. Holy Spirit Catholic School Division and Lethbridge School Division partner to provide transportation services to students for the City of Lethbridge.
2. The present contract agreement between Holy Spirit Catholic School Division, Lethbridge School Division and Southland Transportation Ltd is up for renewal at the end of the 2024-2025 school year.

## **RECOMMENDATION**

That the Board of Trustees authorizes the Superintendent to enter into negotiations for a one (1) year transportation services agreement with Southland Transportation Ltd. for the provision of transportation services for the 2025-2026 school year in partnership with Lethbridge School Division.

**ACTION NO: B.2**

**October 23, 2024**

# **BOARD AGENDA ACTION ITEM**

**TO:** Board of Trustees

**FROM:** Anthea Boras, Deputy Superintendent

**SUBJECT:** Voluntary Teacher Retirement Opportunities

**ORIGINATOR:** Scott Morrison, Superintendent of Schools

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## **BACKGROUND**

1. Each year, the Board must decide whether the division will offer a voluntary retirement program for teachers who are planning on retiring at the end of the school year. This allows division office to plan for future staffing requirements for pending retirements, while providing staff members with a chance to simultaneously draw from their pension and receive their regular salary.

## **RECOMMENDATION**

That the Board of Trustees of the Holy Spirit Catholic School Division makes the following offer to its teachers:

*Any eligible teacher who, by December 13, 2024, submits his/her notice of retirement, effective January 31, 2025, will be offered a temporary teaching contract beginning February 1, 2025 until June 30, 2025.*

## **VOLUNTARY RETIREMENT PROGRAM 2025**

*All staff interested in this program should contact Carol Linden at the St. Basil Catholic Education Centre with any questions.*

### **Teaching Staff**

The voluntary retirement program for teachers who are planning on retiring at the end of this school year is as follows: The program allows teachers to retire on January 31, 2025 and then be offered a temporary contract, from February 1, 2025 to the end of June, 2025. Pension would commence effective February 1, 2025. Beginning in February, 2025 and continuing until the end of June, 2025, retired continuing teachers would receive their regular salary, plus their pension.

#### *Information about the program:*

- Teachers must be at least 55 years of age or older on January 31, 2025 and hold a continuing teaching contract;
  - Teachers must submit their notice of retirement by December 13, 2024, with an effective date of January 31, 2025 to Ms. Chantel Axani, Superintendent of Schools;
  - Application for pension benefits is the responsibility of the individual teacher, and must be made to the Alberta Teachers' Retirement Fund by January 31, 2025 for pensions to commence on February 1, 2025. For additional information please go to the following link:  
[ATRF Forms & Resources](#);
  - Information and application forms for ASEBP early retirement benefits can be found at the following link: [Guiding You Through Life Events](#). To ensure that your application form is received by ASEBP in time to qualify for early retiree benefits, your completed application forms must be returned to payroll by January 6, 2025. If you have any questions on the application process, please contact our payroll department.
  - A temporary contract will be offered to those teachers eligible for this program for the period February 1, 2025 to June 30, 2025.
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**ACTION NO: B.3**

**October 23, 2024**

# **BOARD AGENDA ACTION ITEM**

**TO:** Board of Trustees

**FROM:** Anthea Boras, Deputy Superintendent

**SUBJECT:** Voluntary Support Staff Retirement Opportunities

**ORIGINATOR:** Scott Morrison, Superintendent of Schools

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## **BACKGROUND**

1. Each year the Board must decide whether the division will offer a voluntary retirement program to support staff planning on retiring at the end of the school year. This allows division office to plan for future staffing requirements for pending retirements, while providing staff members with a chance to simultaneously draw from their pension and receive their regular wages.

## **RECOMMENDATION**

That the Board of Trustees of the Holy Spirit Catholic School Division makes the following offer to its CUPE 290, CUPE 1825, and non-union employees:

*Any eligible member of the Local Authorities Pension Plan (LAPP) who, by December 13, 2024, submits his/her notice of retirement, effective January 31, 2025, will be offered a temporary contract of employment from February 1, 2025 until the June 2025 end date for the eligible member's position.*

## **VOLUNTARY RETIREMENT PROGRAM 2025**

*All staff interested in this program should contact Carol Linden at the St. Basil Catholic Education Centre with any questions.*

### **Support Staff:**

The voluntary retirement program for support staff who are planning on retiring at the end of this school year is as follows: The program allows support staff to retire on January 31, 2025 and then be offered a temporary contract, from February 1, 2025 to the end of June, 2025. Pension would commence effective February 1, 2025. Beginning in February, 2025 and continuing until the end of June, 2025, retired continuing support staff would receive their earned regular wages, plus their pension.

#### *Information about the program:*

- Support staff must be at least 55 years of age or older on January 31, 2025 and hold a continuing contract;
- Support staff must submit their notice of retirement by December 13, 2024, with an effective date of January 31, 2025 to Ms. Chantel Axani, Superintendent of Schools;
- Application for pension benefits is the responsibility of the individual employee and must be made to the Local Authorities Pension Plan by January 31, 2025 for pensions to commence on February 1, 2025. For access to forms and additional information please go to the following link:

[Your Retired Life;](#)

- Information and application forms for ASEBP early retirement benefits can be found at the following link: [Guiding You Through Life Events](#). To ensure that your application form is received by ASEBP in time to qualify for early retiree benefits, your completed application forms must be returned to payroll by January 6, 2025. If you have any questions on the application process, please contact our payroll department.
  - A temporary contract will be offered to those support staff who are eligible for this program for the period February 1, 2025 to the end of the school year for your position, or June 30, 2025, whichever comes first.
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**ACTION NO: B.4**

**October 23, 2024**

# **BOARD AGENDA ACTION ITEM**

**TO:** Board of Trustees

**FROM:** Carmen Mombourquette, Board Chair

**SUBJECT:** Council of School Council Agenda Items

**ORIGINATOR:** Carmen Mombourquette, Board Chair

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## **BACKGROUND**

1. The next meeting for the Board of Trustees with the Council of School Council Chairs is scheduled for December 2, 2024. In preparation for this meeting, the Board is asked to provide direction regarding any areas of discussion that should be brought forward.

## **RECOMMENDATION**

That the Board of Trustees places the following on the Council of School Council Chairs Meeting agenda scheduled for December 2, 2024:

- *(pending discussion)*

**ACTION NO: B.5**

**October 23, 2024**

# **BOARD AGENDA ACTION ITEM**

**TO:** Board of Trustees

**FROM:** Carmen Mombourquette, Board Chair

**SUBJECT:** Election Bylaw

**ORIGINATOR:** Carmen Mombourquette, Board Chair

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## **BACKGROUND**

1. In preparation for the 2025 School Board Elections, the electoral ward boundary bylaw must be approved and requires three (3) readings prior to approval.
2. The third and final reading of Bylaw 2024/01 must be completed before December 31, 2024 in the year prior to an election year and included in the 2025 School Board Election, as per section 76 of the *Education Act*.

## **RECOMMENDATIONS**

That the Board of Trustees completes the second reading of *Bylaw 2024/01* relating to the arrangement of the electoral wards and trustee(s) to be elected to each ward;

AND FURTHER, that the Board of Trustees completes the third reading of *Bylaw 2024/01* prior to December 31, 2024.



**ByLaw No. 2024/01**  
**OF THE**  
**Holy Spirit Roman Catholic Separate School Division**  
**(the “School Division”)**

**A By-Law of the School Division in the Province of Alberta, relating to the arrangement of the electoral wards and trustee(s) to be elected to each ward.**

**Whereas** Section 76 (1) of the *Education Act* of Alberta provides that the Board of Trustees of the School Division (the “Board”) may by bylaw provide for the nomination and election of trustees by wards and determine the boundaries of the wards, or provide for the election of trustees by the general vote of the electors.

**Whereas** Section 76 (2) of the *Education Act* of Alberta provides that the Board shall provide a copy of a bylaw passed under this section to the Minister after the bylaw is passed and before December 31 in the year prior to an election year.

**Whereas** Section 78 of the *Education Act* provides the Minister shall specify for each board the number of trustees, being no fewer than 3, to be elected to the board. The Minister may vary the number of trustees to be elected for each school division. The Board of Trustees of The Holy Spirit Roman Catholic Separate School Division hereby enacts as follows:

1. The number of trustees to be elected for each ward is as follows:
  - Ward No. 1 (Coaldale, Broxburn, Fairview, Tempest, and Area): One (1) trustee
  - Ward No. 2 (Lethbridge, Coalhurst, Craddock, Raymond, Stirling, and Area): Five (5) trustees at large
  - Ward No. 3 (Picture Butte, Diamond City, Iron Springs, Shaughnessy, Turin, and Area): One (1) trustee
  - Ward No. 4 (Pincher Creek, Drywood, Summer View, Twin Butte, and Area): One (1) trustee
  - Ward No. 5: (Taber, Bow Island, Barnwell, Chin, Cranford, Conrad, Elcan, Fincastle, Purple Springs, Reliance, Wrentham, and Area): One (1) trustee
2. In accordance with Section 2 of the *Local Authorities Election Act*, the Board of Trustees authorizes entering into agreements to hold joint elections in conjunction with the City of Lethbridge, and the towns of Bow Island, Coaldale, Picture Butte, Pincher Creek and Taber.

As set out in Section 76(2.b) of the *Education Act*, this bylaw does not apply to or affect the composition of the board until the date of the next general election to which the bylaw applies.

Read a first time this   25   day of   September  , 2024.

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Read a third time and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 2024.

