



## **PARENT/ GUARDIAN - TEACHER CONFERENCES**

### **Background**

*Board Policy 1: Board Mandate, Mission, Vision, Values and Goals* recognizes the shared responsibility of educating our children and encourages the active involvement of all who share in the mission of educating students in our schools. The reporting of student progress and growth is a process of two-way communication between the school and the home. In order to best serve the needs of the student, parent/guardian - teacher conferences will be held when scheduled by the Principal, requested by the parent/guardian or requested by the teacher.

### **Procedures**

1. Each school principal shall arrange for the opportunity for parent/guardian - teacher conferences on a regular basis through the course of the school year.
2. Principals shall create a schedule that is accessible to parents/guardians, and they should be encouraged to attend. Teachers shall attend these scheduled conference times.
3. Teachers shall offer regular opportunities for conversation and reporting aside from this regular schedule, as needs warrant.
4. Teachers should attempt follow-up after conferences are held to try to remedy problems and issues that have been identified.

### **References**

***Education Act***  
***Alberta Education, Guide to Education ECS to Grade 12***