Signatures:

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary Treasurer:

Corporate Seal

PR NO:

C.1

October 23, 2024

# BOARD AGENDA POLICY REVIEW

**TO:** Board of Trustees

**FROM:** Carmen Mombourquette, Board Chair

**SUBJECT:** Policy 8: Policy Making

**ORIGINATOR:** Carmen Mombourquette, Board Chair

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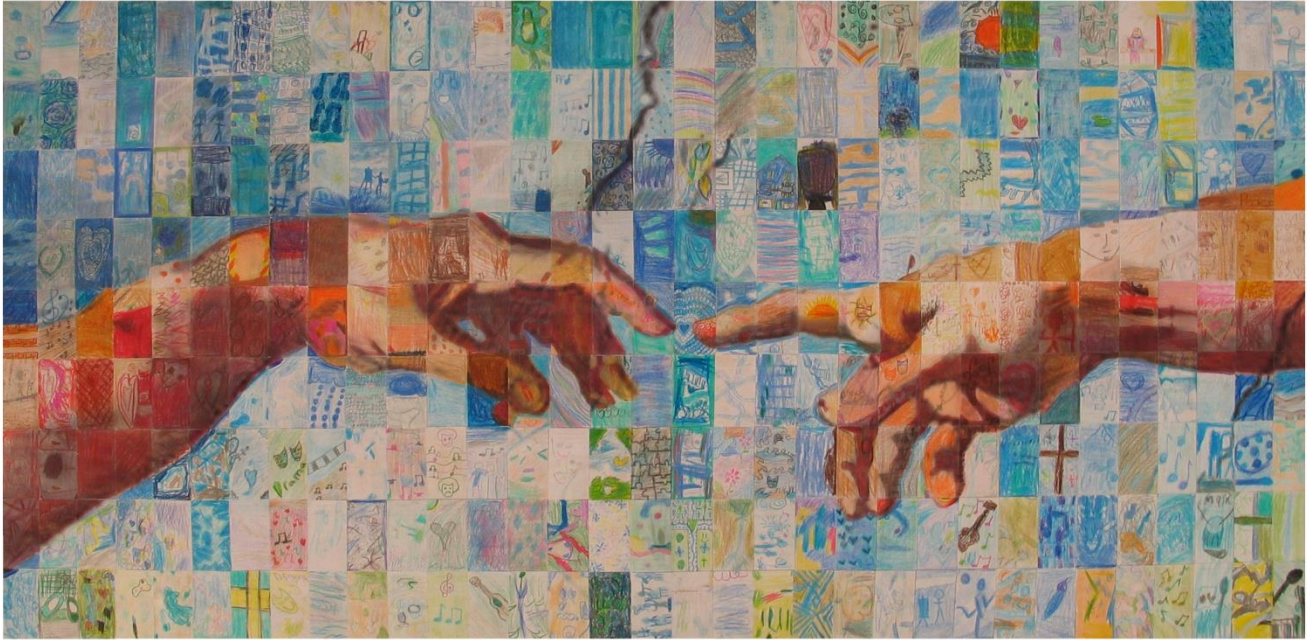
## **BACKGROUND**

1. [Policy 8: Policy Making](#), is brought forward for Board review and discussion with respect to the need to revise or modify, if required.
2. A copy of the Board's Mission, Vision, and Values is attached with this policy. All policy review should be conducted on the basis of how each reflects the statements made in the Board's Mission, Vision, and Values.
3. The Board will find attached a Policy Review Template, which will facilitate the Board's thorough review of this policy.

## **RECOMMENDATION**

That the Board of Trustees rescinds *Policy 8: Policy Making*.

# ARTICULATING OUR PURPOSE



"Creativity" by the Staff and Students of St. Patrick Fine Arts Elementary – 2009/2010

## HOLY SPIRIT CATHOLIC SCHOOLS' MISSION STATEMENT

*The mission or purpose represents the fundamental reason for the organization's existence.*

*"What are we here to do together?"*

*It includes all of the elements of our purpose so we can ensure that our vision and goals clearly reflect our mission.*

We are a Catholic Faith Community,  
dedicated to providing each student entrusted to our care,  
with an education rooted in the  
Good News of Jesus Christ.

Guided by the Holy Spirit,  
in partnership with home, parish and society,  
our schools foster the growth of responsible citizens  
who will live, celebrate and proclaim their faith

Our Catholic faith is the foundation of all that we do

## THE VISION OF HOLY SPIRIT CATHOLIC SCHOOLS

*A vision is a picture of the future you seek to create, described in the present tense, as it were happening now.*

*It shows where we want to go, and what we will be like when we get there.*

*A vision gives shape and direction to the organization's future  
and it helps people set goals to take the organization closer to it.*

Holy Spirit Catholic Schools...  
Christ-centered learning communities  
where students are cherished and achieve their potential.

# VALUES AND CORE COMMITMENTS

*Values are the beliefs that reflect our mission and guide our actions on our progress to our vision.*

*Core commitments are not goals; they are the actions we are committed to performing in every aspect of our organizational life.*

## WE VALUE

## OUR CORE COMMITMENTS TO THE VALUE

ALL GOD'S  
CHILDREN

- We nurture the inherent spiritual, moral, intellectual, social, creative, physical, and emotional giftedness of everyone in our schools.
- We honour diversity.
- Our schools provide a welcoming safe and accepting sanctuary.

EXCELLENCE IN  
LEARNING

- We provide opportunities for all students to discover and become the persons God created them to be.
- We will implement best practices in education to support the learning needs of all students.
- We support and encourage the continued professional growth and reflective practice of all staff.
- We will promote continuous improvement in all schools and areas of the division to foster high quality Catholic education.

SACRAMENTALITY

- We see God and the wonder of God's work in everything we do and in all the people we encounter.
- As disciples of God, we model Christ to the world.
- We celebrate the presence of God in our schools through prayer, liturgy and symbols of our faith.
- We practice Christian fellowship.
- We promote and practice social justice, based on the teachings of Jesus Christ.
- We believe in the importance of the sacraments and encourage the participation of our students and their families in parish life.

OUR  
COLLABORATIVE  
COMMUNITY

- We share the responsibility of education with our students, staff, parents, parish and the community at large.
- We encourage and appreciate the active involvement of all who share in the mission of educating students in our schools.
- We are committed to engaging our stakeholders, and will be receptive to and respectful of their input.

MINISTRY

- We employ people who share our commitment to our Catholic faith and the promotion of Gospel values so that our schools provide living witness to Jesus Christ.
- We honour the commitment and effort our staff members provide to Catholic education.
- We actively participate in the mission of the Church.
- We provide opportunities for faith development.
- We encourage and support the constitutional right to Catholic education.

STEWARDSHIP

- We respect and protect God's creation.
- We ensure that our resources and efforts best serve the needs of all our students.
- We are accountable to our supporters and will operate in a fiscally responsible manner.
- We ensure that decisions are both fact and policy driven.
- We support and provide processes which promote fair and objective decision-making through a Catholic perspective.
- We are open and transparent.



# Policy Review Template

Source Document: *Policy 8: Policy Making*

Policy under review: *Policy 8: Policy Making*

Date: October 23, 2024

Upon review, does this policy require amendment?  Yes  No

### **Nature of/reason for amendment?**

At the September 25, 2024 Regular Meeting of the Board of Trustees, the Board approved the formation of a Policy Development and Review Committee. The committee has the authority to review, revise and develop policies.

### **Other implications or considerations?**

*Due to the adoption of Policy 7: Appendix C; Policy Development and Review Committee: Terms of Reference it is recommended that Policy 8: Policy Making be rescinded as it is now redundant.*

PR NO:

C.2

October 23, 2024

# BOARD AGENDA POLICY REVIEW

**TO:** Board of Trustees

**FROM:** Carmen Mombourquette, Board Chair

**SUBJECT:** Policy 7: Appendix D: Parish Committees

**ORIGINATOR:** Carmen Mombourquette, Board Chair

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## **BACKGROUND**

1. The following Policy 7: Appendix D: Parish Committees is brought forward for Board review and discussion with respect to the need to revise or modify, if required:
  - a. [Policy 7: Appendix D: Parish Committees: Terms of Reference](#)
2. The Board will find attached a Policy Review Template, which will facilitate the Board's thorough review of this policy.
3. Also included for Board information is school administration feedback regarding Policy 7: Appendix D: Parish Committees: Terms of Reference.
  - a. [Administration Feedback](#)

## **RECOMMENDATION**

*Pending discussion.*



# Policy Review Template

Policy under review: Policy 7: Appendix D: Parish Committees

Date: October 23, 2024

Upon review, does this policy require amendment?  Yes  No

**Nature of/reason for amendment?**

It is recommended that Policy 7D: Parish Committees: Terms of Reference be discussed. This is a new appendix to Policy 7, detailing the composition of Parish Committees and its annual work plan.

**Other implications or considerations?**

PR NO:

C.3

October 23, 2024

# BOARD AGENDA POLICY REVIEW

**TO:** Board of Trustees

**FROM:** Carmen Mombourquette, Board Chair

**SUBJECT:** Policy 25: Program Reviews

**ORIGINATOR:** Carmen Mombourquette, Board Chair

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## **BACKGROUND**

1. [Policy 25: Program Reviews](#), is brought forward for Board review and discussion with respect to the need to revise or modify, if required.
2. The Board will find attached a Policy Review Template, which will facilitate the Board's thorough review of this policy.

## **RECOMMENDATION**

*Pending discussion.*





# Policy Review Template

Policy under review: Policy 25: Program Reviews

Date: October 23, 2024

Upon review, does this policy require amendment?  Yes  No

**Nature of/reason for amendment?**

This is a new Policy outlining a review process of Holy Spirit Catholic School Division programs ensuring the division is effectively achieving learning outcomes and student success.

**Other implications or considerations?**

**REPORT NO: D.1**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Scott Morrison, Superintendent of Schools

**SUBJECT:** Superintendent's Report

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## **BACKGROUND**

1. Attached is the Superintendent's Report for October 23, 2024.

## **RECOMMENDATION**

That the Board of Trustees receives and files the Superintendent, Deputy Superintendent, Secretary Treasurer, and Directors of Learning, Support Services, Religious Education and First Nations, Métis and Inuit Reports for October 23, 2024.



# Holy Spirit Catholic School Division

*...where children are cherished and achieve their potential*

## Superintendent

### Report to the Board of Trustees

October 2024

#### Embodying Catholic Leadership

- In consultation with Archbishop Smith, Bishop McGrattan, Father Kevin Tumback, and others, I spearheaded the development of an accelerated RCIA Program for Catechized Non-Catholic Teachers. We hope to initiate this ad experimentum in Holy Spirit beginning in January 2025.

#### Building Effective Relationships

- Visited several more schools to get a sense of staffing pressures.
- Worked with SALT to continue to make ourselves conscious of how and why we need to work together.
- Set up a schedule for the new Superintendent to do one-on-ones with senior and site-based administrators.

#### Visionary Leadership

- Spearheaded the implementation of the LLT learning plan to ensure we scale divisional initiatives out to the school level.
- Developed and delivered an orientation curriculum for the new Superintendent which includes all of the content from the Board's organizational review and more.
- Proposed a way for SALT members to define what they're looking for from SALT when they add an item to the agenda.

#### Modeling a Commitment to Professional Learning

- Delivered Parts II and III of my Research and High Yield Strategies presentation to LLT. Many administrators have already replicated the session with staff or plan to replicate it later this year. This demonstrates how SALT presentations done at LLT can scale to schools quickly.



# Holy Spirit Catholic School Division

*...where children are cherished and achieve their potential*

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## **Leading Learning**

- Modeled leading learning with LLT by delivering presentations about how we can better lead learning.

## **Ensuring First Nations, Métis and Inuit Education for All Students**

- I continue to learn a lot from Holy Spirit personnel about this area.

## **School Authority Operations and Resources**

- Continue to help Anthea refine her staffing spreadsheet.
- Attending meetings with Anthea and each principal to discuss staffing levels and adjustments to administration time and special education time that may be necessary next year.
- Collaborated with Director of Support Services to develop a differential ratio for EA deployment; there will be one ratio for K-6 and another for 7-12.

## **Supporting Effective Governance**

- Developed the Communication Key Message process and shared it with Communications Coordinator.
- Initiated a media release on enrollment growth.

**REPORT NO: D.2**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Anthea Boras, Deputy Superintendent

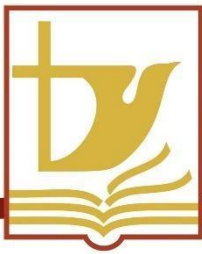
**SUBJECT:** Deputy Superintendent's Report

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## **BACKGROUND**

1. Attached is the Deputy Superintendent's Report for October 23, 2024.



# Holy Spirit Catholic School Division

...where children are cherished and achieve their potential

## Deputy Superintendent Report to the Board of Trustees October 2024

### **Embodying Catholic Leadership**

- Leading prayer at St. Basil Catholic Education Centre, before interviews and other meetings;
- Attending weekly Sunday Mass;
- Praying the rosary regularly either alone or as a community;
- Supporting staff during times of grief and sorrow.

### **Building Effective Relationships**

- Chairing the *Human Resources Role Alike* meeting with others in Zone 6;
- Ongoing school visits to check on pressure points and discuss solutions;
- Connecting with CUPE 290 and 1825 Presidents to problem solve as issues arise;
- Meeting with various staff members as personnel issues arise - to listen, learn and problem solve as needed;
- Attending breakfast with the ATA President and meetings with the Chair of Teacher Welfare to stay current with teacher challenges and wellbeing;
- Serving as a Senate Member at the University of Lethbridge and attending the fall meeting;
- Sitting on the Social Committee of both CEC and LLT teams.

### **Modeling Commitment to Professional Learning**

- Attending the Teachers' Employer Bargaining Association (TEBA) meetings;
- Participating in CASSIX Fall Meeting and activities;
- Ongoing mentorship conversations with my two official mentors and many others who share best practices with me;
- Facilitating a Book Study on *The Anxious Generation* by Jonathan Haidt;
- Participating in an ASEBP Sharing Session with their workplace wellness consultants.

### **Visionary Leadership**

- Participating in Collaborative Response Visits to various schools;
- Attending weekly SALT meetings to discuss supporting our schools in achieving their goals;
- Facilitating Weekly Synergy with the Human Resources team to review priorities, staffing and systems;
- Participating in bi-weekly HR Collaboration Calls involving many HR senior leaders south of Edmonton;
- Ongoing support of our new teachers through mentorship and induction.

### **Leading Learning**

- Mentoring administrators and leaders in dealing with difficult personnel matters;
- Scheduling times to observe probationary teachers and providing feedback centered on the competencies of the Teacher Quality Standard.



# Holy Spirit Catholic School Division

*...where children are cherished and achieve their potential*

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## **Supporting First Nations, Métis and Inuit Education for All**

- Participating in the division book study *Truth Telling - Seven Conversations About Indigenous Life In Canada* by Michelle Good;
- Continuing to hire for Jordan's Principle positions in order to support FNMI student achievement and success.

## **Supporting School Authority Operations and Resources**

- Ensuring weekly *Here in Spirit* newsletter is up to date with relevant detailed job postings for all positions available in the division;
- Working closely with principals and department leads to fill vacant positions in a timely manner;
- Ongoing interviewing of substitute teachers and casual education assistants;
- Reviewing and assessing personnel concerns and then following up as needed;
- Collaborating with all involved in the bargaining process.

## **Supporting Effective Governance**

- Recognizing individual staff regularly through words or actions in order to continue building a sense of belonging within our community;
- Reviewing all Administrative Procedures and ensuring they align with the Board Policies;
- Attending Board meetings and sharing information on my areas of responsibility;
- Ensuring a plan is in place for ongoing supervision and evaluation of staff members in relation to their respective professional responsibilities.

**REPORT NO: D.3**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Amanda Lindemann, Acting Secretary-Treasurer

**SUBJECT:** Acting Secretary-Treasurer's Report

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## **BACKGROUND**

1. Attached is the Acting Secretary-Treasurer's Report for October 23, 2024.



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# SECRETARY TREASURER'S REPORT

October 23, 2024

## ***UPDATE FROM THE SECRETARY TREASURER'S OFFICE***

- Continued coordination with Auditors in preparation for audit of 2023/2024 year end financials
- Working papers and financial statement completion is ongoing
- Attended meeting with ADM
- Attended New Westside School meetings
- Attended meetings for Atrieve Migration
- Attended ASBOA meeting for Atrieve data storage
- Met with FLVT team and Parent Council to discuss outdoor classroom project
- Attended the West Lethbridge Condo Corp AGM (For CCHW/Chinook/Crossings)
- Attended ASBOA Zone 4 meeting
- Participated in Joint Health and Safety Committee meeting
- Assisted with data and reporting for boundary review
- Attended the Monthly Risk Management Committee calls
- Attended Transportation Funding Session

## ***CAPITAL AND MAINTENANCE UPDATE***

### ***NEW ELEMENTARY SCHOOL, WEST LETHBRIDGE***

- As of October 8, 2024 - Coordination Phase: Waiting for Alberta Infrastructure to approve our project for the next phase: Tendering the 100% Construction Documents. FWBA is updating the documents as per Alberta Infrastructure revision comments.

### ***CMR/IMR PROJECTS***

#### ***PLEASE NOTE - THIS IS NOT AN EXHAUSTIVE LIST***

- Catholic Central High School East Campus
  - In planning – Gym AV Design
- Catholic Central High School West Campus
  - In progress - PA System Upgrade
  - In planning – Gym Floor Sand, Paint, Refinish
  - In progress – HVAC Component Repairs and Replacements
- Children of St. Martha
  - In progress – Air Handling Unit Lifecycle Replacement Study
  - Complete - Obsolete Fluorescent Light Replacements
- École St. Mary
  - In progress – South Wing Classroom Cooling
  - In planning – Obsolete Electrical Panel Replacement
  - Complete - Obsolete Fluorescent Light Replacements
- Father Leonard Van Tighem School
  - Complete – e-Sports Lab Program Functional Upgrade

- Our Lady of the Assumption
  - In progress – Garbage Bin Relocation and Asphalt Resurfacing
  - Complete – Gym, Vestibule and Corridor Painting
- St. Catherine’s School
  - In progress – Irrigation and Sidewalk Repair
- St. Francis Junior High School
  - In planning – 2024-2025 IMR Programming: Transform Basement Area to Baseball and Hockey Training Space
- St. Joseph School
  - In progress - Front Entrance/Bus Loop Landscaping
- St. Mary School Taber
  - Complete - Security Camera Installation and Replacements
  - Complete – Playground Protective Surface Repair
- St. Michael’s School Bow Island
  - In planning – 2024/25 projects
- St. Michael’s School Pincher Creek
  - Complete - New Bleacher Installation
- St. Patrick Fine Arts School
  - In planning - Upper Gym Exterior Wall Repair
  - In progress – Portable Exterior Wall Repair
  - In progress – Operable Wall Roller Replacement
- St. Paul School
  - In planning – 2024/25 projects
- St. Patrick School Taber
  - In progress – North Door Auto-Operator Installation
- St. Teresa of Calcutta School
  - In planning – 2024/25 projects

### ***SCHOOL-BASED PROJECTS***

- In planning – Catholic Central High School West Campus Football Storage Relocation

### ***GENERAL MAINTENANCE UPDATES***

- Planning projects for school year and next summer

### ***TECHNOLOGY UPDATE***

- Daily school visits are helping teachers and students with technology use
- We continue to actively assist the Maintenance Department with various IMR projects listed above, including: new westside school, PA, cameras, AV, and other system enhancements
- HR - alignment and implementation of staff tools for HR support
- Cybersecurity continues to be a top priority as we optimize our infrastructure processes
- Term exam preparation at CCH
- Complete - Business Services, server upgrades

**REPORT NO: D.4**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Carmen Larsen, Director of Learning

**SUBJECT:** Director of Learning Update

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## **BACKGROUND**

1. Carmen Larsen, Director of Learning, has prepared the attached report to apprise the Board of recent division activity related to Learning.



# Holy Spirit Catholic School Division

*...where children are cherished and achieve their potential*

**Director of Learning  
Board Report - October 2024**

## **Board Strategic Priority: Learning Through Quality Teaching**

### **All students demonstrate growth in literacy & numeracy.**

- Layers of Literacy Professional Learning Opportunities
  - Once again, Learning Services is partnering with Dr. Miriam Ramzy & Michelle Bence to provide professional learning opportunities focused on teaching the foundational skills for reading & writing in elementary and junior high.
    - K-3 Layers of Reading Development (Sept. 26, Oct. 16, Nov. 21 & Jan. 9) with 18 Holy Spirit teachers participating
    - Jr High Layers of Writing Development (Sept. 26, Oct. 16, Nov. 21 & Jan. 9) with 11 Holy Spirit teachers attending
    - K-6 French Immersion Layers of Reading Development (Oct. 17 & Jan. 8) with 12 Holy Spirit teachers attending
  - Each series had the capacity for 25 teachers; available spaces were offered to neighbouring school divisions on a cost-recovery basis.

### **Schools reflect collaborative teaching and learning environments.**

- Tuesday, November 12 will be the first of two Division Collaboration Days for Holy Spirit staff. Our teachers value our Division Collaboration Days as the opportunity to dedicate time to professional learning that is self-selected and may even be self-directed.
- As in previous years, there will be a combination of presentations, facilitated sessions, and open collaboration opportunities that teachers/administrators can choose from.
- A schedule of structured learning opportunities can be found [here](#), and it continues to evolve as plans come together for the day.
- We are grateful to many of our Holy Spirit teachers who have graciously given their time to offer sessions highlighting some of the great work being done within our division. We are also grateful to our community partners (including Lethbridge Polytechnic, ExploreLearning, and the ATA) for providing learning opportunities on our Collaboration Day.

### **We prepare students for career pathways.**

- As a result of a very generous donation from Southland Trailer, Inc., we have acquired a 20 ft. storage trailer that will be used to store tools & equipment for the CCHW Trades Hub while the space is used for Pre-Engineering and will store Pre-Engineering Lab equipment while the Trades Foundations courses are running. Access to safe, reliable storage will ensure all tools and equipment are maintained and safely stored to ensure the longevity of our programs. We are blessed to be able to rely on industry partners, such as Southland Trailer, that support our programs and are grateful to Brett Skauge and Lance Rosen for their legwork in solidifying the donation.

**REPORT NO: D.5**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Aaron Skretting, Director of Religious Education

**SUBJECT:** Director of Religious Education Update

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## **BACKGROUND**

1. Aaron Skretting, Director of Religious Education, has prepared the attached report to apprise the Board of recent division activity related to Religious Education.



**Director of Religious Education  
Report to the Board of Trustees  
October 2024**

*Board Strategic Priority - Strengthening Our Catholic Faith*

**We foster a Catholic worldview of reflection, service and sacramentality.**

- **Proclaim! Pilgrims of Hope** - At our recent DREC meetings, we have focused on implementation considerations for this year's faith plan theme. There are many great ways in which our associate principals have approached the theme with their staff and students. We are also in the midst of developing a three-part professional learning session for our staff on the Apostles' Creed.
- **Probationary Teacher Faith Formation** - Our second session with our 19 probationary teachers was held on Wednesday, October 9. The group focused on Mark 4 (Gospel Witness), and enjoyed a presentation from Dr. Scott Morrison. Our next meeting will be held on Wednesday, November 20.

**Our staff and students demonstrate knowledge of faith and commit to faith development.**

- **Dr. Brett Salkeld** - On November 26, 2024, we will be hosting Dr. Brett Salkeld for a professional learning session focused on permeation of faith into the subject areas; we are hopeful for attendance from each school, as well as hosting some visitors from Medicine Hat Catholic Board of Education.
- **CCSSA Catechetical Program** - We are excited to be working with partners from our Diocese as well as the Council of Catholic School Superintendents of Alberta on the development of a rapid RCIA program for catechized non-Catholic teachers and administrators. We will be looking to develop and pilot this program this school year, for access by those in our schools who may desire to become Catholic.

**We create Communities of Accompaniment in our schools and school division.**

- **Installation Mass** - Our new Superintendent, Chantel Axani, will be installed by Bishop McGrattan on November 2 at a local Mass. We will be sharing the specific information with both staff and the broader community once confirmed.
- **Catholic Education Sunday and Week 2024** - Many thanks to those who volunteered to participate in this year's Catholic Education [videos](#), and to those who shared our message at the weekend Masses entering the week.
- **GrACE Summit** - We have a small delegation attending the GrACE summit which will be held on Friday, October 25, 2024 in Calgary; while the location is favourable to attendance, the scheduling is a challenge. We hope to bring back learnings that will support our committee in growing the local numbers.
- **Retired Staff Mass** - Our Retired Staff Mass will be offered at St. Basil's Catholic Education Centre at 5:00 p.m. on Tuesday, November 5, 2024. There will be light refreshments to follow. We have shared this information with our ATA and CUPE locals, as well as our parishes, to encourage attendance. Similarly, I have emphasized the invitational element with our principals for any retired staff that they may have contact information for, or see as substitutes.

**REPORT NO: D.6**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Crystal Lothian, Director of Support Services

**SUBJECT:** Director of Support Services Update

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## **BACKGROUND**

1. Crystal Lothian, Director of Support Services, has prepared the attached report to apprise the Board of recent division activity related to the Support Services Department.



# Holy Spirit Catholic School Division

*...where children are cherished and achieve their potential*

Director of Support Services  
Report to the Board of Trustees  
October 2024

## Board Strategic Priority: Belonging in our Diverse Community

### We will assist students in navigating various pathways of support

- **Traditional Healing:** Indigenous Student Wellness Access Guide (ISWAG), Billy Woitte, provided critical support in helping a student connect with meaningful Indigenous Elder wisdom to deepen their connection with traditional healing practices.
- **Early Learning Programming:** Our Early Learning Programs continue to provide support during the pivotal early years. As of October 11, 2024 we have 156 funded children in Early Learning (PUF, Mild Moderate, and EAL), and 58 children funded as Kindergarten-Severe. This is a total of 214 children receiving targeted and specialized services in Early Learning and Kindergarten so far this year. Ongoing assessments will take place until December 1, 2024, at which time more children will be added to this list.

### We provide programming and support for student and staff well-being.

- **Marked by God:** Crystal Lothian, *Director of Support Services*, attended the CCSSA (Council of Catholic Superintendents of Alberta) and Marked by God Conference in Edmonton from September 18th to 20th, 2024. This event provided valuable insights and opportunities for collaboration on faith-based educational practices, enhancing our ability to serve students and staff across the division.
- **Professional Development:** The Intervention Support Team has played a key role in enhancing the capacity of school teams to address complex learning needs. Through professional development sessions, they have provided support in six critical areas: Autism, Trauma, SIVA (Supporting Individuals through Valued Attachments), Individualized Support Plans (ISP), Behavior Management, and Strategy Development. These sessions are designed to equip educators with the knowledge and skills needed to support diverse learners effectively across our division.
- **Natural Playground:** The Early Learning Centre has updated their natural playground in the backyard. This updated space will offer enriched opportunities for outdoor loose parts play, risky play, and exploration of creativity and play in an outdoor environment. On Saturday, October 19, 2024, the Early Learning Centre will be hosting an open 'Play Afternoon' in which all families in our division with children in Early Learning or Kindergarten will be invited to come to our space for some family play. Parents and siblings will be encouraged to participate in the fun.
- **Music Therapy:** Andrew Ichikawa is a Music Therapist that has worked with our school division, and neighboring school divisions as well as community organizations for many years. This year our focus has been on ensuring that Andrew is able to lead a session in each of our rural communities where we have an Early Learning Program. He has already hosted a session at St. Michael's, Pincher Creek, and St. Patrick, Taber. Later this year he will also hold sessions at St. Catherine School, Picture Butte, St. Joseph School, Coaldale, as well as two sessions within the city that will be open to various school communities.

### We celebrate and respect all cultures and ethnicities in our school.

- **Committee Representation:** Sheri Thomas, *Early Learning Supervisor*, is a member of the Parents as Teachers Board, participating in Lethbridge Plays Committee and Building Brains Together Committees, as well as the Early Learning Advisory Council in Southern Alberta.
- **Second Step:** The Mental Health Capacity Building (MHCB) team facilitated the Second Step program focused on Emotional Management with our English as an Additional Language targeted groups in grades 1-9 within the City of Lethbridge Schools.



**REPORT NO: D.7**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Aaron Skretting, Director of Religious Education

**SUBJECT:** First Nations, Métis and Inuit Education Update

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## **BACKGROUND**

1. Aaron Skretting, Director of Religious Education, has prepared the attached report to apprise the Board of recent division activity related to First Nations, Métis and Inuit Education.



**First Nations, Métis and Inuit Education  
Report to the Board of Trustees  
October 2024**

*Board Strategic Priority: Living Truth and Reconciliation*

**Our First Nations, Métis and Inuit students will continue to see increasing success rates.**

- **Staffing Update** - We have now returned to a full staffing complement with the hiring of two new First Nations (Niitsitapi), Métis and Inuit Facilitators. We have welcomed Bobby Plume, whose primary assignment is École St. Mary, and Andi Roberts, whose primary assignment is St. Francis Junior High School.
  - Shelley Kirkvold and I will be completing our visits to all schools to which personnel are assigned this month. We continue to be impressed at the many ways in which our schools are living truth and reconciliation with their students.
- **Jordan's Principle Updates** - We have concluded our initial data collection for students connected to this year's Jordan's Principle funding. Here are some statistics as of October 17, 2024:
  - We have 602 students who are active or with pending consent.
  - 832 unique services have been reported so far - these include services through educational assistants, graduation coaches, our itinerant facilitator, Blackfoot language instruction, or access to Elders.
  - We currently employ 45 people through Jordan's Principle in the areas noted above.

**We foster reconciliation through listening, accompaniment and recognition of the ongoing impacts of the past.**

- **Truth Telling Book Study** - The focus of this fall's book study is Truth Telling: Seven Conversations about Indigenous Life in Canada, by Michelle Good. We had over 20 interested staff reach out within the first day of registration, and have expanded our registration to 25. Our first session was held on Wednesday, October 16.

**We will deepen our understanding of our collective responsibilities as Treaty People.**

- **Learn, Build and Go** - Offerings for Learn, Build and Go workshops have been shared. Our next two planned offerings are Tuesday, October 22 (Earth Systems / Science) and Tuesday, November 19 (Making Ribbon Skirts). If you are interested in attending, please contact Shelley Kirkvold.
- **CCH Blanket Exercise** - Our 22 students and 2 teachers from France who are visiting on a short-term exchange with CCH experienced a blanket exercise facilitated by Shelley Kirkvold and Billy Woitte on October 8. This experience allowed them to understand the historical realities of our Indigenous peoples and gain awareness of our local context.

**REPORT NO: E.1**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Carmen Mombourquette, Board Chair

**SUBJECT:** Board Chair's Report

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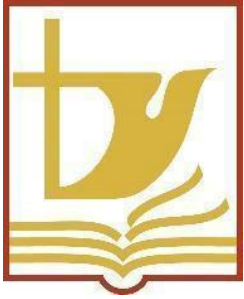
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## **BACKGROUND**

1. Board Chair Carmen Mombourquette will provide the Board Chair's Report for Trustee information, which includes Board correspondence, planning and events, and recent activity.

## **RECOMMENDATION**

That the Board of Trustees receives and files the Board Chair, ACSTA, ASBA, GrACE, PCCELC, and Economic Development Committee Reports for October 23, 2024.



# BOARD CHAIR REPORT

Date: October 23, 2024

Submitted by: Dr. Carmen Mombourquette

## EVENTS AND ACTIVITIES:

Date	Activity
21 Sept	Superintendent interviews
22 Sept	Superintendent Job Offer emails
23 Sept	Audit Committee meeting
25 Sept	Board Chair meeting with the Minister of Education
25 Sept	Phone call to Minister Neudorf's office - impact of Premier's announcement of additional funds for school buildings
25 Sept	Committee of the Whole - Board of Trustees
25 Sept	Regular Meeting of the Board of Trustees
27 Spet	Phone call - MLA Neudorf's office
2 Oct	Board Meeting
2 Oct	Superintendent Hiring Committee Meeting
3 Oct	Superintendent contract review
10 Oct	Quotes for press release on rapidly expanding school enrollment
15 Oct	Agenda setting meeting
15 Oct	Interview with Bridge City News
15 Oct	Interview with CTV News Lethbridge
15 Oct	Interview with the Lethbridge Herald
16 Oct	ASBA Zone planning session re Joint City School Board Committee

## CORRESPONDENCE:

Month	Description
23 Sept	ASBA Governance Tracker Update
23 Sept	ASBA - Summary of meeting with Minister of Technology and Innovation
24 Sept	Superintendent contract for review
25 Sept	Meeting with Parish Priests and Bishop emails
27 Sept	St. Mike' BI newsletter
1 Oct	FLVT newsletter
1 Oct	Saint Journal - need access to site in order to read it
1 Oct	Rank program reviews
1 Oct	Invitation to St. Francis opening Mass
1 Oct	ASBA New Webpage login
2 Oct	Invitation from St. Francis to attend awards night

2 Oct	St. Paul Newsletter
10 Oct	Notice re CCHS, St. Francis, ESM, Trinity lockdown
10 Oct	Livingstone Range School Division letter to Minister re teacher complaint process
10 Oct	ASBA - Ministry engagement summary
10 Oct	ASBA - Summary of meeting with Minister of Education
11 Oct	ASBA - Speakers' Corner List
12 Oct	ASBA - Municipal Elections Act information
15 Oct	ASBA - Zone meeting agenda
15 Oct	ASBA - Zone AGM package
15 Oct	ASBA - Zone nomination package

**REPORT NO: E.2**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Linda Ellefson, Board Representative

**SUBJECT:** ACSTA Report

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## **BACKGROUND**

1. Linda Ellefson, Board representative to the ACSTA, will provide a report to the Board regarding recent ACSTA business, events, and activities.

## **ACSTA Report – October 23, 2024**

**Mission:** *Celebrate, Preserve, Promote and Enhance Catholic Education.*

**Vision:** *That all have access to a publicly funded Catholic Education.*

**Core Purpose:** *We are committed to a unified voice providing spiritual and political leadership for publicly funded Catholic Education.*

### **Six Goals of Strategic Plan:**

- \*Single Voice
- \*Profile and Brand Awareness
- \*Unified Direction
- \*Professional Development/Faith Formation for Trustees, educators and all involved in Catholic education
- \*Discernment and Thought Leadership
- \* Vehicle to engage the Catholic Church

### **Note:**

- **Oct. 9, 2024 Catholic Ed Talk with Cristina Wendell:**

Theodore case fought by Alberta and Saskatchewan Catholic Trustees alike specifically on the issue of whether non-Catholic students should receive public funding to attend catholic schools. The provincial courts' unanimous decision was that non-Catholic students are entitled to public funding to attend catholic schools.

- **Nov. 13, 2024 Board of Directors Orientation**
- **Nov.14, 2024 Trustee Orientation**

## **Board of Directors Meeting**

- **Nov. 14-16, 2024 ACSTA Convention and AGM**
- **Nov. 28, 2024 Board of Directors Virtual Meeting**
- **Feb. 21-22, 2025 ACSTA Symposium: Answering the call with a Servant's Heart, Corpus Christi Hall in Edmonton**

### ***ACSTA Draft Position Statement on Catholic Identity***

Be it resolved that for the purposes of administering separate school district establishments and trustee elections, the ACSTA advocate for a recognition of a 'Catholic' as a person who:

- a. Has been formally baptized and or confirmed in accordance with the teachings of the Catholic church and
- b. Recognizes and accepts the Pope as the head of the Catholic church (of which they are a member)

### ***ACSTA Draft Position Statement re: Support for Catholic PSIs in Alberta***

Be it resolved that the ACSTA formally encourage support and advocate for the establishment, expansion and recognition of education related programs delivered by Alberta's Catholic post-secondary institutions to enhance the formation of Catholic school teachers and strengthen the Catholic identity of the school system.



**REPORT NO: E.3**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Cheralan O'Donnell, Board Representative

**SUBJECT:** ASBA Report

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## **BACKGROUND**

1. Cheralan O'Donnell, Board representative to the ASBA, will provide a report to the Board regarding recent ASBA business, events, and activities.

## **ASBA ZONE MEETING October 16, 2024**

### **AGM:**

Synopsis Reports, Chair, External Committees

Draft Budget passed

Handbook Edits passed

Zone Director Alison Purcell (LSD) is re-elected, Pat Conners (Grasslands) re-elected as alternate

Secretary-Treasurer policy recommendation passed

Meeting Schedule Passed

### **General Meeting:**

Reports:

Zone Director (Alison)

ASBA Zone Chair (Roisin)

Executive Reports (Chair Marilyn, Vice Chair Shali, CEO Dr. Vivian with Jan, Tanya)

- 2024-2025 ASBA ongoing highlights  
[asba.ab.ca/members/news/2024-2025-asba-ongoing-highlights/](https://asba.ab.ca/members/news/2024-2025-asba-ongoing-highlights/)
- New website launched October 1 (Position statements are now searchable), Zone meeting minutes / agenda on there as well. Link: ASBA Highlights, the agenda is PDF here is the link to the highlights that is clickable. <https://asba.ab.ca/2024-2025-asba-ongoing-highlights>
- The first Speakers' Corner for this year will be held on Monday, October 21 from 6:00 p.m. to 8:00 p.m. on the topic of “**How Culturally Responsive Governance and Leadership in Education Impacts Student Learning**” with Dr. Shelly Wilton (Niemi).
- **Registration link:**  
[https://us02web.zoom.us/meeting/register/tZcudu2opz0uGNA-TcxYP-GDRfld3\\_sqSD8f](https://us02web.zoom.us/meeting/register/tZcudu2opz0uGNA-TcxYP-GDRfld3_sqSD8f)

Selection of Secretary Treasurer: Continue as Pam until end of school year

Roundtable discussion:

- Position Statements: Cybersecurity (Palliser) Fully Funded K (LSD)
- Charter Schools

**REPORT NO: E.4**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Tricia Doherty and Linda Ellefson, Board Representatives

**SUBJECT:** GrACE Report

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## **BACKGROUND**

1. Tricia Doherty and Linda Ellefson, Board representatives to GrACE, will provide a report to the Board regarding recent GrACE business, events, and activities.



*Catholic Parish of St. Luke 1566 Northmount Drive NW Calgary, AB*

## Testify! Share the Reason for Your Hope: Home, School and Parish Experiences

- 7:15 - 7:45 a.m.**     **Registration**
- 8:00 - 8:45**        **Opening Mass** - Concelebrated with Archbishop Richard Smith
- 8:45 - 9:30**        **Welcome** - Kate Mallon, GrACE Executive Director
- Prayer/Land Acknowledgement** - Archbishop Richard Smith

### Greetings:

- Grateful Advocates for Catholic Education (GrACE)** - Archbishop Richard Smith
- Alberta & NWT Bishops** - Bishop Gary Franken, Diocese of St. Paul and GrACE Board Member
- Calgary CSSD** - Bryan Szumlak, PhD, Chief Superintendent and GrACE Vice-Chair
- Alberta Catholic School Trustees' Association (ACSTA)** - Kelly Whalen, ACSTA President and Holy Family CSSD Chair
- Council of Catholic School Superintendents of Alberta (CCSSA)** - John Wasch, Calgary RCSSD Director of Catholicity and CCSSA Board Member

- 9:30 - 9:40**        **Plan for the Day** - Kate Mallon, GrACE Executive Director
- 9:40 - 10:20**     **Session I - ENGAGE**  
**Jesus: Our Greatest Hope**  
Suzanne Kitt, Calgary RCSSD Supervisor
- 10:20 - 10:30**     **Break**
- 10:30 - 11:10**     **Session II - EDUCATE**  
**Home, School and Diocesan Renewal and Catholic Education: Moving from Maintenance to Mission-Oriented Approaches**  
Archbishop Richard Smith, GrACE Chair and AB-NWT Bishops' Catholic Education Liaison
- 11:10 - 11:50**     **Session III - UNITE**  
**The Identity of the Catholic School: Where Homes, Schools and Parishes work in partnership to form students in faith, knowledge, and service**  
Caroline Maillet-Rao, PhD, CSCN; CSCE; and Newman Theological College;  
Dean Sarnecki PhD, St. Joseph's College and Trustee, Elk Island CSSD;  
Kate Mallon, GrACE Executive Director
- 11:50 - 12:45 p.m.** **The Angelus Noon Prayer** - Archbishop Richard Smith
- Light Lunch**
- 12:45 - 1:25**     **Session IV - COMMUNICATE**  
**Panel Session: Strengthening the Communion between Home, School and Parish; Living the Pastoral Priorities; Embracing the Identity of a Catholic School and Sharing the Reasons for our Hope!**
- 1:25 - 2:00**        **Next Steps** - Archbishop Richard Smith

### Grace Prayer Intentions for Catholic Education Week:

- For Catholic Education in Alberta, where students learn about the dignity of all persons, created in the image of God and called to live in Christ in this life and in the life to come; we pray to the Lord...
- For Catholic Education in Alberta that our Catholic Schools continue to nurture relationships of faith, hope and charity among students, parents and teachers; we pray...
- For Catholic Education: That our Catholic schools may serve others in word and deed. We pray to the Lord.
- For Catholic Education: That the good works of our Catholic schools may reveal Christ's love to others. We pray to the Lord.
- For Catholic Education: That our Catholic schools may continue to cultivate within students a desire for virtue, a love for truth, and a commitment to service and participation. We pray to the Lord.
- For Catholic Education: That our Catholic schools may continue to honour its unique partnership between school, home, and parish as a way to develop the student's whole person. We pray to the Lord.
- For Catholic Education: That our schools may continue to nurture the spiritual, academic, and physical needs of our students through the integration of the curriculum, Gospel values, and Sacramental life. We pray to the Lord.
- For Catholic Education: We pray for all those who help sow the seeds of faith: for clergy, staff, and families, and for all those who guide our Catholic schools in their journeys of faith allowing them to share their stories and witness to the faith. We pray to the Lord.

**REPORT NO: E.5**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Bob Spitzig, Board Representative

**SUBJECT:** Pincher Creek Community Early Learning Centre Report

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## **BACKGROUND**

1. Trustee Bob Spitzig, Board representative to the Pincher Creek Community Early Learning Centre (PCCELC), will provide a report to the Board regarding the recent business, events, and activities.

**REPORT NO: E.6**

**October 23, 2024**

# **BOARD AGENDA REPORT**

**TO:** Board of Trustees

**FROM:** Tricia Doherty, Board Representative

**SUBJECT:** Economic Development Committee Report

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## **BACKGROUND**

1. Tricia Doherty, Board representative to the Economic Development Committee, will provide a report to the Board regarding recent Economic Development Committee business, events and activities.

## **Economic Development Report for October 23, 2024**

### *Sector reports:*

Open AI is becoming a for profit company, analysts predict it will be part of Microsoft in the next 5-10 years.

Supply Chain - Longshoremen strike in the USA is having effects on the supply chain here. Takes time to recoup after the backlog. Hurricanes in Texas affecting phosphate supply, causing prices to skyrocket. Hoping prices will level out before next year.

Ag sector - Lamb Weston and McCain want to expand production in Southern Alberta, wanting potato farmers to grow more potatoes, too many challenges between water supply and enough land especially when factoring in crop rotation to give land a chance to rest. A lot of foreign investment is coming into Southern Alberta buying up feedlots or backing feedlots.

Environment - The Government of Alberta has moved drought status from a Stage 4 to a Stage 2, which is good news. Reservoirs have more water than anticipated; they are currently at low normal levels.

Health and Wellness - Lethbridge lost 2 more physicians, there has been a net increase in physicians in Lethbridge but still over 4000 people without physicians.

Rural Renewal Stream - Alberta Immigration finalized changes to its intake process and rolled out its new Expression of Interest (EOI) application and the corresponding points grid that will be used to assess applications. A total of 36 candidate endorsement letters have been issued in 2024 year-to-date and more than 20 letters are currently in progress. A total of 51 companies have been approved to use the program thus far.

The federal government is reducing study permits for international students and has announced reductions in work permits under the temporary foreign worker program. EDL has seen an increase in the number of inquiries for both the Rural Renewal and Rural Entrepreneur streams. It is expected that there may be more pressure on these two available streams as other pathways to permanent residency close.

Newcomer Workforce - The second cohort of the English for Ukrainians session is underway.

Trade Area Study - EDL is working with Environics Analytics on this initiative. The project kicked off in September and remains on track for a November completion date. Planning on a public event to present findings.

EDL is working with a number of government partners and private sector interested parties to build out a long-term strategy to create a hub of medical technology commercialization around the rural physician training center project at the University of Lethbridge. A number of exploratory discussions took place over the summer.

WE NEED YOUR INPUT - Information and Communications Technology Council (ICTC) is conducting a survey on the State of the Digital Economy in Alberta. Please fill it out here: <https://surveydt.limesurvey.net/876929>

Team Lethbridge - Finalizing planning for Mission #8 which runs November 5-7 in Edmonton.



**ADVOCACY NO: F.1**

**October 23, 2024**

# **BOARD AGENDA ADVOCACY**

**TO:** Board of Trustees  
**FROM:** Board of Trustees  
**SUBJECT:** Individual Trustee Advocacy

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## **BACKGROUND**

1. Trustees will provide a brief update regarding the activities they have been engaged in to advocate for the Board and school division over the past month.

## **RECOMMENDATION**

That the Board of Trustees receives and files individual Trustee Advocacy Reports for October 23, 2024.



# INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Linda Ellefson

BOARD MEETING DATE: October 23, 2024

## SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
Sept. 26, 2024	ESM School Council and AGM
Oct. 8, 2024	FLVT School Council

## PARISH COMMITMENTS:

Date:	Key Discussions:
October	Regular Mass attendance at St. Catherine Picture Butte Ministries of music, lector, hospitality
Oct. 5, 2024	Mass of the Resurrection for Clint Collier
Oct. 20, 2024	Lector at St. Catherine's for Education Week

## PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
Oct. 4, 2024	ACSTA Faith Formation Virtual
Oct. 9, 2024	ACSTA Catholic Ed Talk with Cristina Wendel and the "Theodore Case"
Oct. 16, 2024	ASBA, Zone 6
Oct. 19, 2024	Catholic Education Sunday and Catholic Education Week: Testify! Share the Reason for Your Hope
Oct. 25, 2024	GrACE Summit in Calgary.

## OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
Oct. 3, 2024	Local Grace Committee Meeting
Sept, 23, 2024	Audit Meeting
Sept. 24, 2024	ESM Opening Mass and ESM Family Blessing
Oct. 3, 2024	Opening Mass, St. Francis
Oct. 7, 2024	Special Board Meeting
Oct. 15, 2024	Agenda Setting
Oct. 16, 2024	Book Study: "Truth Telling"
Oct. 17, 2024	Multicultural Night at St. Paul
Oct. 17, 2024	St. Francis Awards
Oct. 23	COW and Public Board Meeting
October	Read all ASBA, ACSTA and GrACE Bulletins
October	Continue to read, "Coherence" Fullan and Quinn
October	Reading, "Braving the Thin Places" Julianne Stanz
October	Book Study: "Truth Telling"



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# INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Linda Ellefson

BOARD MEETING DATE: October 23, 2024

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Date:	Name and Key Discussions:
Oct 11, 2024	Pumpkin purchase for Santa's Anonymous CCH
Oct 19, 2024	Catholic Education Sunday Message at St. Basil 7:00 Mass



# INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Frances Cote

BOARD MEETING DATE: October 23, 2024

## SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
September 26	Opening Mass with school

## PARISH COMMITMENTS:

Date:	Key Discussions:
October	Attendance at weekly Mass / on-going conversation with Parish Priest
October 20	Delivered Catholic Education Sunday message at Mass

## PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:

## OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
October 7	Special Meeting on Zoom
October 23	COW/Board Meeting



# INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Tricia Doherty

BOARD MEETING DATE: October 23, 2024

## SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
Sept 24, 2024	St Paul Family Fiesta - Helped serve taco in a bag
Oct 2, 2024	Parent Teacher Interviews CCH - Parent
Oct 8, 2024	St Paul School Council
Oct 17, 2024	St Paul Multicultural Night
Oct 17, 2024	CCH School Council
Oct 17, 2024	SFJH Academic Awards Night
Oct 21, 2024	SFJH School Council

## PARISH COMMITMENTS:

Date:	Key Discussions:
Ongoing	Weekly Mass
Oct 3, 2024	SFJH Opening Mass
Oct 20, 2024	Catholic Education Sunday Mass - read division message

## PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
Oct 16, 2024	ASBA Zone 6
Oct 18, 2024	Meeting with MLA candidate John Middleton-Hope

## OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
Oct 2, 2024	Board Working Session
Oct 3, 2024	GrACE Meeting
Oct 7, 2024	Special Meeting of the Board
Oct 16, 2024	Economic Development Lethbridge
Oct 23, 2024	Board Meeting



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# INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Blake Dolan

BOARD MEETING DATE: October 23, 2024

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## SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:

## PARISH COMMITMENTS:

Date:	Key Discussions:
Oct 19/24	Delivered Catholic Education Week message at 7 PM Mass

## PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
Oct 16/24	ASBA Meeting

## OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
Oct 2.24	Board Working Session
Oct 7/24	Special Meeting of the Board
Oct 23/24	COW / Board Meeting



# INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Roisin Gibb

BOARD MEETING DATE: October 23, 2024

## SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
Sept 23/24	SFJH School Council - AGM and welcome back meeting (parent rep)
Sept 24/24	CSM School Council - AGM and welcome back meeting (Trustee Liaison)
Oct 17/24	CCH School Council - Parent Rep

## PARISH COMMITMENTS:

Date:	Key Discussions:
Ongoing	Regular attendance at St. Martha's Parish
Ongoing	Word Among Us Daily Readings and Reflection
Ongoing	Dynamic Catholic Daily Gospel Reflection

## PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
Oct 16/24	ASBA Zone 6 AGM and General Meeting - Chair

## OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
Sept 21/24	Superintendent Interviews
Sept 24/24	CSM Welcome Back Pizza Night
Sept 25/24	COW and Public Board Meeting
Oct 2/24	Board Working Session
Oct 7/24	Special Meeting of the Board
Oct 17/24	St. Paul Multicultural Night



# INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Cheralan O'Donnell

BOARD MEETING DATE: October 23, 2024

## SCHOOL MEETINGS:

Date:	School and Key Discussions:
October 4	Recognition of Students who are Leaders in the school & Friday Gospel
October 4 & 5	St. Catherine's Home Tournament
October	Coach SV girls Volleyball Team ( St. Catherine's)
October 24	Academic Awards St. Catherine's School

## PARISH COMMITMENTS:

Date:	Key Discussions:
Sundays	Mass St. Catherine's Parish
October 20	Catholic Education Sunday Message (St. Catherine's Parish)

## PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
	ASBA Daily Briefs
	ACSTA Weekly Briefs
	Advocacy Letters
October 18	ASBA AGM & Zone Meeting

## OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
October 1	Board Program Review Feedback
October 1	Minister of Education Engagement Session Review
October 2	Board Operations Review
October 7	Special Meeting of the Board
October 23	COW and Public Board Meeting







# INDIVIDUAL TRUSTEE ADVOCACY REPORT

TRUSTEE NAME: Bob Spitzig

BOARD MEETING DATE: October 23, 2024

## SCHOOL COUNCIL MEETINGS:

Date:	School and Key Discussions:
Sept. 24	Opening Mass St. Paul's

## PARISH COMMITMENTS:

Date:	Key Discussions:
Sept. 24	Mass at St. Pats Church
Oct.	Mass at All Saints
Oct. 3	All Saints Renewal Meeting
Oct. 16	PAC Meeting All Saints

## PROVINCIAL MEETINGS:

Date:	Name and Key Discussions:
Oct. 8	TEBA

## OTHER MEETINGS AND ADVOCACY:

Date:	Name and Key Discussions:
Sept. 21	Interview for Superintendent
Sept. 25	Board Meeting
Oct. 7	Special Board Meeting

**ADVOCACY NO: F.2**

**October 23, 2024**

# **BOARD AGENDA ADVOCACY**

**TO:** Board of Trustees  
**FROM:** Board of Trustees  
**SUBJECT:** School Council Advocacy

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## **BACKGROUND**

1. In order to ensure better communication between the Board of Trustees and schools, Trustees serve as School Council Liaisons for each school within the division.
2. School Council Advocacy is a forum to address key topics and to provide a bridge for information to be shared between councils and the Board.

**INFORMATION NO: G.1**

**October 23, 2024**

# **BOARD AGENDA INFORMATION ITEM**

**TO:** Board of Trustees

**FROM:** Scott Morrison, Superintendent of Schools

**SUBJECT:** Administrative Procedures Updates

**ORIGINATOR:** Scott Morrison, Superintendent of Schools

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## **BACKGROUND**

1. The following Administrative Procedures have been reviewed and updated this month:

- [AP 103: Communicable Diseases](#)
- [AP 206: English as an Additional Language](#)
- [AP 303: Attendance of Non-Alberta Students](#)
- [AP 512: School Generated Funds](#)
- [AP 104: Harassment](#)
- [AP 127: Naming of Educational Facilities](#)
- [AP 304: Out of Division Program Sponsorship](#)
- [AP 513: Fundraising](#)
- [AP 208: Locally Developed Courses](#)
- [AP 209: School Libraries](#)

**INFORMATION NO: G.2**

**October 23, 2024**

# **BOARD AGENDA INFORMATION ITEM**

**TO:** Board of Trustees

**FROM:** Board of Trustees

**SUBJECT:** ASBA Annual General Meeting

**ORIGINATOR:** Board of Trustees

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## **BACKGROUND**

1. Attached for Board review is information about the ASBA Annual General Meeting, which is scheduled for November 17-19, 2024 in Edmonton, Alberta.



## **2024 Fall General Meeting**

All trustees and their administration are invited to attend all portions:

- Sunday, November 17:
  - Awards evening from 6 – 8 p.m.
- Monday, November 18:
  - Business Day from 8 a.m. – 5 p.m.
- Tuesday, November 19:
  - MLA Breakfast from 7:15 – 8:30 a.m.; Premier remarks from 8:30 – 9:00 a.m.; followed by the professional development sessions until 12:00 p.m.

## **Event location**

- At the Westin Edmonton,

**INFORMATION NO: G.3**

**October 23, 2024**

# **BOARD AGENDA INFORMATION ITEM**

**TO:** Board of Trustees

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**FROM:** Board of Trustees

**SUBJECT:** ACSTA Annual General Meeting

**ORIGINATOR:** Board of Trustees

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## **BACKGROUND**

1. Attached for Board review is information about the ACSTA Annual General Meeting, which is scheduled for November 15 - 17, 2024 which will be held in Edmonton, Alberta.

# 2024 ACSTA AGM & Convention

Friday, November 15th - Sunday, November 17th

The Westin Edmonton - 10135 100 St NW, Edmonton, AB T5J 0N7 - [Convention and Conference Facilities Layout](#)



“Like good stewards of the manifold grace of God, serve one another with whatever gift each of you has received.”

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1 Peter 4:10

**2024 ACSTA AGM& Convention Program**



## KEYNOTE SPEAKERS



Honourable  
Mr. Justice Kevin P. Feehan



Most Reverend Richard Smith  
Archbishop of Edmonton



Mr. Garnett Genuis  
Member of Parliament

The theme for this year's AGM and Convention is "**Faithful Stewardship**", and will feature a lineup of keynote speakers who will address critical aspects of Catholic education and governance.

**Justice Kevin Feehan** will present a comprehensive overview of the constitutional protections for publicly funded Catholic education in Alberta and Canada, including historical and legal contexts.

**Archbishop Richard Smith** of the Archdiocese of Edmonton, will explore the vital role of good governance in achieving the mission of Catholic institutions.

**Garnett Genuis**, Member of Parliament, will provide a deep dive into Catholic policy leadership, offering valuable perspectives on how faith intersects with public policy.

**INFORMATION NO: G.4**

**October 23, 2024**

# **BOARD AGENDA INFORMATION ITEM**

**TO:** Board of Trustees

**FROM:** Aaron Skretting, Director of Religious Education

**SUBJECT:** Holy Spirit Retiree Mass

**ORIGINATOR:** Scott Morrison, Superintendent of Schools

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## **BACKGROUND:**

1. Attached for reference is the invitation to Holy Spirit Catholic School Division's Mass for Retired Staff and Trustees.
2. Holy Spirit Catholic School Division's Retiree Mass hosted by the Board of Trustees will be held Tuesday, November 5, 2024 at 5:00 p.m., at St. Basil's Catholic Education Centre in the Art Ferrari PD Centre on the 3<sup>rd</sup> Floor.
3. There will be a social to follow Mass with light refreshments.



Holy Spirit Catholic School Division  
**Mass for Retired Staff and Trustees**

Holy Spirit Catholic Schools invites retired staff members and trustees  
to attend a special Mass on:

**Tuesday, November 5, 2024**

to recognize your service to Catholic Education.  
We will celebrate Mass at:

**5:00 pm**

**St. Basil Catholic Education Centre**

(620 12B Street North, Lethbridge)

Following Mass, we will have refreshments so that you can stay and enjoy  
some fellowship with old friends. Please call Felicia Sudo at 403-327-9555  
to confirm your attendance by Friday, November 1st or email [sudof@holyspirit.ab.ca](mailto:sudof@holyspirit.ab.ca).

*“But we appeal to you, brothers and sisters, to respect those who labour among you...”*

1 Thessalonians 5:12a

**INFORMATION NO: G.5**

**October 23, 2024**

# **BOARD AGENDA INFORMATION ITEM**

**TO:** Board of Trustees

**FROM:** Carmen Mombourquette, Board Chair

**SUBJECT:** Correspondence from the Minister of Education

**ORIGINATOR:** Carmen Mombourquette, Board Chair

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## **BACKGROUND:**

1. Attached for Board information is correspondence sent to Holy Spirit Catholic School Division from the Honourable Demetrios Nicolaidis, Minister of Education, in response to the Board of Trustee's letter regarding Catholic Central High School's Trades Foundations program.



ALBERTA  
EDUCATION

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*Office of the Minister  
MLA, Calgary - Bow*

AR126332

October 2, 2024

Dr. Carmen Mombourquette  
Board Chair  
Holy Spirit Catholic School Division  
St. Basil Catholic Education Centre  
620 - 12B Street North  
Lethbridge AB T1H 2L7

Dear Dr. Mombourquette:

Thank you for your letter regarding Catholic Central High School's achievement in fully implementing its Trades Foundations program. As Minister of Education, I appreciate the opportunity to congratulate the school on this accomplishment.

I am pleased to hear that students in the Holy Spirit Catholic School Division have the opportunity to develop the skills needed to explore and pursue their career interests. Career education such as the Trades Foundation program offers students hands-on learning opportunities to develop skills that can be applied in their daily lives and which improve their employability following high school. I know that post-secondary institutions and industry view these initiatives as an important way to help improve high school completion rates; support transition to post-secondary education; and build a qualified, educated, and engaged workforce.

Alberta's government is also working to ensure students have every opportunity to pursue their career interests and succeed in Alberta's dynamic job market. We are continuing to strengthen career education opportunities through investments in dual credit programs, collegiate schools, registered apprenticeship programs, and off-campus education. In fact, Budget 2024 invests \$12 million for dual credit programs over the next three years. The government's goal is to drive as many dollars as possible to the classroom and to provide school authorities with maximum flexibility to manage resources in ways that will have the greatest impact on your students, such as through the Trades Foundations program.

.../2

Dr. Carmen Mombourquette  
Page 2

I wish Catholic Central High School all the best as it continues to implement the Trades Foundations program. The two teachers, Mr. Lance Rosen and Mr. Brett Skauge, should be commended for their commitment, motivation, and enthusiasm in going above and beyond to enrich the lives of their students.

Again, thank you for writing.

Best,

A handwritten signature in black ink, appearing to read "Demetrios Nicolaides". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Demetrios Nicolaides ECA PhD  
Minister of Education

cc: Honourable Joseph Schow, MLA for Cardston-Siksika  
Honourable Nathan Neudorf, MLA for Lethbridge-East  
Honourable Grant Hunter, MLA for Taber-Warner  
Chelsae Petrovic, MLA for Livingstone-Macleod

**INFORMATION NO: G.6**

**October 23, 2024**

# **BOARD AGENDA INFORMATION ITEM**

**TO:** Board of Trustees

**FROM:** Amanda Lindemann, Acting Secretary-Treasurer

**SUBJECT:** Infrastructure Maintenance and Renewal (IMR) and Capital  
Maintenance and Renewal (CMR) Expenditure Report

**ORIGINATOR:** Scott Morrison, Superintendent of Schools

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## **BACKGROUND**

1. Prepared for Board information is the "IMR and CMR Annual Expenditure Report," for the 2023/2024 school year.

IMR/CMR Summary

31-Aug-24

	IMR	CMR	Total
Deferred Revenue, August 31, 2023	3,982,982.26	1,792,773.27	5,775,755.52
2023/2024 Funding	706,817.00	637,991.00	1,344,808.00
<b>Available funding</b>	<b>4,689,799.26</b>	<b>2,430,764.27</b>	<b>7,120,563.52</b>
2023/2024 Expenditures			
Planned and Emergent Projects	1,115,222.65	1,320,070.61	2,435,293.26
Interest earned during the year	204,946.27	103,920.69	308,866.96
<b>Deferred Revenue, August 31, 2024</b>	<b>3,779,522.88</b>	<b>1,214,614.35</b>	<b>4,994,137.22</b>

**Capitalized Expenditures**

Network Infrastructure Upgrades	\$ 104,065.41	\$	104,065.41
Composting Bins	81,650.11		81,650.11
Security Upgrade	32,451.47		32,451.47
E Sports Classroom renovation	12,956.88		12,956.88
Lockers	32,645.51		32,645.51
Asphalt Replacement/Resurfacing		129,428.92	129,428.92
Roof Repairs and Replacements		662,705.73	662,705.73
Gym Floor Refinishing		122,349.96	122,349.96
Gym Bleacher Replacement (SMPC)		4,708.75	4,708.75
Flooring Replacement		186,682.68	186,682.68
Electrical Lighting Upgrades		77,514.87	77,514.87
Stair Lift (SFJH)		17,322.03	17,322.03
Concrete Slab Repair (SPT)		80,552.97	80,552.97
Portable Wall Recladding (FLVT)		38,804.70	38,804.70
	<b>\$ 263,769.38</b>	<b>\$ 1,320,070.61</b>	<b>\$ 1,583,839.99</b>

% of total expenditures capitalized                      24%                      100%                      65%

Between Sept 1, 2023 and Aug 31, 2024 our facilities department supervised the completion of 1.1 million dollars in IMR and 1.3 million in CMR projects. Our IMR mainly dealt with regular planned maintenance of our facilities, as well as performing annual inspections to boilers, and fire systems, but also addressed emergent issues, caused by such things as extreme cold weather. As noted above, it also included previously approved and ongoing upgrades to our network infrastructure. (Items such as server maintenance, cabling runs, electrical components etc.) and security systems.

CMR is all capital and encompassed several large scale projects. The most notable were the roof repairs at both CCH East and West, and St. Patrick Fine Arts. (Approx \$662,705 of the 1.3 million spent), parking lot resurfacing at Children of St. Martha and St. Paul school along with repairs to St. Francis and CCH (129K) Gym floor refinishing that puts our schools hosting provincial tournament in good showing. This was moved up in the schedule on short notice and provided the much needed renewal (122K for St. Mary Taber and SMPC).



**INFORMATION NO: G.7**

**October 23, 2024**

# **BOARD AGENDA INFORMATION ITEM**

**TO:** Board of Trustees

**FROM:** Scott Morrison, Superintendent of Schools

**SUBJECT:** Holy Spirit Stars

**ORIGINATOR:** Scott Morrison, Superintendent of Schools

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## **BACKGROUND**

1. The division is pleased to have celebrated the achievements of a number of staff and students over the past month, as indicated in the attached documentation.

# HOLY SPIRIT STARS

*October 2024*

*Please join us in congratulating the following students and staff for their achievements:*

<b>NAME</b>	<b>SCHOOL</b>	<b>ACHIEVEMENT</b>
<b>Gunner Fox</b>	<b>Catholic Central High School</b>	<b>Won the Youth Reconciliation Award through the City of Lethbridge for contributing to the preservation of the Blackfoot language and appreciation of Indigenous culture by creating and sharing videos.</b>
<b>Tom Little Bear</b>	<b>Blackfoot Elder and Bus Driver</b>	<b>Won the Education Reconciliation Award through the City of Lethbridge for promoting Indigenous culture and fostering respectful relationships through reconciliation.</b>
<b>Jill Weatherhead Tom Collier Mary Tilleman Verna Mabin Justin Harper</b>	<b>St. Michael's School, Bow Island St. Patrick School, Taber St. Patrick School, Taber St. Patrick School, Taber École St. Mary</b>	<b>Holy Spirit Catholic School Division staff who have received their Master of Education in Educational Leadership.</b>
<b>Kate Machacek</b>	<b>St. Francis Junior High School</b>	<b>Won 1<sup>st</sup> in the province for the 100M Freestyle, 100M Individual Medley, 200M Individual Medley and 100M Butterfly. Kate is ranked #1 in the province for swimming.</b>
<b>Tise Atoa</b>	<b>St. Francis Junior High School</b>	<b>Made the U15 Samoan National Basketball team and will be heading to Australia to play in the Oceanic World Games.</b>
<b>Ella Tillsley</b>	<b>Father Leonard Van Tighem School</b>	<b>Made the U14 Girls Team Alberta Baseball team this summer. The team won Westerns for a second year in a row and Ella was awarded Defensive Player of the tournament.</b>
<b>Tucker Tillsley</b>	<b>Father Leonard Van Tighem School</b>	<b>Tucker's U13 AA Lethbridge Hurricane team won the Thanksgiving Classic for the second year in a row. Tucker was awarded second team all-star.</b>
<b>Jaxon Kraemer</b>	<b>St. Francis Junior High School</b>	<b>Jaxon's U13 AA Lethbridge Hurricane team won the Thanksgiving Classic for the second year in a row.</b>

NAME	SCHOOL	ACHIEVEMENT
<p> <b>Asher Hengeveld</b>  <b>Colby Loman</b>  <b>Cole Craddock</b>  <b>Tate Thompson</b>  <b>Anderson Atkins</b>  <b>Kallen Weighill</b>  <b>Emilio Palacios Ruiz</b>  <b>Sebastian Castrillon</b>  <b>Lucas Spiess</b>  <b>Evans Day Chief</b>  <b>Will Kambeitz</b>  <b>Charlie Lindo</b>  <b>Bentley Mifflin</b> </p>	<p>Father Leonard Van Tighem School</p>	<p>Senior Boys Volleyball Team won gold at the Father Leonard Van Tighem School Senior Hawks Classic. The team also finished second in the league this season.</p>
<p> <b>Brooke Pilsner</b>  <b>Jane Wobschall</b>  <b>Caprice Robertson</b>  <b>Treu Schnitzerling</b>  <b>Addison Comchi</b>  <b>Vivian Lavens</b>  <b>Leah Coleman</b>  <b>Stephana Harty</b>  <b>Aniston Weenk</b>  <b>Brynnleigh Zentner</b>  <b>Lexi Marsh</b>  <b>Kinzley Harty</b>  <b>Ella Tillsley</b> </p>	<p>Father Leonard Van Tighem School</p>	<p>Senior Girls Volleyball Team won silver at the Father Leonard Van Tighem School Senior Hawks Classic. The team went undefeated in the league this year landing them in first spot.</p>

**INFORMATION NO: G.8**

**October 23, 2024**

# **BOARD AGENDA INFORMATION ITEM**

**TO:** Board of Trustees

**FROM:** Scott Morrison, Superintendent of Schools

**SUBJECT:** Enrolment Data Update

**ORIGINATOR:** Scott Morrison, Superintendent of Schools

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## **BACKGROUND**

1. Attached for Board information is the division's most current enrolment data.

	Gr 1	Gr 2	Gr 3	SUB Total	Gr 4	Gr 5	Gr 6	SUB Total	Gr 7	Gr 8	Gr 9	SUB Total	Gr 10	Gr 11	Gr 12	SUB Total	1-12 TOTAL	Coded Pre K	Kindergarten	Total ECS	Total Enrolled	Total FTEs	Total FTEs Sept 27, 2024	% Difference in FTE	Difference in FTEs	Total FTEs Sept 29, 2023	% Difference Sept 29, 2023
CARE				0				0	4	1	2	7				0	7			0	7	7	7	100.0%	0	6	16.7%
CCHS ENG				0				0				0	305	318	298	921	921			0	921	921	921	100.0%	0	881	4.5%
CCHS FI				0				0				0	30	16	19	65	65			0	65	65	65	100.0%	0	55	18.2%
ESM ENG	15	27	31	73	24	33	24	81				0				0	154	15	18	33	187	170.5	170.5	100.0%	0	158.5	7.6%
ESM FI	52	29	25	106	35	31	30	96				0				0	202		39	39	241	221.5	221.5	100.0%	0	207	7.0%
FLVT	40	51	52	143	58	50	61	169	95	108	94	297				0	609	17	44	61	670	639.5	639.5	100.0%	0	654.5	-2.3%
ASSUMPTION	24	27	16	67	30	32	28	90				0				0	157	10	22	32	189	173	173	100.0%	0	171.5	0.9%
ST FRANCIS ENG				0				0	174	199	159	532				0	532			0	532	532	532	100.0%	0	478	11.3%
ST FRANCIS FI				0				0	34	30	18	82				0	82			0	82	82	82	100.0%	0	72	13.9%
ST MARTHA	26	36	38	100	27	23	33	83				0				0	183	10	35	45	228	205.5	205.5	100.0%	0	205	0.2%
ST PATRICK FA	47	39	40	126	45	42	40	127				0				0	253		39	39	292	272.5	272.5	100.0%	0	261.5	4.2%
ST PAUL	46	37	41	124	50	48	44	142				0				0	266	15	30	45	311	288.5	288.5	100.0%	0	243.5	18.5%
ST TERESA	49	55	52	156	69	57	59	185				0				0	341	21	58	79	420	380.5	380.5	100.0%	0	375	1.5%
TRINITY				0				0				0	5	16	29	50	50			0	50	50	50	100.0%	0	34	47.1%
<b>Sub Total City</b>	<b>299</b>	<b>301</b>	<b>295</b>	<b>895</b>	<b>338</b>	<b>316</b>	<b>319</b>	<b>973</b>	<b>307</b>	<b>338</b>	<b>273</b>	<b>918</b>	<b>340</b>	<b>350</b>	<b>346</b>	<b>1036</b>	<b>3822</b>	<b>88</b>	<b>285</b>	<b>373</b>	<b>4195</b>	<b>4008.5</b>	<b>4008.5</b>	<b>100.0%</b>	<b>0</b>	<b>3802.5</b>	<b>5.4%</b>
ST CATHERINE	13	20	17	50	28	22	20	70	13	16	18	47				0	167	12	17	29	196	181.5	181.5	100.0%	0	199	-8.8%
ST JOSEPH	36	35	45	116	38	27	41	106	21	22	27	70				0	292	21	36	57	349	320.5	320.5	100.0%	0	315.5	1.6%
ST MARY(T)				0			20	20	18	30	28	76	26	27	25	78	174			0	174	174	174	100.0%	0	181	-3.9%
ST MICHAEL PC ENG	24	22	16	62	14	24	10	48	17	18	29	64	18	33	28	79	253	13	22	35	288	270.5	270.5	100.0%	0	255	6.1%
ST MICHAEL PC FI	6	6	8	20	5	8	4	17				0				0	37			0	37	37	37	100.0%	0	43	-14.0%
ST MICHAEL BI	3	4	4	11	7	1	7	15	6	4	2	12	0	0	5	5	43	0	4	4	47	45	45	100.0%	0	57.5	-21.7%
ST PATRICK T	28	36	37	101	30	29		59				0				0	160	15	30	45	205	182.5	182.5	100.0%	0	193	-5.4%
<b>Sub Total Rural</b>	<b>110</b>	<b>123</b>	<b>127</b>	<b>360</b>	<b>122</b>	<b>111</b>	<b>102</b>	<b>335</b>	<b>75</b>	<b>90</b>	<b>104</b>	<b>269</b>	<b>44</b>	<b>60</b>	<b>58</b>	<b>162</b>	<b>1126</b>	<b>61</b>	<b>109</b>	<b>170</b>	<b>1296</b>	<b>1211</b>	<b>1211</b>	<b>100.0%</b>	<b>0</b>	<b>1244</b>	<b>-2.7%</b>
<b>TOTALS</b>	<b>409</b>	<b>424</b>	<b>422</b>	<b>1255</b>	<b>460</b>	<b>427</b>	<b>421</b>	<b>1308</b>	<b>382</b>	<b>428</b>	<b>377</b>	<b>1187</b>	<b>384</b>	<b>410</b>	<b>404</b>	<b>1198</b>	<b>4948</b>	<b>149</b>	<b>394</b>	<b>543</b>	<b>5491</b>	<b>5219.5</b>	<b>5219.5</b>	<b>100.0%</b>	<b>0</b>	<b>5046.5</b>	<b>3.4%</b>

PreK FEE PAYING	
ASSUMPTION	4
ESM ENG	10
FLVT	23
ST PAUL	4
ST MARTHA	9
ST TERESA	14
<b>Sub Total City</b>	<b>64</b>
ST CATHERINE	11
ST JOSEPH	20
ST MICHAEL PC	22
ST PATRICK T	21
<b>Sub Total Rural</b>	<b>74</b>
<b>Total Pre K</b>	<b>138</b>

INTERNATIONAL NON-FUNDED TUITION PAYING											
SCHOOL	Gr 7			Gr 8			Gr 9			SUB Total	Total
	Gr 7	Gr 8	Gr 9	Gr 7	Gr 8	Gr 9	Gr 7	Gr 8	Gr 9		
CCHS							0	1	5	9	15
FLVT				1			1				0
ST FRANCIS							0				0
<b>Sub Total City</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>9</b>	<b>15</b>	<b>16</b>
ST JOSEPH							0				0
ST CATHERINE							0				0
ST MARY (T)							0				0
ST MICHAEL PC							0				0
ST MICHAEL BI							0				0
<b>Sub Total Rural</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>5</b>	<b>1</b>	<b>1</b>	<b>9</b>	<b>15</b>	<b>16</b>

FUNDED				NON FUNDED				ENROLLED
PreK	ECS	1 - 12	TOTAL	PreK NF	Tuition NF	Exchange	TOTAL	TOTAL
149	394	4948	5491	138	16	3	157	5648

INTERNATIONAL EXCHANGE											
SCHOOL	Gr 7			Gr 8			Gr 9			SUB Total	Total
	Gr 7	Gr 8	Gr 9	Gr 7	Gr 8	Gr 9	Gr 7	Gr 8	Gr 9		
CCHS							0		2		2
SMT							0				0
SMPC				1			1				0
<b>Total</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>3</b>	